

BYLAWS OF THE MISSOURI BAPTIST HISTORICAL COMMISSION

BYLAW 1 COMMISSIONERS

Section 1. The Historical Commission of the Missouri Baptist Convention (MBC), herein designated as the Commission, has nine (9) Commissioners, each of whom is elected by the MBC in the manner it chooses members of its boards and commissions. Three (3) of these are elected each year, serving for three (3) years each. A committee member is eligible to serve two (2) successive three-year terms, and then is ineligible for nomination for the same position until after two (2) years have transpired. A committee member who has not served two (2) full successive three-year terms may be eligible for nomination after one year has transpired.

Section 2. Should a vacancy of a Commissioner occur during his/her term, the same is reported to the MBC to be filled in accordance with the rules and practice thereof.

BYLAW 2 MEETINGS

Section 1. The Commission meets semi-annually upon the call of the Chairman.

Section 2. The Chairman or any three (3) Commissioners may call a special meeting by sending written notification twenty (20) days prior to the meeting.

Section 3. A quorum of the Commission consists of at least fifty percent (50%) of the Commissioners.

Section 4. The meetings of the Commission are conducted according to the principles of the latest version of *Robert's Rules of Order*.

BYLAW 3 OFFICERS AND THEIR DUTIES

The Officers of the Commission and their duties are as follows:

Section 1. The Chairman of the Commission presides at all meetings and performs such other duties as are ordinarily pertinent to the office.

Section 2. The Vice-Chairman acts for the Chairman in his absence or incapacity, and in case of the resignation or death of the Chairman, assumes all the duties of the Chairman until the vacancy is duly filled by the Commission.

Section 3. The Secretary keeps full and accurate minutes of each meeting of the Commissioners, to preserve all records and to perform such other duties as are usual to the office of the Secretary.

Section 4. The Chairman, Vice-Chairman, and Secretary of the Commission are elected by the Commissioners at their regular spring meeting and begin their terms at the close of that meeting and serve for a term of one (1) year or until their successors are duly elected.

BYLAW 4 **COMMITTEES**

Section 1. The Commissioners may appoint from their own number such committees as they deem necessary and then delegate to them such authority as the Commissioners deem advisable so long as they function in behalf of and subject to the Commissioners.

Section 2. The Bylaws Committee is a standing committee which consists of at least two (2) Commissioners. The committee is responsible for reviewing the Bylaws on a periodic basis and presenting such information as is pertinent to the Commission.

Section 3. The Budget Committee has the responsibility of reviewing the past recommendations and activities and presents to the whole Commission their recommendation for the budget in a timely manner.

BYLAW 5 **GOVERNING INSTRUMENTS**

The Charter, Constitution, and Bylaws of the MBC are considered the governing instruments of this Commission; and all procedures, policies, and programs of the Commission are in harmony with and subject to the Charter, Constitution, and Bylaws of the MBC and its policies and programs. In accordance with Bylaw 1, the Historical Commission of the MBC is not a self-perpetuating board.

BYLAW 6 **AMENDMENTS**

The Bylaws may be amended by a majority vote of the Commissioners at any regular meeting

of the Commission or a called meeting. In either case, written notice must be given stating the purpose of amending the Bylaws. All Bylaws amendments must be approved by the MBC Executive Board.