

Childhood Minister / Director

Principle Function:

The childhood minister is responsible to the pastor for planning, conducting, promoting, and evaluating a comprehensive and balanced ministry to children (infants through sixth graders) and their families. This individual is also responsible for being a full partner with members of the pastoral staff in the outreach and pastoral care ministries of the church.

Ministry Requirements and Responsibilities:

1. Lead the church in establishing vision and goals for the faith education of the church as it relates to preschoolers and grade-schoolers.
2. Work with the Childhood Ministry Team or with the leaders of the various childhood ministries in planning programs and activities for the spiritual, emotional, intellectual, physical, and social development of children and their parents or guardians.
3. Enlist and equip childhood ministry leadership and provide them with resources and training.
4. Guide the church in providing worship experiences to meet the needs of children, assist older preschoolers and their families with introduction to congregational worship, and work with the pastor in planning parent/child dedication services.
5. Keep informed about current ministry ideas, resources, and methods in childhood ministry by reading and attending conferences, seminars, and workshops.
6. Evaluate and secure literature, resources and teaching materials.
7. Develop and implement policies for the safety and security of children.
8. Plan, organize, staff, and coordinate an effective summer program for preschoolers and grade-schoolers including Vacation Bible School, camps, and retreats.
9. Provide special events and seminars for parents that will enhance and enrich their parenting skills and relationship with their children.
10. Plan and coordinate special events and ministry opportunities for preschoolers and grade-schoolers such as seasonal events, banquets and fellowships.
11. Counsel children and their families about conversion and church membership according to your church policy.
12. Coordinate and staff the care of preschoolers during worship services, and childcare during special church-wide events.
13. Develop and administer an annual budget in accordance with the church budgeting process.
14. Perform other tasks as assigned when such tasks would enrich and enhance the mission of the church.