

## Worship Leader / Minister of Music

**Principle Function:** The minister of music is responsible to the pastor for planning, conducting and promotion of the music and worship programs of the church.

### **Ministry Requirements and Responsibilities:**

1. Direct the planning, organizing, conducting and evaluating of the church music program, including choirs, praise teams and other vocal and instrumental groups.
2. Supervise the work of paid music staff and volunteer workers.
3. Work with the Church Nominating Committee to enlist and train leaders for the church music and worship ministry, including accompanists and graded choir leaders.
4. Serve as a member of the Church Council; coordinate the music and worship program with the church calendar and emphases of the church.
5. Lead in planning and promoting a graded choir program; direct and coordinate the work of choir directors. Direct adult, student and other choirs as needed.
6. Assist the pastor in planning all worship services.
7. Arrange and provide music for weddings, funerals, special events and other church-related activities upon request.
8. Maintain music library, materials, supplies, musical instruments and other equipment.
9. Prepare an annual music and worship budget for approval. Administrate approved budget.
10. Cooperate with the local association and denominational leaders in promoting activities of mutual interest.
11. Perform other duties as assigned by Senior Pastor.