

# Table of Contents

Messages from our President and Executive Director . . . . .	3
Helpful annual meeting information . . . . .	5
Annual Meeting office locations . . . . .	7
Officers presiding at annual meeting . . . . .	9
Annual meeting program personalities . . . . .	11
Missouri Baptist Pastors' Conference speakers . . . . .	12
Missouri Baptist Pastors' Conference Program . . . . .	13
Parker and Yeats speaking Monday evening . . . . .	14
Annual Meeting Provisional Program:	
<i>Monday Evening</i> . . . . .	15
<i>Tuesday Morning</i> . . . . .	17
<i>Tuesday Afternoon</i> . . . . .	19
<i>Tuesday Evening</i> . . . . .	21
<i>Wednesday Morning</i> . . . . .	21
Missouri Baptist deceased ministers 2016-2017 . . . . .	23
Related meetings . . . . .	25
Top CP giving churches in 2016 . . . . .	27
New churches 2016-2017 . . . . .	29
Executive Board Report . . . . .	31
Executive Board Recommendations . . . . .	33
Cooperative Program Allocations Budget . . . . .	33
Missouri Missions & Ministries Budget . . . . .	34
Rheubin L. South Missouri Missions Offering Budget . . . . .	35
Executive Board Staff Reports . . . . .	37
Strategic Partners Reports . . . . .	45
Higher Education Institution Reports . . . . .	49
Current governing documents . . . . .	51
Proposed new governing documents . . . . .	87



## THE VISION OF THE MBC STAFF

*Transforming lives  
and communities  
with the gospel.*



## THE MISSION OF THE MBC STAFF

*We are missionaries  
cooperating with  
Missouri Baptists  
to  
make disciples,  
multiply churches,  
and develop leaders.*



# A great education powered by purpose.

High-quality, intellectually rigorous academic programs at **Southwest Baptist University** combine critical thinking, experiential learning, and spiritual development in customized education paths. That means our students gain the knowledge, skills, and abilities that bring personal and professional fulfillment. And that's the power behind the success of SBU graduates.

**NEW**

## **MASTER OF ARTS IN CHRISTIAN MINISTRY**

*Stop by our convention booth to learn more*



Southwest Baptist  
UNIVERSITY

**SBU**univ.edu

Undergraduate • Graduate • On-Campus and Online

# Messages from our President and Executive Director

Dear Friends...

I have the privilege of welcoming all of you as a fellow Missouri Baptist and as part of the wonderful greater Kansas City community! It's really a privilege to do so. I love my Missouri Baptist family and I love the greater Kansas City community.

This past year has been a stressful one in our country for so many reasons. That's the bad news. The good news is we have good news! You'll recall one of the most poignant parables in all the New Testament is that of the "Good Samaritan." After Jesus admonishes an expert in the law to "Love the Lord your God with all your heart, with all your soul, with all your strength, and with all your mind . . . and your neighbor as yourself," the man asks Jesus an important question. He says, "And who is my neighbor?" And Jesus masterfully answers via the Parable of the Good Samaritan.

It's a great question isn't it? "And who is my neighbor?" I had a professor who once said, "Your neighbor is anyone who needs your help." Let that sink in. Long before Mr. Rogers asked about others being his neighbor, King Jesus had already broached the subject! You see the good news is that we have a great Savior to celebrate and in turn help our neighbors get to know. Everybody needs Jesus. So as we gather for this year's convention, may we be reminded that our neighbors are those who don't believe as we do, may not look like we do, may not vote like we do, may not worship exactly like we do, and on and on and on. And guess what? That's okay! God has created a great mosaic of people with whom we have the privilege of being neighbors.

So during these days let's be challenged by the Word to learn in fresh ways how to love one another (and that means everybody else in the world) so that we might honor the Lord Jesus and introduce our neighbors to His love.

Dr. Ken Parker,  
MBC President, 2016-2017  
Senior Pastor, First Baptist Church, Kearney, Missouri



**Ken Parker**

Welcome to the 2017 MBC Annual Meeting. I hope you find the business, reports, and teaching makes you feel part of something valuable. I encourage you, as a messenger, to listen carefully, read the materials, and prayerfully consider each decision.

Allow me to alert you to seven highlights:

1. Corporate prayer. There is nothing quite so special as God's people praying for our neighbors and our nation in desperate need of the Lord.

2. Adoption of new governing documents. Finally, through the arduous process of deliberation, a final vote will be cast regarding the adoption of revised MBC governing documents. A great shout-out goes to David Sheppard and the governing documents task force; our legal counsel; the chairmen of our entities; the committee on continuing review; those who asked thoughtful questions; and the proofreaders. The vote on these new documents is scheduled for Monday evening.

3. Unified 2018 budget. For several years, MBC has had a Plan A and a Plan B to assist those who struggled with our legal efforts to regain entities that chose to become self-perpetuating in the early 2000s. We are nearing the end of this process and believe we have sufficient insurance proceeds designated to complete the task of the Agency Restoration Group. No Cooperative Program funds are allocated for litigation in 2018. We hope soon to see closure of this chapter in Missouri Baptist history.

4. Governor Eric Greitens. The governor addresses messengers on Tuesday afternoon. While he is not a Baptist, he certainly shares views on many social issues Missouri Baptists cherish. We are very fortunate to have him address our convention (page 18).

5. Spiritual and emotional health of church leaders. It is difficult for our churches to fulfill God's mission when leaders are consumed with the brokenness of life. Judy Dabler (page 16) is uniquely skilled to speak on this vital topic.

6. Great preaching. Tuesday evening could be the highlight of the entire annual meeting. Kevin Ezell, president of the North American Mission Board, and Tom Elliff, retired president of the International Mission Board, are our guests. It is very rare indeed to have these two share their hearts with us. Then, on Wednesday morning, Elliff and Ezell are our special guests for a brunch with MBC ministers and their wives.

7. Networking. One of the most important aspects of the Annual Meeting is to network with fellow brothers and sisters engaged in the work of sharing the gospel with the people in the state/region. Take a few moments to listen to the stories of God at work through your fellow laborers.

Again, welcome! And may the Lord bless you.



**Dr. John Yeats**

Dr. John L. Yeats, MBC Executive Director

# THE Pathway

NEWS FROM A BIBLICAL WORLDVIEW



THE PATHWAY ONLINE  
*mbcpathway.com*



Also available online  
with *The Pathway App*

*Provided FREE through the Cooperative Program  
giving of your local Missouri Southern Baptist church.*

To subscribe to the print edition,  
call **800-736-6227**  
or subscribe online at  
**mbcpathway.com**

# Helpful annual meeting information

## **Bulletin Program & Book of Reports**

This booklet contains all of the information you need to follow the program and conduct business at the MBC Annual Meeting. Messengers should carry it with them to all sessions and meetings.

## **Daily Business Update**

The convention's daily *Business Update* is available before each business session at the MBC information and registration desks. Business, information, and reports not found in the *Bulletin Program & Book of Reports* are printed in the daily *Business Update*. Information for publication should be submitted to the Daily Bulletin and Website Office, located in Room B-216, Connection Point Church, Raytown.

## **Local Restaurants and Fast Food**

A complete list of restaurants for the Raytown area is available at the MBC administrative office, located in the Connection Point Church front lobby.

## **First Aid**

There is no first-aid room. In case of emergency dial 911. Minor problems can be taken to the MBC administrative office, located in the Connection Point Church front lobby, where a first-aid kit is available.

## **Information**

Information is available at the MBC administrative office, located in the Connection Point Church front lobby.

## **Messages and Announcements**

Please bring all messages and announcements to the MBC administrative office, located in the Connection Point Church front lobby.

Only emergency messages are announced from the platform. Other messages are posted on a bulletin board near the MBC administrative office.

## **Messenger Cards**

A voting member of the Missouri Baptist Convention is called a "messenger." Messenger

forms were mailed to each Missouri Baptist church in September. Each church received its forms based on statistical information obtained from the Annual Church Profile (ACP). One messenger card is allotted for each 100 members or fraction thereof, up to a maximum of 15 messengers. Alternately, one card is allotted for every \$2,500 given to the MBC through the Cooperative Program from July 1, 2016, through June 30, 2017. No church may exceed 15 messengers. The formula for allotting messengers will change in 2018, pending the approval of proposed new governing documents at this year's annual meeting.

## **Registration**

Registration begins at 8 a.m. Monday, October 23, at the MBC registration area, located in the Connection Point Church front lobby (outside of the General Sessions). The bottom portion of your messenger card or your pre-registration confirmation form should be presented at the MBC registration desk in order to receive ballots.

## **Parenting Room and Childcare**

A parenting room is available in Room A-242, accessible from the west side of the Connection Point Church lobby. Parents must not leave children unattended in the parenting room at any time.

Childcare is available in Room A-202, A-204, and A-206 for children who have been registered.

These rooms are available from 8 a.m. to 9 p.m. Monday and Tuesday.

## **Exhibits**

An exhibit area is located in the Connection Point Church Gymnasium (lower level). Exhibit area hours are 8 a.m. to 7 p.m. on Monday and 8 a.m. to 5 p.m. on Tuesday.

MBC staff and related ministry partners are featured from Missouri Baptist and Southern Baptist life, including our colleges and seminaries, and a LifeWay Christian Store.

## Info

## Food available

Roc Cafe, located on the lower level of Connection Point Church, Raytown, is open on Monday and Tuesday during the annual meeting from 7 a.m. to 7:30 p.m.

A list of other restaurants in the area is available at the MBC administrative office located in the front lobby of the church.

## Tuesday lunch provided

Tuesday lunch is provided at Connection Point Church for everyone attending the annual meeting by MBC Multiplying Churches/Partnership Missions Group. Registration is not required. There are 1,200 lunches available. First-come, first-served.

# HLGU's Southern Baptist Heritage **50% TUITION SCHOLARSHIP**

**34+**

MAJORS

## OUR MAJORS INCLUDE

Christian Studies  
Exercise Science  
Education  
Nursing

**HLGU**

*Hannibal-LaGrange University*

CHRIST CENTERED | LEARNER FOCUSED | GLOBALLY MINDED | SERVICE ORIENTED

**admissions@hlg.edu | [www.hlg.edu/SBHScholarship](http://www.hlg.edu/SBHScholarship)**

**HLGU**

*Master of Arts in Leadership*

## CHRISTIAN MINISTRY

Online Program | Five-week courses | 1 year to complete

Hannibal-LaGrange University's MAL in Christian Ministry is an innovative and comprehensive online program designed to be completed in just one year. Students are guided through Christian principles in a practical format that will empower them to be bold leaders with a true biblical worldview.

**He cared for them with a true heart  
and led them with skillful hands.**

—Psalm 78:72 NLT



Hannibal-LaGrange University Adult and Graduate Studies Division

**[www.hlg.edu/MAL](http://www.hlg.edu/MAL) | [online@hlg.edu](mailto:online@hlg.edu)**

## Info

**MBC Annual Meeting office locations**

**Administrative Office:** Connection Point Church, front lobby (outside from the General Sessions)

**LifeWay Book Store:** Connection Point Church, Gymnasium (lower level)

**Childcare:** Connection Point Church, Rooms A-102, A-204, and A-206

**Daily Bulletin Office:** Connection Point Church, Room B-216

**Exhibits:** Connection Point Church, Gymnasium (lower level)

**First Aid/Emergencies:** Dial 911

**Information:** Go to the MBC administrative office located in the Connection Point Church, lobby (outside of the General Sessions)

**Nominating Committee:** Hilton Garden Inn, Santa Fe A Room, Independence, Mo.

**Parenting Room:** Connection Point Church, Room A-242

**Registration:** Connection Point Church, Front Lobby

**Resolutions Committee:** Connection Point Church, Room B-218

**Speakers "Green" Room:** Connection Point Church, Room A-207

**Ushers/Tellers Room:** Connection Point Church, Room B-222

**Website Office:** Connection Point Church, Room B-216

**2018 GA RETREATS**

**October 12-13**  
Grand Oaks, Chillicothe

**October 19-20**  
Baptist Ridge, Warsaw  
Camp Cedar Crest, Santa Fe

**October 26-27**  
Baptist Hill, Mt. Vernon  
Peaceful Valley, St. Mary

Registration and details will be found on website:

**[mobaptist.org/wmu](http://mobaptist.org/wmu)**

For information, contact Teri Broeker at 217-779-3396 or  
[tbroeker@marktwain.net](mailto:tbroeker@marktwain.net)

**Disclaimer  
regarding  
exhibitors**

It is possible that some exhibitors or exhibit materials at the MBC Annual Meeting are not affiliated with the Missouri Baptist Convention.

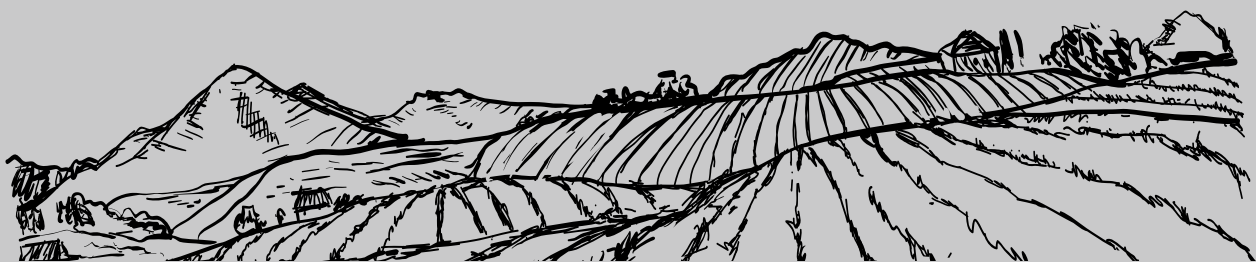
The Missouri Baptist Convention is not responsible for any products, services, contracts, claims or expenses incurred with exhibitors.



# 2017 *Missouri* MISSIONS OFFERING

*Thank you!*

FOR SUPPORTING  
MISSIONS  
IN MISSOURI



**“FOR WE ARE  
LABOURERS  
TOGETHER  
*with God.*”**  
I CORINTHIANS 3:9A (KJV)



**RHEUBIN L. SOUTH  
MISSOURI MISSIONS OFFERING**

**VISIT US ONLINE AT [MOBAPTIST.ORG/MMO](http://MOBAPTIST.ORG/MMO)  
OR CALL US AT 800-736-6227 EXT 303**



# Officers presiding at annual meeting

## President

Ken Parker is president of the Missouri Baptist Convention and chair of the Executive Board.

Parker became the senior pastor at First Baptist Church of Kearney, Mo., in January 2006. Prior to Kearney, he served as the founding pastor of Southpointe Family Church (SBC) in Fort Smith, Ark. He also served as pastor of Fianna Hills Baptist Church in Fort Smith, Ark., and First Baptist Church in Union, Mo. Before becoming a senior pastor, he served churches in Illinois and Missouri as an associate pastor with responsibilities in music and youth ministry.

Parker has been a trustee at Midwestern Baptist Theological Seminary since 2008 and also has served as an adjunct professor at Midwestern Seminary and Midwestern Baptist College, SBC. He graduated from Missouri Baptist University in 1988, earning a bachelor's degree in church music and vocal performance. He received an M.Div. in 1995 and D.Min. in 2002 from Midwestern Seminary. In 2013, he graduated with a Master of Arts in counseling from Midwestern.

Parker and his wife, Lori, have two sons, Zach and Luke.

## First Vice President

Jeremy Muniz is first vice president of the Missouri Baptist Convention and first vice chair of the Executive Board.

Muniz has served as senior pastor of First Baptist Church De Soto for 15 years and as chairman of the Missouri Baptist Convention Nominating Committee from 2011-2013. He has served as senior pastor of churches in Illinois and Texas and also as a hospice chaplain in Fort Worth, Texas. He has led First Baptist De Soto to establish a partnership with CP missionaries in Taiwan for the purpose of planting churches.

Muniz earned his Doctor of Ministry degree from Covenant Theological Seminary (2009). He also holds a Master of Divinity with Biblical Language degree from Southwestern Baptist Theological Seminary (2000) and a Bachelor of Arts degree in biblical studies from Mid-Continent University (1997).

Muniz and his wife, Jennifer, have two children, Averi and Zach.

## Second Vice President

Tim Smith is second vice president of the Missouri Baptist Convention and second vice chair of the Executive Board.

Smith currently works bi-vocationally as co-pastor of Aurora Springs Baptist Church of Eldon where he has served since 2014. Previously, he served for 20 years as pastor of First Baptist Church, Ewing, Mo. Before moving to Ewing, Tim pastored Mt. Tabor Baptist Church in Atlanta, Mo., New Woodville Baptist Church in New Woodville, and Rutledge Baptist Church in Rutledge, Mo., where he started pastoring in 1984.

He serves Hannibal LaGrange University on the Board of Trustees. He grew up in west central Illinois, where his father served as a bi-vocational pastor.

He and his wife, Lori, have been married for 33 years. They have four children: Christa Bertram (Josh), Caleb (Melissa) Smith, Seth (Jillian) Smith, and Micah Smith. All four "Smith" children are graduates of Hannibal LaGrange University.

## Recording Secretary

Rick Biesiadecki is recording secretary of the Missouri Baptist Convention and secretary of the Executive Board.

Biesiadecki has served as senior pastor of LifePointe Church in Wildwood, Mo., since 2010.

He has worked in full-time ministry for over 28 years. During that time, he has pastored in Virginia, North Carolina, and Georgia. He and his wife also served as appointed missionaries with the North American Mission Board with the Missouri Baptist Convention.

He is a graduate of Liberty University (BS, 1991) and Southeastern Baptist Theological Seminary (M.Div., 2000). He is presently working on a Doctor of Ministry degree in marriage and family ministry at Midwestern Baptist Theological Seminary.

He is a "what you see is what you get" person. He is a passionate communicator who "REALLY" loves Jesus. His family mission statement is: "The Biesiadecki family will intentionally love God, love each other, and love the world."

He and his wife, Julie, have been married for over 25 years, and they have two boys, Caleb (22) and Will (19). They are a competitive family. Their family theme song is, "We are the Champions."

## Officers



**Ken Parker**



**Jeremy Muniz**



**Tim Smith**



**Rick Biesiadecki**



**Missouri Baptist Disaster Relief:**  
*mobilizing volunteers to transform lives  
and communities with the gospel  
by bringing help, hope, and healing.*



Facebook:

Missouri Baptist Disaster Relief

Missouri Baptist Collegiate Disaster Relief Team



Twitter: MOBaptist\_DR

Phone: 573-636-0400 or 800-736-6227

Email: [disasterrelief@mobaptist.org](mailto:disasterrelief@mobaptist.org)

Website: [mobaptist.org/dr](http://mobaptist.org/dr)

# Annual meeting program personalities

## Personalities

**Allen, Anthony**—President, Hannibal-LaGrange University, Hannibal  
**Allen, Jason**—President, Midwestern Baptist Theological Seminary, Kansas City  
**Baker, Kirk**—Pastor, First Baptist, Camdenton (see biographical information on page 16)  
**Bextermueller, Ben**—Chairman, MBC Credentials Committee; Bethany Baptist, Cape Girardeau  
**Biesiadecki, Rick**—Recording Secretary, Missouri Baptist Convention; Pastor, Life Pointe Church, Wildwood  
**Boto, Augie**—Executive Vice President and General Counsel, SBC Executive Committee  
**Comer, Randy**—Chairman, Agency Restoration Group; Director of Missions, Barry Baptist Association  
**Dabler, Judy**—Founder of Live at Peace Ministries, Creve Coeur (see biographical information on page 17)  
**Elliff, Tom**—Former President of the International Mission Board (see biographical information on page 20)  
**Ezell, Kevin**—President, North American Mission Board (see biographical information on page 20)  
**Greitens, Eric**—Governor, State of Missouri (see biographical information on page 18)  
**Hammer, Rodney**—Director of Missions, Blue River-Kansas City Association  
**Hedger, Rick**—Catalyst, Multiplying Churches Group, Missouri Baptist Convention  
**Hinkle, Don**—Pathway Editor/Public Policy Director, Missouri Baptist Convention  
**Jump, Brian**—Chairman, MBC Nominating Committee; Pastor, First Baptist, Clever  
**Kearns, Matt**—Catalyst, Making Disciples Group, Missouri Baptist Convention  
**Kunce, Julie**—Pastor's wife, mother; First Baptist, Bethany  
**Kunce, Ryan**—Pastor, First Baptist, Bethany  
**Langford, Ryan**—Minister of Music, Bands and Singers, First Baptist Church, Houston, Texas (see biographical information on page 17)  
**Martin, Russell**—President, Missouri Baptist Children's Home, Bridgeton  
**Misloski, Jim**—Catalyst, Developing Leaders Group, Missouri Baptist Convention  
**Muniz, Jeremy**—First Vice President, Missouri Baptist Convention; Pastor, First Baptist, DeSoto  
**Nelson, Jon**—Chairman, MBC Committee on Order of Business; Pastor, Soma Baptist, Jefferson City  
**Park, Brandon**—Pastor, Connection Point Church, Raytown  
**Parker, Ken**—President, Missouri Baptist Convention; Pastor, First Baptist, Kearney  
**Phillips, Rob**—Catalyst, Ministry Support Group, Missouri Baptist Convention  
**Pope, Jeremy**—Lead singer "4 His Love", Deacon; First Baptist, Kearney  
**Preston, Tony**—Director of Missions, Clay-Platte Baptist Association  
**Quinn, Mike**—Chairman, MBC Resolutions Committee; Pastor, First Baptist, Salisbury  
**Schildknecht, Doug**—Chairman, Administrative Committee of the Executive Board; Pastor, First Baptist, Buckner  
**Shultz, Gary**—Chairman, MBC Committee on Continuing Review; Pastor, First Baptist, Fulton  
**Smith, Tim**—Second Vice President, Missouri Baptist Convention; Pastor, Aurora Springs Baptist, Eldon  
**Taylor, Pat**—President, Southwest Baptist University, Bolivar  
**Yeats, John**—Executive Director, Missouri Baptist Convention  
**York, Michael**—Chairman, MBC Christian Life Commission; Pastor, First Baptist, Salem



## Save the date for the next RA Congress

**April 27-28, 2018 • Missouri State Fairgrounds, Sedalia**

Meet a missionary and take part in traditional RA events and activities!

Watch for details at [mobaptist.org/racongress](http://mobaptist.org/racongress)

## Missouri Baptist Pastors' Conference speakers



**Matt Kearns**

### **Matt Kearns**

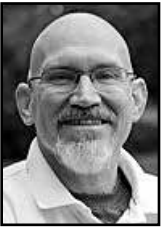
Matt Kearns is the Making Disciples Catalyst for the Missouri Baptist Convention. He is responsible for developing and implementing strategies that lead Missouri Baptists to make followers of Jesus, model their lives after Him, and obey His command to help others become disciples of Christ. He oversees the group providing strategic leadership, training, and resources to assist present and future MBC churches in making disciples.

A native of Festus, Mo., Matt received a B.S. degree in mass communications / public relations from Southeast Missouri State University; a Master of Divinity from Southwestern Baptist Theological Seminary; and a Doctorate from Southeastern Baptist Theological Seminary.

Matt served in local church youth ministry for 14 years and also worked at the North American Mission Board on the Student Evangelism team. He has served on the MBC missionary staff since 2005.

### **Alvin Reid**

Alvin L. "Doc" Reid serves as professor of evangelism and student ministry at Southeastern Baptist Theological Seminary in Wake Forest, N.C., where he has been since 1995. He is also the founding Bailey Smith Chair of Evangelism.



**Alvin Reid**



**Greg Stier**

Alvin has a passion to equip leaders for the coming generation who will change the world for the glory of God and the sake of the gospel. He speaks extensively to churches and leaders on the subjects of revival and missional ways to reach the West, and to college students and youth on living for Christ. He believes life is a mission trip, and he desires to help others take it!

### **Greg Stier**

Greg Stier leads a ministry that has equipped hundreds of thousands of teenagers to relationally and relentlessly share the gospel of Christ. As a former church planter and pastor, Greg believes in the power and potential of the church to transform entire cities with the gospel. As a former youth leader, he is committed to seeing this transformation erupt from the next generation.

Greg is the author of 13 books. He has appeared on CNN, CBN, TBN, Focus on the Family, and several national radio programs. He is a regular contributor to the Christian Post, Churchleaders.com, and Group Magazine. He has been a featured speaker at Promise Keepers, Youth Specialties, Creation Festival, LifeFest and The Billy Graham Schools of Evangelism.

## Notes

# Missouri Baptist Pastors' Conference Program

**Monday**

**Monday, October 23, 2017**  
**Connection Point Church, Raytown, Missouri**

## Morning

8:40	Pre-Session Music	
9:00	Welcome and Introduction . . . . .	Christian Abernatha
9:05	Worship	
9:15	Sermon . . . . .	Matt Kearns
9:50	Prayer . . . . .	Jeff Anderson
9:52	Worship	
10:00	Speaker Introduction. . . . .	Matt Kearns
10:03	Sermon . . . . .	Greg Stier
10:40	Prayer & Offering. . . . .	Chris Williams
10:50	Break	
11:03	Sponsor. . . . .	Tyler Foster
11:10	Speaker Introduction. . . . .	Greg Stier
11:13	Worship	
11:20	Sermon . . . . .	Alvin Reid
12:00	Closing Prayer & Dismissal . . . . .	Christian Abernatha

## Afternoon

1:15	Pre-Session Music	
1:30	Welcome and Introduction . . . . .	Alvin Reid
1:33	Teaching . . . . .	Matt Kearns
2:08	Prayer	
2:10	Worship	
2:15	Teaching . . . . .	Alvin Reid
2:45	Prayer & Offering. . . . .	Chris Williams
2:50	Break	
3:00	Special Music	
3:05	Election of Officers	
3:15	Worship	
3:20	Teaching . . . . .	Greg Stier
3:50	Prayer . . . . .	Jeff Anderson
3:53	Sponsor. . . . .	Tyler Foster
4:15	Announcement of New Officers / Promo for '18	
4:30	Prayer & Dismissal . . . . .	Matt Kearns

## Monday



### Submit Motions Monday or Tuesday

Messengers have the opportunity to submit motions during miscellaneous business at 6:50 p.m. Monday or 10:20 a.m. Tuesday.

Please submit a copy of the motion to the recording secretary with the name of the person submitting the motion and the church from which that person is a messenger.

Each motion is automatically referred to the Committee on Order of Business. If the motion is brought forward by the committee, it will be presented during miscellaneous business on Tuesday afternoon.

The motion will be duplicated or visually projected as information to messengers before debate.

Motions are printed in the Tuesday evening *Business Update*.

## Parker and Yeats speaking Monday evening

Ken Parker is president of the Missouri Baptist Convention and chair of the Executive Board.

Parker became the senior pastor at First Baptist Church of Kearney, Mo., in January 2006. Prior to Kearney, he served as the founding pastor of Southpointe Family Church (SBC) in Fort Smith, Ark. He also served as pastor of Fianna Hills Baptist Church in Fort Smith, Ark., and First Baptist Church in Union, Mo. Before becoming a senior pastor, he served churches in Illinois and Missouri as an associate pastor with responsibilities in music and youth ministry.



Ken Parker

Parker has been a trustee at Midwestern Baptist Theological Seminary since 2008 and also has served as an adjunct professor at Midwestern Seminary and Midwestern Baptist College, SBC. He graduated from Missouri Baptist University in 1988, earning a bachelor's degree in church music and vocal performance. He received an M.Div. in 1995 and D.Min. in 2002 from Midwestern Seminary. In 2013, he graduated with a Master of Arts in counseling from Midwestern.

Parker and his wife, Lori, have two sons, Zach and Luke.

John Yeats is executive director of the Missouri Baptist Convention. He directs the state's missionary staff; administers Cooperative Program funds given by Missouri Baptist churches; serves as publisher of *The Pathway*, the official news journal of the MBC; and sets the state's cooperative strategy for fulfilling the Acts 1:8 mission mandate.



Dr. John Yeats

Prior to his leadership in Missouri, he served as director of communications and public policy for the Louisiana Baptist Convention. He also served as editor of the *Oklahoma Baptist Messenger* and served the State Convention of Baptists in Indiana as director of communications and editor of the *Indiana Baptist*. Since 1997, he has been the recording secretary of the Southern Baptist Convention. He also served 20 years as pastor of churches in Texas and Kansas and has led several multi-staff churches through effective interim pastorates.

He received a B.A. degree from Dallas Baptist University, a Master of Divinity from Southwestern Baptist Theological Seminary, and a Doctor of Ministry from Midwestern Baptist Theological Seminary.

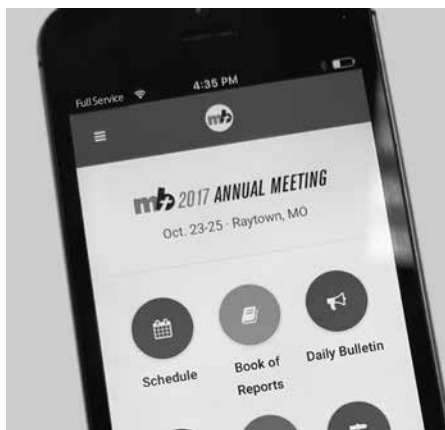
He and his wife Sharon have three sons and nine grandchildren. They reside in Lohman.

## Benton and Ingold named Parliamentarians

Convention president Ken Parker has appointed Judge Duane Benton, US Court of Appeals, Eighth Circuit, Kansas City, and attorney Robert Ingold of Springfield to assist with parliamentary procedures.

As parliamentarians they advise and give parlia-

mentary guidelines, but the chair rules during all sessions. The position of parliamentarian is not an elected position. The parliamentarian is appointed by the president of the convention.



### Try the new annual meeting app!

Would you like to carry all the information needed for the annual meeting on your mobile device? Download the MBC Annual Meeting app by visiting your phone's app store and searching for "Missouri Baptist Convention."



# Monday Evening Program

October 23, 2017

Monday

## Missouri Baptist Convention Annual Meeting Provisional Program 183rd Annual Session, October 23-25, 2017 Connection Point Church, Raytown, Missouri

### Officers

<b>Ken Parker</b> , President	<b>Jeremy Muniz</b> , First Vice President
<b>Tim Smith</b> , Second Vice President	<b>Rick Biesiadecki</b> , Recording Secretary

### Theme: "Who Is My Neighbor?"—Luke 10:29 CSB

6:15	Music . . . . .	Jeremy Pope
6:30	Call to Order . . . . .	Ken Parker
	Welcome and Invocation . . . . .	Brandon Park
	Report on Enrollment . . . . .	Rick Biesiadecki
6:35	Report of Committee on Order of Business . . . . .	Jon Nelson
	Announce Tellers Committee . . . . .	Ken Parker
	Credentials Committee Report—new churches . . . . .	Ben Bextermueller
6:40	Committee on Continuing Review Report . . . . .	Gary Shultz
	Proposed Governing Documents—Final Vote	
6:50	Introduction of Miscellaneous Business—First time Submit Resolutions	
6:57	Agency Restoration Group Report . . . . .	Randy Comer
7:07	Special Music . . . . .	Julie Kunce
7:15	President's Address . . . . .	Ken Parker
7:50	Recognition of Past Presidents and New Pastors . . . . .	John Yeats
8:05	Executive Director's Address . . . . .	John Yeats
	Pathway Report—CLC Report	
8:50	Announcements . . . . .	Ken Parker
	Benediction . . . . .	Ryan Kunce

**One21 Late Night** (See "Related meetings" on page 25.)

## Monday deadline for resolutions

Messengers may still submit resolution proposals, but they must do so by the end of the Monday evening session.

MBC bylaws state that all proposed resolutions shall be submitted to the convention recording secretary by registered messengers before the end of the evening session on the first day of the convention.

### Following are the steps for submit- ting proposals:

- Proposals must be submitted by registered messengers.
- Proposals should be legible; typewritten if possible.
- Each proposal should be titled, dated, and contain the name, address, and church membership of the messenger submitting the proposal.

The committee reviews each proposal and makes a report by the end of the annual meeting.

The committee drafts, revises, combines or rejects proposals as appropriate. It reports on each resolution submitted with or without recommendation.

# By All Means

Missouri Woman's Missionary Union  
Missions Celebration and Annual Meeting  
April 6-7, 2018 • South Gate Baptist Church, Springfield



## Tuesday

### Resolutions Committee meets Tuesday morning

The MBC Resolutions Committee will meet on Tuesday to review, draft, and consider for approval resolutions to be reported to the convention on Tuesday evening.

Resolutions are to be formally submitted to the convention recording secretary, Rick Biesiadecki, by the end of Monday's evening session. Proposed resolutions must be submitted by registered messengers, should be titled, dated, and contain the name, address, and church membership of the messenger submitting the proposal.

The committee will meet at 8:00 a.m. Tuesday at Connection Point Church (formerly First Baptist Church, Raytown), in Room B-218 (second floor of Building B) to draft, revise, combine or reject proposals as it feels appropriate. The committee reports on each resolution submitted with or without recommendation.



The committee reports at 6:00 p.m. Tuesday evening. Committee members are: Mike Quinn (chairman), Salisbury; Robert "Pat" Crisler, Kansas City; Brandon Mammem, Lawson; and Nathan Eikenberry, Millersville.

### Muniz leading memorial service Tuesday morning

Jeremy Muniz is leading the memorial service at 8:05 a.m. Tuesday. Muniz is first vice president of the Missouri Baptist Convention and first vice chair of the Executive Board.

Muniz has served as senior pastor of First Baptist Church De Soto for 15 years and served as chairman of the Missouri Baptist Convention Nominating Committee from 2011-2013. He has served as senior pastor of churches in Illinois and Texas and also as a hospice chaplain in



Jeremy Muniz

Fort Worth, Texas. He has led First Baptist De Soto to establish a partnership with missionaries in Taiwan for the purpose of planting churches.

Muniz earned his Doctor of Ministry degree from Covenant Theological Seminary (2009). He also holds a Master of Divinity with Biblical Language degree from Southwestern Baptist Theological Seminary (2000) and a Bachelor of Arts degree in biblical studies from Mid-Continent University (1997).

Muniz and his wife, Jennifer, have two children, Averi and Zach.

### Baker preaching annual sermon Tuesday morning

Kirk Baker is preaching the annual sermon at 11:00 a.m. Tuesday.

Baker has served as senior pastor at First Baptist Church, Camdenton, since November 2013. He came to FBC from Calvary Baptist Church in Idaho Falls, Idaho, though most of his pastoral experience has been in Missouri.



Kirk Baker

He received Master of Divinity and Doctor of Ministry degrees from Midwestern Baptist Theological Seminary.

Baker and his wife, Kristi, have been married 27 years. Both are originally from Lawson, Mo. They have three children: Kati, Stefanie, and Coleman.

## Tuesday Morning Program

October 24, 2017

Tuesday

**Theme: “Who Is My Neighbor?”—Luke 10:29 CSB**

7:45	Prayer emphasis .....	Rick Biesiadecki
8:05	Memorial Service .....	Jeremy Muniz
8:12	Call to Order—Music .....	Ken Parker
8:20	Introduction of Judy Dabler .....	Jeremy Muniz
8:25	Personal & Spiritual Health of the Church Leader .....	Judy Dabler
9:25	Panel	
10:00	Nominating Committee Report .....	Brian Jump
10:10	Nominate new members to Nominating Committee .....	Ken Parker
10:15	Historical Commission video	
10:20	Introduction of Miscellaneous Business—Last Time	
10:30	Executive Board Recommendations .....	Doug Schildknecht
10:50	Music .....	Ryan Langford and the Band
	Offering	
	Prayer .....	Rodney Hammer
11:00	Annual Sermon .....	Kirk Baker
11:40	Benediction .....	Rick Hedger

**Multiplying Churches & Partnerships Luncheon** (See “Related meetings” on page 25.)

## Dabler speaking Tuesday

Judy Dabler is speaking during the Tuesday morning and afternoon sessions.

Dabler is founder of Creative Conciliation, a ministry established in Creve Coeur, Mo., that seeks to advance Christian conciliation around the world.

Raised in a battle-filled family, and experiencing long-standing struggles in her extended family and



**Judy Dabler**

church, Dabler has logged more than 25,000 hours of biblically based coaching, mediation, consulting and education. She is a certified Christian counselor with master’s degrees in theological studies and counseling from Covenant Theological Seminary, and a Bachelor of Science in business administration from the University of Missouri—Columbia.

She coauthored (with Tara Barthel) *Peacemaking Women: Biblical Hope for Resolving Conflict*, and is an instructor and coach for Peacemaker Ministries.

## Langford leading worship Tuesday

Ryan Langford and his band are leading worship and performing during all of the Tuesday sessions.

Langford is minister of music—bands and singers—at First Baptist Church, Houston, Texas. He oversees five campus worship teams



**Ryan Langford**

and enjoys the team development process. He has served in full-time ministry for 16 years.

He and his wife, Amanda, have four boys and live in Katy, Texas.

**Tuesday****Greitens speaking Tuesday afternoon**

Special guest Eric Greitens, governor of Missouri, is speaking Tuesday afternoon.

Greitens was born and raised in Missouri. His mother, Becky, was an early childhood special education teacher, and his father, Rob, worked for the Department of Agriculture. He grew up with two younger brothers, Marc and Aaron. He attended Missouri public schools, where he played baseball and soccer and got his first job while he was in elementary school. In 1992, he graduated from Parkway North High School in St. Louis.



**Eric Greitens**

He earned a scholarship to Duke University, where he took up boxing. In college, he also participated in humanitarian missions overseas, working with refugee and orphan children in Croatia and Bosnia, with Rwandan children and families who survived the genocide, and with children of the street in Bolivia.

He earned a Rhodes scholarship to Oxford University. He continued to work overseas with children and families in hardship, including in one of Mother Teresa's homes for the destitute and dying in India and at an orphanage in Albania. He studied how leaders and communities can come together to help children and families in situations of extreme hardship, poverty, and war. At Oxford, he also became a champion boxer.

Both of Greitens' grandfathers served in the military

in World War II. Inspired by them, and with a desire to serve his country, he joined the United States Navy in 2001. After graduating from Officer Candidate School, Eric received orders to Basic Underwater Demolition/SEAL Training (BUD/S), and reported for duty. He graduated with BUD/S class 237.

He served as a U.S. Navy SEAL on four deployments: in Afghanistan with a counterterrorism US Special Operations Special Mission Unit, as the commander of a Mark V Special Operations Craft Detachment in Southeast Asia, and as the commander of Naval Special Warfare Task Unit Manda Bay in the Horn of Africa. In 2005-06, he served as a White House Fellow under President George W. Bush, and in 2006, he deployed to Iraq for his fourth tour of duty, as the commander of an al-Qaeda targeting cell in Fallujah.

After his unit was hit by a suicide truck bomb, he returned home and founded The Mission Continues, which helps America's veterans live lives of purpose, productivity, dignity and meaning here at home. In seven years as CEO, He built The Mission Continues into a nationally recognized veterans organization and won numerous awards for his service and leadership.

In 2011, he married his wife, Sheena. Today, they are the proud parents of two boys, Joshua and Jacob. Throughout his life, Greitens has served and fought for others. As Missouri's 56th Governor, he is on a new mission: to change politics as usual and fight for more jobs, higher pay, safer streets, and better schools for all Missourians.

**Notes**

# Tuesday Afternoon Program

October 24, 2017


Tuesday

**Theme: "Who Is My Neighbor?"—Luke 10:29 CSB**

- 1:00 Music
- 1:05 Call to Order ..... Ken Parker
- Invocation
- 1:07 Special Guest ..... Eric Greitens, Governor of Missouri
- 1:20 Music ..... Ryan Langford and the Band
- 1:30 First Election of Officers
- 1:40 Personal & Spiritual Health of the Church Leader ..... Judy Dabler
- 2:20 Q & A
- 2:40 Second Election of Officers
- 2:50 Reports:
- SBC Executive Committee ..... Augie Boto
- International Mission Board ..... (Name withheld due to IMB Level 3 Security)
- Midwestern Baptist Theological Seminary ..... Jason Allen
- Southwest Baptist University ..... C. Pat Taylor
- Hannibal-LaGrange University ..... Anthony Allen
- Missouri Baptist Children's Home ..... Russell Martin
- Missouri Baptist Foundation ..... Neil Franks
- 3:50 Third Election of Officers
- 4:00 WMU Video Report
- 4:10 Credentials Committee Report—Remainder ..... Ben Bextermueller
- 4:30 Benediction ..... Tony Preston

**Ministry Wives Dinner** (See "Related meetings" on page 25.)

**Orientation Dinner for new MBC Trustees** (See "Related meetings" on page 25.)




THE NEWSLETTER OF MISSOURI BAPTISTS



THE PATHWAY APP  
CLICK HERE TO  
DOWNLOAD

**JOHN YEATS:**  
**PASTOR APPRECIATION MONTH**



October is Pastor Appreciation Month. The Lord has brought to this state some of the finest pastors in the Kingdom. These men, who weep with the hurting and equip the saints to walk by faith, have humble hearts set on making others successful through ministries of service and preaching of the Word...

[Continue reading...](#)

**UPCOMING EVENTS:**

Juggling Act  
GA Retreat

Visit the *Pathway* booth to sign up for **mbConnect**, the weekly e-newsletter of the Missouri Baptist Convention!

## Tuesday

# Ezell and Elliff speaking Tuesday evening

Kevin Ezell and Tom Elliff are speaking during the Tuesday evening session.

### Kevin Ezell

Dr. Kevin Ezell serves as the president of the North American Mission Board, providing strategic vision, direction, and leadership as NAMB works to reach North America through evangelism and church planting.

Ezell earned his bachelor's degree from Union University in Jackson, Tenn. He received a Master of Divinity degree from Southwestern Baptist Theological Seminary in Fort Worth, Texas, and a Doctorate of Ministry from The Southern Baptist Theological Seminary in Louisville, Ky.

He most recently served as senior pastor of Highview Baptist Church in Louisville for 14 years.

Ezell and his wife, Lynette, have six children: Anna, Shelly, Taylor, John Michael, Libby, and Micah Lyn.



Kevin Ezell

### Tom Elliff

After pastoring for 42 years, Tom Elliff served the International Mission Board, first as senior vice president for spiritual nurture and church relations from 2005-2009, then as president from 2011-2014. Prior to that, he served as pastor in churches in Arkansas, Texas, Colorado, and Oklahoma, and as an IMB missionary in Zimbabwe. He also served as president of the SBC Pastors Conference and two terms as president of the Southern Baptist Convention.

Elliff is founder of Living in the Word Publications, named after a radio broadcast he hosted for 25 years. Living in the Word is a writing, publishing, and speaking ministry focused on the urgency of taking the gospel to the ends of the earth and the ongoing necessity of prayer and spiritual awakening. Elliff has spoken in numerous conferences and crusades across the U.S. and in many other countries.

He also is a frequent speaker at conferences and on programs addressing issues related to marriage and family. He is a graduate of Ouachita Baptist University (BA), Southwestern Baptist Theological Seminary (M.Div.), and The Southern Baptist Theological Seminary (D.Min.).



Tom Elliff

## Notes

## Tuesday Evening Program

October 24, 2017

Tuesday

**Theme: “Who Is My Neighbor?”—Luke 10:29 CSB**

- 6:00 Call to Order . . . . . Ken Parker  
 Invocation  
 Report on Enrollment . . . . . Rick Biesiadecki  
 Final Election of Officers  
 Committee on Resolutions Report . . . . . Mike Quinn  
 Miscellaneous Business . . . . . Jon Nelson  
 Recognition of Outgoing Officers / Presentation of New Officers . . . . . John Yeats
- 6:35 Introduction of Speakers . . . . . John Yeats
- 6:40 Worship Concert . . . . . Ryan Langford and the Band
- 7:15 Kevin Ezell . . . . . President, North American Mission Board
- 7:45 Music . . . . . Ryan Langford and the Band
- 7:55 Tom Eliff . . . . . Former President, International Mission Board
- 8:30 Response Time
- 8:45 Announcements . . . . . John Yeats  
 Benediction . . . . . New President

**AfterSession reception in honor of new Missouri Baptist Foundation  
 President and Missouri Baptist campus missionaries.**  
 (See “Related meetings” on page 25.)

## Wednesday Morning Program

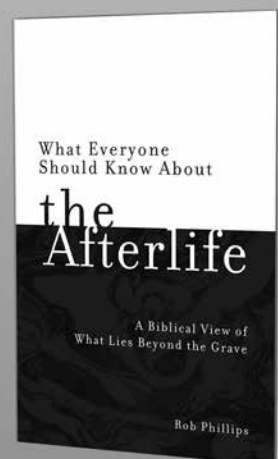
October 25, 2017

- 9:00 Brunch for ministers and wives, provided at Hilton Garden Inn (By invitation only.)
- 9:30 Dialog with Tom Eliff and Kevin Ezell  
 Hilton Garden Inn, 19677 East Jackson Drive, Independence, MO 64057  
 Attire is business casual.

## New from the MBC

Available in print  
 and Kindle editions

[mobaptist.org/apologetics](http://mobaptist.org/apologetics)



HOW THE



COOPERATIVE PROGRAM

WORKS



**YOU GIVE** YOUR TITHES AND OFFERINGS TO YOUR CHURCH.

**YOUR CHURCH** GIVES A PERCENTAGE OF ITS BUDGET TO THE MBC.



**THE MBC** SENDS MORE THAN 40% OF YOUR GIFTS TO THE SBC AND USES THE REST FOR MISSOURI MISSIONS AND MINISTRIES.

**THE SBC** SUPPORTS MISSIONS AND MINISTRIES IN NORTH AMERICA AND AROUND THE WORLD.



MISSOURI  
BAPTISTS

**FIND OUT MORE** ABOUT THE COOPERATIVE PROGRAM



800.736.6227 EXT. 303



MOBAPTIST.ORG/CP



## Missouri Baptist deceased ministers 2016-2017

Name	Church	City	Association
George Baker . . . . .	Brighton Baptist Church . . . . .	Brighton . . . . .	Mid-Lakes
Dale Berry . . . . .	Ebenezer Baptist Church . . . . .	Fredericktown . . . . .	St Francois
Jim Burton . . . . .	Sheppard Baptist Church . . . . .	Dixon . . . . .	Pulaski
Virgil Kearney . . . . .	First Baptist Church . . . . .	Bolivar . . . . .	Mid-Lakes
Eric Lawrence . . . . .	Pomme De Terre Baptist Church . . . . .	Pittsburg . . . . .	Mid-Lakes
Ned Nugent . . . . .	Central Baptist Church . . . . .	Eureka . . . . .	Franklin
Larry Paris . . . . .	Macedonia Baptist Church . . . . .	Rolla . . . . .	Phelps
Bobby Shows . . . . .	Union Hill Baptist Church . . . . .	Holts Summit . . . . .	Grand Crossings
Charley Shrum . . . . .	Hillcrest Baptist Church . . . . .	Lebanon . . . . .	Laclede
Jim Wells . . . . .	First Baptist Church . . . . .	Ozark . . . . .	Tri-County
Clinton Woodfin . . . . .	First Baptist Church . . . . .	Bolivar . . . . .	Mid-Lakes
James (Jim) York . . . . .	First Baptist Church . . . . .	Bolivar . . . . .	Mid-Lakes

This list was provided by associational offices. It is current as of September 22, 2017.  
Please notify the MBC administrative office if names have been omitted or entries are incorrect.

*We recall,  
in the presence of our God and Father,  
your work produced by faith, your labor motivated by love,  
and your endurance inspired by hope in our Lord Jesus Christ.*

1 THESSALONIANS 1:3 (CSB)

## Business

### Thanks for Services

The MBC Executive Board and staff express appreciation to the following groups and individuals for their help in making this year's annual meeting run smoothly.

#### Church

**Dr. Brandon Park** and the staff of Connection Point Church, Raytown, for hosting this year's meeting.

#### Facilities

**Mike Lisec**, Account Executive of Fern Exposition & Event Services Company, for exhibit services including pipe, drape, and signage.

#### Printing

**Travis Stephens**, account executive, and **Dawn Banta**, customer service consultant, of Modern Litho/Brown Printing, Jefferson City, Mo., for quality and timely printing of the *Bulletin Program & Book of Reports*.



Meet him.  
Win him.  
Take him home.

Visit the CP/MMO booth  
just outside the auditorium.

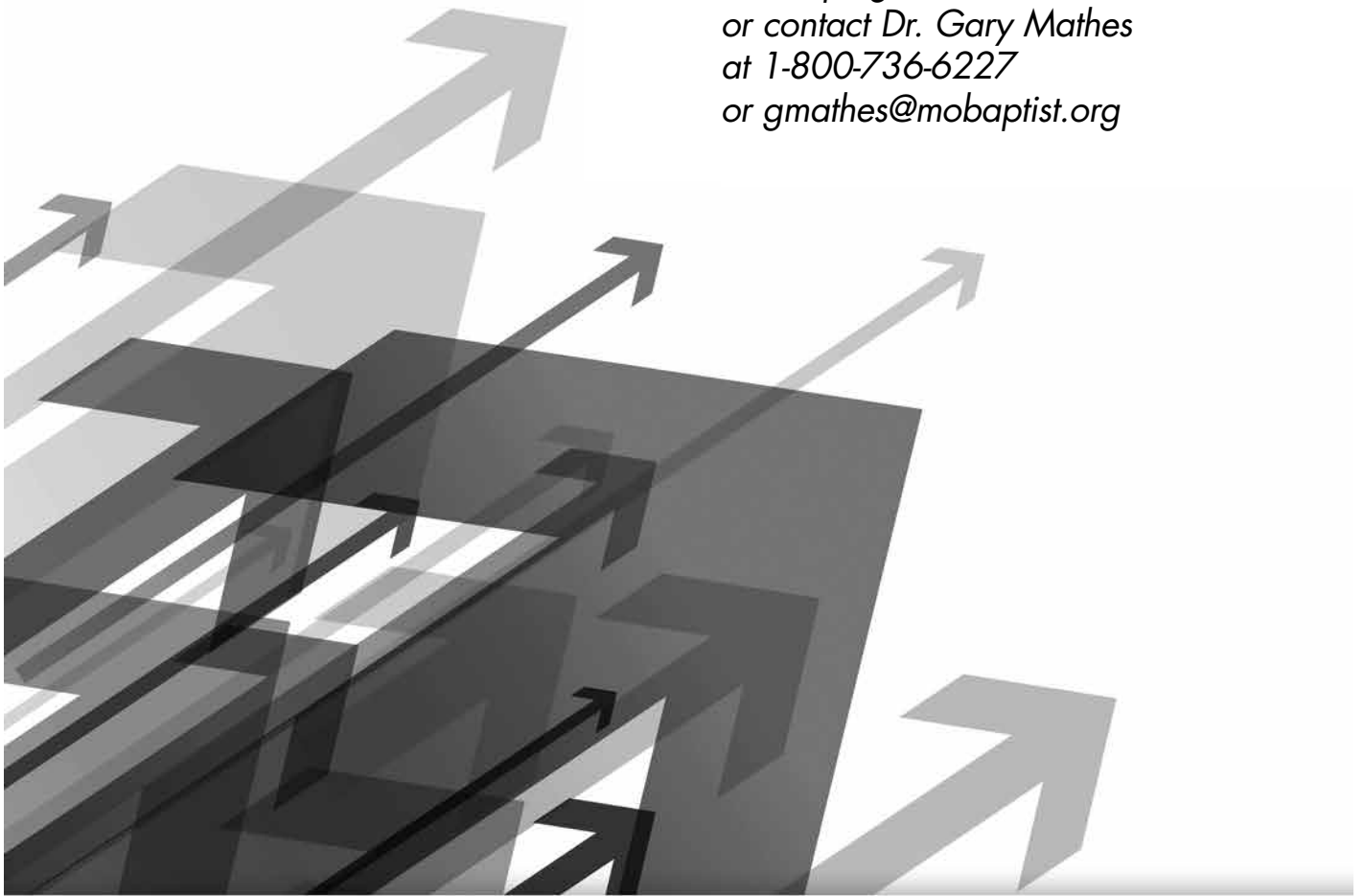
**MMO**  
RHEUBIN L. SOUTH  
MISSOURI MISSIONS OFFERING

# MOMENTUM

## Church Revitalization Strategy

*Momentum is a revitalization process to help churches develop healthier practices that result in kingdom growth.*

*For more information, visit us at the Developing Leaders exhibit booth or contact Dr. Gary Mathes at 1-800-736-6227 or [gmathes@mobaptist.org](mailto:gmathes@mobaptist.org)*



[mobaptist.org/momentum](http://mobaptist.org/momentum)

## Related meetings

### Monday, October 23

- 8:00 a.m. **Credentials Committee Meeting:** Connection Point Church, B Building, 2nd floor, Room B-208.
- 8:40 a.m. **Pastor's Conference:** Connection Point Church, A Building, 2nd floor, Worship Center.
- 10:30 a.m. **Administrative Committee Meeting:** Hilton Garden Inn, Independence, Santa Fe B-C Rooms.
- 11:00 a.m. **Nominating Committee Meeting:** Hilton Garden Inn, Independence, Santa Fe A Room.
- 11:30 a.m. **Executive Board Luncheon:** Hilton Garden Inn, Independence, Independence Room.
- 1:00 p.m. **Executive Board Meeting:** Hilton Garden Inn, Independence, Oregon Room.
- 4:00 p.m. **Christian Life Commission:** Connection Point Church, B Building, 2nd floor, Room B-208.
- 4:00 p.m. **DOM Meeting:** Connection Point Church, C Building, Level 1, Student Auditorium.
- 5:15 p.m. **DOM/New Minister's Fellowship Dinner:** Connection Point Church, C Building, Level 1, Atrium, by invitation.
- 9:00 p.m. **One 21 Late Night:** Connection Point Church, C Building, Level 1, Atrium, everyone invited.
- 9:00 p.m. **Baptist Home/Missouri Baptist University Board Meeting:** by invitation.

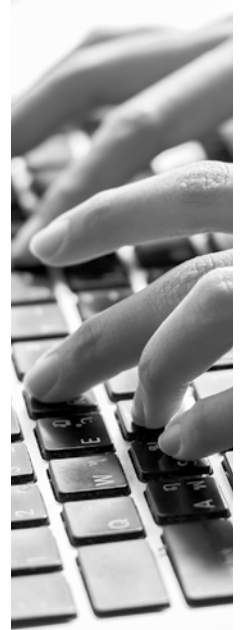
### Tuesday, October 24

- 8:00 a.m. **Resolutions Committee Meeting:** Connection Point Church, B Building, 2nd floor, Room B-218.
- 11:40 a.m. **New Orleans Baptist Theological Seminary Alumni Luncheon:** Connection Point Church, B Building, 2nd Floor, Room B-208.
- 11:40 a.m. **Partnership Missions Luncheon:** Connection Point Church, designated meeting rooms throughout the facility, FREE box lunch provided for all annual meeting attendees, everyone invited.
- 11:40 a.m. **Southwestern Baptist Theological Seminary Alumni & Friends Luncheon:** Connection Point Church, B Building, 2nd floor, Room B-210.
- 4:30 p.m. **Ministry Wives Dinner:** Connection Point Church, C Building, Level 1, Atrium, by reservation.
- 4:30 p.m. **New Trustees Dinner:** Connection Point Church, A Building, 1st floor, Fellowship Hall.
- 5:20 p.m. **New Trustees Orientation:** Connection Point Church, C Building, Level 1, Student Auditorium.
- 9:00 p.m. **AfterSession Reception:** Hilton Garden Inn, Independence, Oregon and California Rooms, everyone invited.

### Wednesday, October 25

- 9:00 a.m. **Ministers' Appreciation Brunch:** Hilton Garden Inn, Independence, Oregon & California Rooms, featured speakers, Kevin Ezell & Tom Elliff, by invitation.

## Meetings



## Make our website your main source

Did you know that MBC has been online since 1996? In fact, Missouri was the first Southern Baptist state convention to establish a website!

The MBC Creative Services Group has redesigned the website to make it even better.

The website has a church finder, a real time calendar of events happening across the state, and many more resources to help your church reach your community.

It also has links to other Missouri and Southern Baptist Convention related partners and institutions.

*Join us for the...*

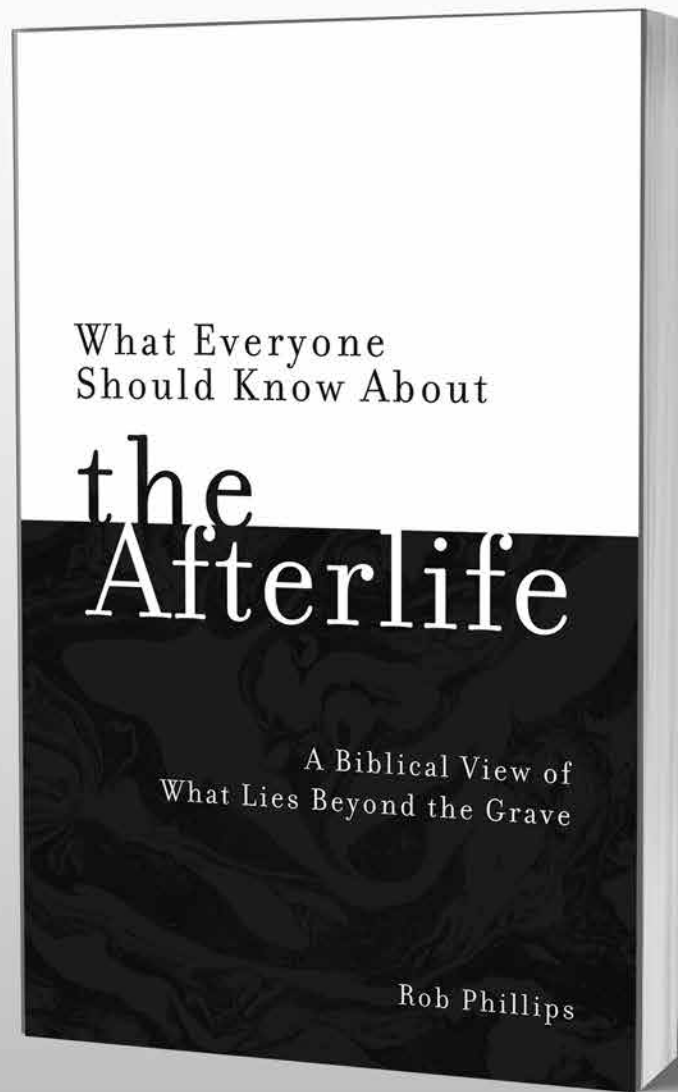
## Partnership Missions Luncheon

**Connection Point Church, Raytown**

**Noon, Tuesday, October 24, 2017**

**Registration is not required. There are 1,200 lunches available. First-come, first-served.**





# New from the MBC

Available in print  
and Kindle editions

[mobaptist.org/apologetics](http://mobaptist.org/apologetics)

**Churches****Top CP giving churches in 2016****300 or more in average worship attendance**

Rank	City, Church	CP Giving
1	Springfield, Second . . . . .	\$ 382,936.72
2	Springfield, Crossway . . . . .	\$ 371,453.59
3	Springfield, Ridgecrest . . . . .	\$ 331,035.08
4	Lenexa, Lenexa . . . . .	\$ 195,273.75
5	Jefferson City, Concord . . . . .	\$ 184,725.50
6	West Plains, First . . . . .	\$ 181,939.74
7	O'Fallon, First . . . . .	\$ 157,730.63
8	Cape Girardeau, Lynwood . . . . .	\$ 147,680.90
9	Sikeston, Miner . . . . .	\$ 139,227.65
10	St Charles, First . . . . .	\$ 138,957.21

**125 to 300 in average worship attendance**

Rank	City, Church	CP Giving
1	Salem, First . . . . .	\$ 74,344.42
2	Owensville, First . . . . .	\$ 64,723.57
3	Mount Vernon, First . . . . .	\$ 54,270.69
4	Cameron, First . . . . .	\$ 48,651.97
5	Vandalia, First . . . . .	\$ 47,626.12
6	Higginsville, First . . . . .	\$ 47,377.56
7	Potosi, Potosi Southern . . . . .	\$ 45,990.73
8	Kennett, First . . . . .	\$ 44,464.26
9	Eureka, Central . . . . .	\$ 43,865.48
10	Ozark, Hopedale . . . . .	\$ 41,636.63

**125 or less in average worship attendance**

Rank	City, Church	CP Giving
1	Charleston, First . . . . .	\$ 65,305.53
2	Richland, First . . . . .	\$ 49,392.38
3	Monroe City, First . . . . .	\$ 33,053.16
4	St Louis, First Crestwood . . . . .	\$ 32,522.77
5	Crane, First . . . . .	\$ 30,888.00
6	Springfield, Pleasant Home . . . . .	\$ 29,627.99
7	Steelville, First . . . . .	\$ 29,369.29
8	Clarksville, Ramsey Creek . . . . .	\$ 28,910.30
9	Kansas City, Sterling Acres . . . . .	\$ 27,609.12
10	Malden, First . . . . .	\$ 26,628.00

MIDWESTERN BAPTIST THEOLOGICAL SEMINARY & COLLEGE

offers a heartfelt

# THANK YOU

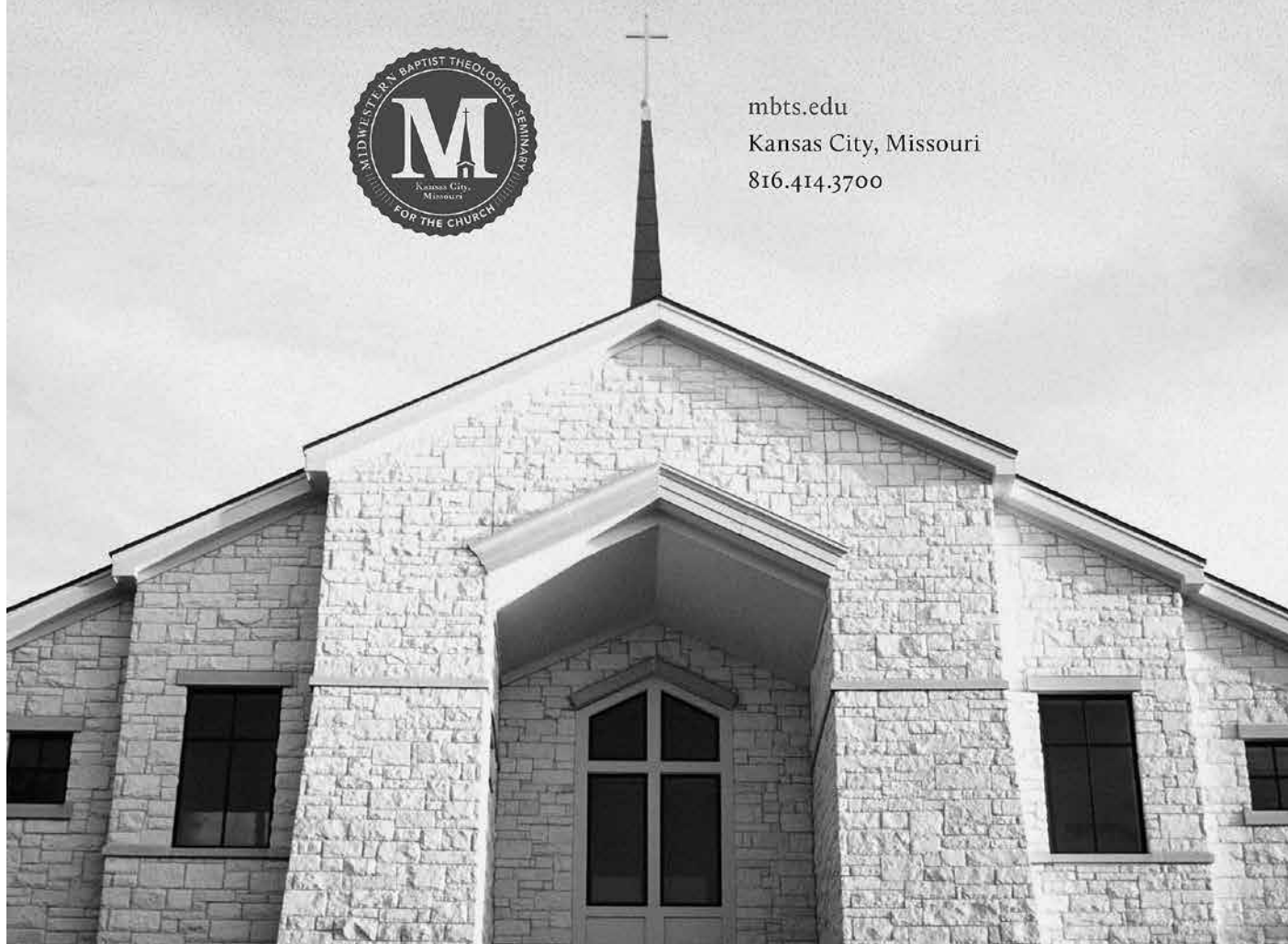
to the Southern Baptists of Missouri.

---

Because of your faithful giving to Midwestern Seminary  
through the Cooperative Program, we are able  
to continue training leaders *for the Church*.



mbts.edu  
Kansas City, Missouri  
816.414.3700





## Churches

### New churches 2016-2017

According to the governing documents of the convention, specifically the Credentials Committee Rules and Procedures, the committee recommends the churches listed below be granted membership in the Missouri Baptist Convention:

Newly Affiliated Churches	City	Pastor	Association
Celebration Church	Joplin .....	Brandon Dorris .....	Spring River
Founder's Grove Church	Wright City .....	Vaughn Akins .....	Twin Rivers
Fellowship Greenwood	Greenwood .....	Chris Williams .....	Blue River-Kansas City
High Street Baptist Church	Springfield .....	Eddie Lyons .....	Greene
Impact Church	Festus .....	Scott Douglas .....	Jefferson
The Fellowship	Kansas City .....	Wesley Vance .....	Clay-Platte
True Life Community Church	St. Charles .....	Gene Colling .....	St. Louis Metro
Word Church St. Louis	Florissant .....	Ulysses Ross .....	St. Louis Metro
Word of Life Baptist Church	Kansas City .....	Justin McKenzie .....	Clay-Platte

Re-Affiliating Churches	City	Pastor	Association
Carr Lane Baptist	Shell Knob .....		Barry
Keystone Baptist	Reeds Spring .....	Jim Cantrell .....	Tri County
Orrick, First	Orrick .....	Mathew Simpson .....	Heartland
Parks Chapel	Clinton .....	Randy Hargis .....	West Central
St. Elizabeth, First	St. Elizabeth .....	Joshua Sylvester .....	Miller

This list is current as of September 22, 2017.

Please notify the MBC administrative office if names have been omitted or entries are incorrect.

# THANKS TO YOU...

## CP WORKS [IN MISSOURI]



**MOBAPTIST.ORG/CP**



# THE Pathway

NEWS FROM A BIBLICAL WORLDVIEW



*Delivered FREE to your home  
through the Cooperative Program giving  
of your local Missouri Southern Baptist church.*

To subscribe to the print edition,  
call **800-736-6227**  
or subscribe online at  
**[mbcpathway.com](http://mbcpathway.com)**

# Executive Board Report

**November 2016—October 2017**

Dr. Ken Parker, Chairman

Dr. John Yeats, Executive Director

1. Since the last convention the Board met three times, and just prior to the annual meeting. Actions from these meetings are summarized in this report.
2. The following resignations and retirements occurred within the Executive Board staff: Karla Schaefer, maintenance, Business Services and Properties Management Group; Tanner Rickabaugh, media team, Ministry Support Group; Angie Albrecht, accounts payable, Business Services and Properties Management Group; Dwain Carter, Disaster Relief Coordinator, Developing Leaders Group; and Ken McCune, Specialist, Multiplying Churches Team (retired).
3. The Executive Board standing committees and chairpersons were elected upon recommendation of the Committee on Executive Board Committees. Board officers were assigned to committees.
4. The Executive Director reported to the Administrative Committee and Board each quarter.
5. The Board received reports from the Agency Restoration Group at each meeting.
6. The institutions and agencies—Missouri Baptist Children's Home, Hannibal-LaGrange University, Southwest Baptist University, and the Missouri Baptist Foundation—reported at each meeting to the Inter-Agency Relations Committee and to the Board periodically on a rotation basis.
7. Staff members were recognized and received bonuses at five-year tenure increments as follows: Twenty-Five Years—Carla Martin; Fifteen Years—Pam Jeffries; Five Years—John Yeats.
8. The Board received quarterly detailed financial reports, including reports of legal expenses.
9. The Board approved a contribution of \$29,198.10 for the Mission Dignity program in 2016. These monies are to be used for qualified recipients living in Missouri. The Human Resources Specialist was instructed to notify the Guidestone Financial Resources of the Southern Baptist Convention of this decision. The Human Resources Specialist was instructed to request a transfer of the necessary funds, \$29,198.10, from the Missouri Annuitant Fund to Guidestone.
10. The following action was taken on a motion presented by Jeff Purvis during the 2016 MBC Annual Meeting and referred to the Executive Board: The Executive Board receives the motion by Jeff Purvis and recommends a systemic process through the executive director's office that when an Annual Meeting motion is referred, the chairman of the committee or entity receiving the motion is noti-

fied and encouraged to consult directly with the person making the motion for clarification and perspective. The chairperson of the committee or entity holds the discretion as to whether to invite the maker of the motion to address the full committee or entity. Contact information regarding the person making the motion is supplied by the executive director's office.

11. The following action was taken on a motion presented by Mark Stahlhuth during the 2016 MBC Annual Meeting and referred to the Executive Board and specifically to the Inter-Agency Relations Committee:
  - 1) Neither Hannibal-LaGrange University nor Southwest Baptist University received any direct state or federal aid, however;
  - 2) Both universities receive individual student aid in student grants and student loans, which are applied to student tuition, housing, and fees.
  - 3) The amount of these funds represent between 40% and 50% of the universities budgeted incomes.
  - 4) If these student assistance funds were withdrawn, both universities would need to greatly enhance their income through increased tuition and fees, increased gifts and endowments, and increased subsidy from the Missouri Baptist Convention and might need to decrease programs and services.

As a result of these factors, the Executive Board does not have any recommendation at this time other than to encourage Missouri Baptists to fortify their stewardship through estate planning, endowments, and legacy giving.
12. A 2018 Cooperative Program goal and related offering goals and budget recommendations were approved for recommendation to the Convention. (See Recommendations #1 and #2.)
13. The Board approved for recommendation to the MBC the 2018 Executive Board Budget. (See Recommendation #3)
14. The Board approved for recommendation to the MBC a Rheubin L. South Missouri Missions Offering allocations budget to be distributed in 2018 (based on the 2017 MMO Offering Goal of \$710,000). (See Recommendation #4)
15. The 2016 audit report, as prepared by Capin Crouse, Certified Public Accountants, was received as presented.
16. The Board approved for recommendation to the Convention a special offering on Tuesday, October 24, 2017. The offering is to benefit the Restoration House to assist victims of human trafficking in the Kansas City area. (See Recommendation #5)
17. The Board approved funding for various repairs and resto-

*(Continued on page 32)*

(Continued from **page 31**)

rations to the Baptist Building at 400 East High Street. Part of this renovation included upgrading for the Hannibal-LaGrange University extension center.

18. The Board approved invitations for certain exhibitors during the 183rd annual meeting.
19. The Board approved for recommendation to the MBC the location of the 2019 MBC Annual Meeting. (See Recommendation #6)
20. The Board approved for recommendation to the MBC that

we enter into a five-year State to State partnership with the Minnesota and Wisconsin Baptist Convention, beginning January 1, 2018 and concluding December 31, 2022, with the option to continue said partnership for an additional five years with the approval of both parties. (See Recommendation #7)

21. It is understood that any recommendations of the Executive Board on Monday afternoon, October 23, 2017, will be printed in the daily business update as part of the Executive Board Report and Recommendations to the Convention.

(End)



# missions for life

- **PRESCHOOL** — Mission Friends
- **CHILDREN** — Girls in Action, Royal Ambassadors, Children in Action
- **STUDENTS** — Acteens, Challengers, Youth on Mission
- **YOUNG WOMEN** — MyMission
- **ADULT** — Women on Mission, Adults on Mission

Learning-Praying-Giving-Growing-Doing-Going

[mobaptist.org/wmu](http://mobaptist.org/wmu)

# Executive Board Recommendations

1. The Executive Board recommends to the MBC that the Convention approve the following goals be set for 2018:

	<u>2018 Goals</u>	<u>(FYI) 2017 Goals</u>	<u>2016 Actual Receipts</u>
Cooperative Program . . . . .	\$ 14,800,000 . . . . .	\$ 14,815,502 . . . . .	\$ 14,522,278
Lottie Moon . . . . .	\$ 4,000,000 . . . . .	\$ 4,000,000 . . . . .	\$ 4,064,888
Annie Armstrong . . . . .	\$ 2,000,000 . . . . .	\$ 2,000,000 . . . . .	\$ 2,101,851
World Hunger . . . . .	\$ 235,000 . . . . .	\$ 235,000 . . . . .	\$ 192,969
MMO (distribute in 2019) . . . . .	\$ 710,000 . . . . .	\$ 710,000 . . . . .	\$ 705,506

2. The Executive Board recommends to the MBC that the Convention approve the 2018 Cooperative Program Goal of \$14,800,000 be allocated 40% for Southern Baptist Convention Causes and 60% for Missouri Baptist Convention causes; and that the allocations be as follows:

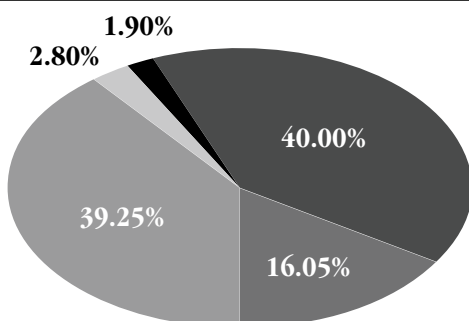
## Cooperative Program Allocations Budget (Proposed 2018)

	<u>Approved 2017 Totals</u>	<u>% Total</u>	<u>Proposed 2018 Totals</u>	<u>% Total</u>	<u>Diff. Between 2018 &amp; 2017</u>
Cooperative Program Allocations Budget . . . . .	\$ 14,815,502		\$ 14,800,000		\$ (15,502)
Less: Shared Ministry Items . . . . .	(740,775)	-5.00%	-	0.00%	740,775 *
<b>Total Cooperative Program Budget for Allocation . . . . .</b>	<b>\$ 14,074,727</b>	<b>100.00%</b>	<b>\$ 14,800,000</b>	<b>100.00%</b>	<b>\$ 725,273</b>
<b>Southern Baptist Convention Causes<sup>1</sup> . . . . .</b>	<b>\$ 6,263,253</b>	<b>44.50%</b>	<b>\$ 5,920,000</b>	<b>40.00%</b>	<b>\$ (343,253)</b>
<b>Missouri Baptist Convention Causes:</b>					
Missouri Missions & Ministries * . . . . .	\$ 5,630,389	40.00%	\$ 5,809,000.00	39.25%	\$ 178,610.54
Guidestone Pastor Protection . . . . .	-		414,400	2.80%	414,400 *
Pathway . . . . .			281,200	1.90%	281,200 *
<b>Entities:</b>					
The Children's Home . . . . .	387,579	2.75%	503,200	3.40%	115,621
Christian Higher Education Operations (SBU, HLGU) . . . . .	1,618,125	11.50%	1,761,200	11.90%	143,075
Missouri Baptist Foundation <sup>2</sup> . . . . .	-	0.00%	111,000	0.75%	111,000
Agency Restoration <sup>3</sup> . . . . .	175,380	1.25%	-	0.00%	(175,380)
<b>Total Missouri Baptist Causes . . . . .</b>	<b>\$ 7,811,473</b>	<b>55.50%</b>	<b>\$ 8,880,000</b>	<b>60.00%</b>	<b>\$ 1,068,527</b>
<b>Total Cooperative Program Budget . . . . .</b>	<b>\$ 14,074,727</b>	<b>100.00%</b>	<b>\$ 14,800,000</b>	<b>100.00%</b>	<b>\$ 725,273</b>
<b>*Missouri Missions &amp; Ministries . . . . .</b>					
	\$ 5,630,389		\$ 5,809,000		\$ 178,611
Pathway . . . . .	305,775		281,200		(24,575)
SBC Annuity & Insurance . . . . .	435,000		414,400		(20,600)
<b>MBC Executive Board Budget Net of Shared Items . . . . .</b>	<b>\$ 6,371,164</b>		<b>\$ 6,504,600</b>		<b>\$ 133,436</b>

**NOTES:** <sup>1</sup> CP receipts above the budget is allocated 50% to the SBC and 50% to Missouri Missions & Ministries.

<sup>2</sup> Missouri Baptist Foundation: \$50,000 base with the balance incentivized quarterly with balance returning to MBC reserves.

<sup>3</sup> Agency Restoration: Fund in Plan A ceases January 1, 2018. The insurance proceeds are sufficient for remainder of litigation.



### Cooperative Program Allocations Budget (No Shared Items)

Southern Baptist Convention Causes . . . . .	40.00%	\$ 5,920,000
Entities (CH, HLGU, SBU, MBF) . . . . .	16.05%	\$ 2,375,400
MBC Missions & Ministries . . . . .	39.25%	\$ 5,809,000
Guidestone Pastor Protection . . . . .	2.80%	\$ 414,400
Pathway . . . . .	1.90%	\$ 281,200

(Continued on page 34)

(Continued from **page 33**)

3. The Executive Board recommends to the MBC that the Convention approve the 2018 MBC State Missions budget as follows:

## Missouri Missions & Ministries Budget (Proposed 2018)

<u>Summary Budget</u>	<u>2017 Budget</u>	<u>Percentage Income/ Expense</u>	<u>2018 Proposed</u>	<u>Percentage Income/ Expense</u>
<b>Income</b>				
Cooperative Program Income				
Total .....	\$ 5,630,389	79.59%	\$ 6,504,600	91.57%
CP Income - Shared Item				
Total .....	\$ 740,775	10.47%	\$ -	0.00%
NAMB Income - Non Personnel / Personnel				
Total .....	\$ 525,000	7.42%	\$ 417,885	5.88%
Related Income				
Total .....	\$ 178,000	2.52%	\$ 181,000	2.55%
<b>Total Income .....</b>	<b>\$ 7,074,164</b>	<b>100.00%</b>	<b>\$ 7,103,485</b>	<b>100.00%</b>
<b>Expenses</b>				
Operating Expenses				
Total .....	\$ 1,191,660	16.85%	\$ 1,177,060	16.57%
Program Expenses				
Total .....	\$ 2,214,822	31.31%	\$ 2,165,046	30.48%
Personnel and Support Expenses				
Total .....	\$ 3,592,682	50.78%	\$ 3,686,379	51.89%
Other Capital Items				
Total .....	\$ 75,000	1.06%	\$ 75,000	1.06%
<b>Total Expenses .....</b>	<b>\$ 7,074,164</b>	<b>100.00%</b>	<b>\$ 7,103,485</b>	<b>100.00%</b>
<b>Net Income/(Expense) .....</b>	<b>\$ -</b>		<b>\$ -</b>	

(Continued on **page 35**)

## *Try the new annual meeting app!*

Would you like to carry all the information needed for the annual meeting on your mobile device? Download the MBC Annual Meeting app by visiting your phone's app store and searching for "Missouri Baptist Convention."



(Continued from **page 34**)

4. The Executive Board recommends to the MBC that the Convention approve the Rheubin L. South Missouri Mission Offering funds received during 2017 be distributed in 2018 as follows (based on the 2017 MMO Offering Goal of \$710,000):

### **Rheubin L. South Missouri Missions Offering Budget (2017 Offering for 2018 Ministries)**

<b><u>Ministries</u></b>	<b><u>2017 Offering for 2018 Ministries</u></b>	<b><u>2016 Offering for 2017</u></b>
<b>Making Disciples . . . . .</b>	<b>\$ 163,500 . . . . .</b>	<b>\$ 173,751</b>
<b>Multiplying Churches . . . . .</b>	<b>\$ 169,500 . . . . .</b>	<b>\$ 180,000</b>
<b>Developing Leaders . . . . .</b>	<b>\$ 169,751 . . . . .</b>	<b>\$ 149,000</b>
<b>Standing Percentage Allocations . . . . .</b>	<b>\$ <u>207,249</u> . . . . .</b>	<b>\$ <u>207,249</u></b>
<b>Total MMO Allocations . . . . .</b>	<b>\$ 710,000 . . . . .</b>	<b>\$ 710,000</b>

2014 Promotion for 2015: Goal \$700,000

2015 Promotion for 2016: Goal \$710,000

2016 Promotion for 2017: Goal \$710,000

2017 Promotion for 2018: Goal \$710,000

5. The Executive Board recommends to the MBC that the Convention authorize a special offering to be taken on Tuesday, October 24, 2017, to benefit the Restoration House to assist victims of human trafficking in the Kansas City area.
6. The Executive Board recommends to the MBC that the Convention approve the 2019 Annual Meeting of the Missouri Baptist Convention be held October 28-30, 2019, at the Branson Convention Center, Branson, Missouri.
7. The Executive Board recommends to the MBC that the Convention approve we enter into a five-year State to State partnership with the Minnesota and Wisconsin Baptist Convention, beginning January 1, 2018, and concluding December 31, 2022, with the option to continue said partnership for an additional five years with the approval of both parties.

(End)



To find out how volunteers can assist churches with building projects contact:

**Mike Hibbard**

Missouri Baptist Builders  
Volunteer Coordinator

660-815-3459

baptistbuilders@mobaptist.org

## **Is your church looking for a building project?**

Missouri Baptist Builders may be able to assist you. You don't have to know how to drive a nail or roof a house to volunteer for a construction team. All it takes is a willing spirit. Adult volunteer groups and individuals are annually matched with hundreds of requests for church construction assistance. It is a great way to give your time and present a witness in the community where you serve.



# Trusted by nearly 49,000 churches.

AT GUIDEONE INSURANCE, WE ARE COMMITTED TO HELPING YOU SAFEGUARD AND PROTECT THE PEOPLE, FACILITIES AND MINISTRIES THAT ARE IMPORTANT TO YOU. BY SPECIALIZING IN CHURCH INSURANCE FOR MORE THAN 40 YEARS, WE HAVE DEVELOPED THE INDUSTRY'S FINEST LINEUP OF COVERAGES AND SERVICES:

- ✓ Property and liability coverage
- ✓ Free risk management resources
- ✓ Commercial auto
- ✓ Umbrella
- ✓ Worker's comp
- ✓ Group employee benefits



GuideOne welcomes all applications, without regard to religion, race, color, national origin, sex, handicap or familial status.

**Call now for a FREE quote!**



## **Tyler Foster**

Foster Financial Group LLC  
3755 N. State Hwy H  
Springfield, MO 65803  
Direct (417) 833-9630  
Toll Free (866) 910-9630  
[www.tylerfosterinsurance.com](http://www.tylerfosterinsurance.com)



## **Becky Moyer**

Moyer & Moyer Insurance Agency  
600 SW Jefferson St., Suite 102  
Lee's Summit, MO 64063  
Direct (816) 525-0765  
Toll Free (877) 466-6937  
[www.moyerinsuranceagency.com](http://www.moyerinsuranceagency.com)



# Executive Board Staff Reports

## Developing Leaders

Jim Misloski, Catalyst

### Church Revitalization

Gary Mathes, State Missionary

The Transitional Pastor ministry helps churches that have lost pastors become healthier and better prepared to seek and discover a new pastor, and help them begin well. Gary Mathes led a team to train more transitional pastors in Cape Girardeau and Kansas City. Also, a number of churches received education to understand the transitional process, and to find a transitional pastor.

Seventy-three pastors and their families came to the MB125 Pastor's Conference in Branson. They were encouraged to "Shepherd with Joy" by speakers Mark Dance, vice president of LifeWay Pastors, and Mark Hallock, Pastor of Calvary Church in Englewood, Colo.

MBC hosted the National State Leaders Church Revitalization conference at Midwestern Seminary in Kansas City. Mathes facilitated 40 leaders from state and national entities to tackle how to best assist churches needing and requesting help with revitalization. MBC also partnered with associations in the southwest region and First Baptist Branson to host the first Renovate—Church Revitalization conference in our state.

Churches continue to use the Vital Sign Health Assessment Tool, which may be downloaded for free from our website. Mathes assisted churches with this tool to help them undergo a thorough assessment of their health and needs, and to lead them to identify action priorities.

### Disaster Relief

Position Vacant, State Missionary

Disaster Relief (DR) hosted five training events this year, including a special Recertification Event that offered Level 2 training for previously trained volunteers. DR also is working with an MBC church to build a refrigeration unit.

The April and May floods in Missouri saw a major response effort, resulting in 195 gospel presentations and 25 salvations through help, hope, and healing provided by MBC DR. Disaster Relief also responded to calls from Oklahoma early in the year during a winter ice storm.

MBC DR had another great team of college interns throughout the summer. Six young ladies assisted in response to Missouri flooding and wind storms.

In 2013 and 2014, MBC DR responded to a typhoon in the Philippines. Since then, 11 new churches have been planted.

In September 2017, MBC DR responded to the hurricane Harvey and Irma catastrophies.

### Family Ministry

Joe Ulveling, State Missionary

Joe Ulveling spoke at several marriage, parenting, men's and family events. The family is the bedrock of our society. By strengthening families, we will in turn strengthen our churches.

The Minister's Juggling Act, a retreat for ministers and their wives, was at capacity this year with 55 couples in attendance. This event meets a specific need by encouraging ministers and wives. The MBC continues to receive feedback about how marriages are being strengthened, as well as addressing leadership issues that empower and encourage those attending.

Family Ministry continues to receive many calls from churches that are now starting family/marriage ministries. These churches have seen their leaders developed and families/marriages transformed as a result of their new ministries.

Through the Cooperative Program, all Missouri Baptists have a part in making a difference in marriages and families throughout the state.

## Executive Office

Dr. John Yeats, Executive Director

### Business Services and Properties Management Group

Joe Ulveling, State Missionary

#### Business Services

Samantha Spencer, Controller

The Business Services Group is the Cooperative Program's entry portal for the MBC. The group accounts for all church receipts and allocates the monies to the appropriate ministries and missions. Below are the receipts processed by Business Services for the year ending Dec. 31, 2016:

Cooperative Program . . . . .	\$ 14,522,278
Rheubin L. South Missouri Missions Offering. . .	\$ 705,506
Lottie Moon Offering . . . . .	\$ 4,064,888
Annie Armstrong Offering . . . . .	\$ 2,101,851

A clean audit opinion was received from auditors for the year ending Dec. 31, 2016.

#### Human Resources/Guidestone/Church Ministries

Gene Foster, State Missionary

The HR/Church Benefits office helped more than 900 churches participate in the church retirement plan this year. There were 100-plus new participants added to the GuideStone church retirement plan. HR/Church Benefits participated in eight associational

(Continued on page 39)

mb  
PARTNERSHIP MISSIONS  
**AWAKEN  
SENT**  
SO SEND I YOU



**Is God calling your church to partner in Puebla?**

Multiplying Churches catalyst Rick Hedger shakes hands with pastor Alfonso, the original pastor for the Nahuatl people of Puebla, Mexico.

**Contact Rick Hedger at [rhedger@mobaptist.org](mailto:rhedger@mobaptist.org)**

(Continued from **page 37**)

meetings, 12 compensation planning seminars, and 10 church tax filing seminars. HR also administered the MBC personnel policies and benefits.

HR/Church Benefits assisted many Missouri Baptists with individual needs such as retirement option choices, retirement applications, insurance applications, ACA questions, troubleshooting claims requests, coverage questions, etc. In addition, the HR office facilitated the continued participation by the MBC in the "Mission Dignity" program.

Other work included participation in several statewide meetings such as the MBC annual meeting, MB125, and the Great Commission Conference.

### **Properties Management**

**Brooks Crawford**, State Missionary

The Properties Management staff maintains the Jefferson City convention building, High Point Road conference center, Disaster Relief warehouse, five BSU buildings on Missouri college campuses, and the convention staff's fleet of vehicles.

The staff serves by cleaning, setting up for meetings, conducting light construction, and doing repairs and regular maintenance at these locations.

### **Liaison/Strategic Partners**

**Spencer Hutson**, State Missionary

The liaison connects Missouri Baptists in MBC churches, associations, and other organizations for the purpose of enhancing effective ministries that lie outside the scope of MBC's vision and mission. In addition, the office of the liaison works with institutions, MBC and SBC entities, and other organizations, striving to raise awareness among Missouri Baptists of available non-MBC financial support for ministry activities.

The office of the liaison works directly with directors of missions and the DOM Fellowship and assists in planning a DOM conference in the spring.

The liaison in 2017 is organizing the Pray Across Missouri effort, in which the Executive Director is leading prayer meetings in each county seat in Missouri.

Stewardship for churches is promoted through the liaison, who works with local churches and associations. The office provides a limited amount of resources available on the MBC website at no charge to churches and provides access to other resources at a reduced cost, all supported by Cooperative Program giving.

The liaison continues to assist churches in church-facilities planning and point them to available resources both for plans and capital funding.

When churches have a question about who to talk to about a specific ministry need, the office of the liaison is a good resource.

### **Missouri Woman's Missionary Union (WMU)**

**Laura Wells**, Consultant

Missouri Woman's Missionary Union continues to be important and relevant in our Missouri Baptist churches. Twenty-eight new WMU groups were started across the state in the past year. WMU emphasizes supporting missions through prayer, learning about missions, giving, and going. Thank you for giving generously to the Missouri Missions Offering, the Lottie Moon Christmas Offering, and the Annie Armstrong Easter Offering this year. Please continue to help support missionaries through your generous giving to these offerings.

The 2017 Missions Celebration/Annual Meeting was held at First Baptist Church, Lebanon. Approximately 315 were in attendance. The theme was "By All Means." New National WMU President, Linda Cooper, presented the theme interpretation. IMB missionaries from the South Asian People Group ("S" Family) and Southeast Asian People Group ("N" Family) shared their testimonies. NAMB Church Planting Missionary, Matt Clark, shared about ministry in St. Louis among refugees. Matt Kearns, MBC, gave his testimony and thanked WMU for his missions upbringing. Fifty-one people participated in six different mission projects at the church and around the community.

Thirty-six emeritus missionaries attended a Missionary Retreat held at CrossPointe Retreat Center in October.

### **Preschool/Children/Student Missions**

**Teri Broeker**, Consultant

Teri Broeker serves as MWMU Preschool/Children/Student Missions Consultant. Kimbre Thrower served as Preschool Specialist through April, turning over all things Mission Friends to Vivian Howell. Lori Bohannon served as Children's Specialist, which includes Girls in Action, Royal Ambassadors, and Children in Action. Ruth Biellier served as Student Specialist through April, then turned over Acteens, Challengers, and Youth on Mission to Janet York. Jonathan Banderman began in April as RA/Challenger Specialist.

Throughout the year, the specialists work together, planning age-level events, encouraging existing organizations, helping new starts, and leading in training and workshops. The specialists enlist special workers to help with these responsibilities.

One teen girl, Makayla Dickerson, served as Emerging Leader from July-June.

Four-hundred and eighty-eight girls and leaders attended the GA Retreat. With Planted in Missions for a theme, girls met Missouri church planters and took part in Bible study and other learning activities with a "planting" theme. Three salvation experiences were reported.

Three-hundred and ninety-three attended the RA Congress. They heard from Missionary/Military Chaplain, Michael Thomas. Boys participated in traditional RA Congress sports, racers, campcraft

(Continued on **page 41**)



**Is God calling your church to partner in Italy?**

Stop by the Multiplying Churches exhibit booth to talk about the possibilities.

**Contact Rick Hedger at [rhedger@mobaptist.org](mailto:rhedger@mobaptist.org)**

(Continued from **page 39**)

and project hall events. Fee Fee Baptist Church, Bridgeton, turned over the traveling trophy to FBC Willard.

### **The Pathway and Public Policy**

**Don Hinkle**, *The Pathway* Editor and Public Policy Advisor

*The Pathway's* circulation will top 25,000 in 2017 for the first time in its history, making *The Pathway* the fifth largest paid circulated newspaper in Missouri. Readership on both platforms—print and website—has topped the 55,000 mark.

*The Pathway* also won four awards for writing and website design with the prestigious Evangelical Press Association. The newspaper also won an award for writing from the Baptist Communicators Association.

Don Hinkle led a statewide coalition that secured passage of Senate Bill 43. Background: In 2015, a nurse, fired by St. Francis Hospital in St. Louis, filed a sex discrimination lawsuit under the Missouri Human Rights Act (MHRA). The case went to the Missouri Supreme Court and, inexplicably, the court removed the longstanding religious exemption from the MHRA. That left the Missouri Baptist Children's Home, and Hannibal-LaGrange and Southwest Baptist Universities exposed to possible discrimination lawsuits. Passage of Senate Bill 43 restored the religious exemption in the MHRA, ensuring First Amendment protections for Missouri Baptist entities.

Hinkle, along with the Christian Life Commission, was part of a coalition that helped secure passage of some of the strongest pro-life legislation in the state's history during July's special session of the General Assembly.

## **Making Disciples**

**Matt Kearns**, Catalyst

### **Collegiate Ministry**

MBC's collegiate missionaries are excited to be a part of what God is doing in and through the lives of students in Missouri. God is mobilizing the next generation to reach the lost on college campuses and beyond. Here are a few highlights from the last year:

**Summer Missions:** In 2017, 88 summer missionaries were commissioned to serve with 45 mentors in churches, associations, and camps across the state of Missouri. As of July 1, 2017, there were reports of 1,374 spiritual encounters, 195 professions of faith, and 13 baptisms as a result of their ministry.

### **Youth Evangelism**

**Super Summer:** The MBC hosted two weeks of Super Summer at Hannibal-LaGrange University in June. There were 820 students and leaders represented from 60 churches between the two weeks of camp. During Super Summer, 39 students gave their lives to

Christ, eight expressed a call from God on their life to serve Him in ministry/missions, and 53 made other decisions.

**The Project:** Through the MBC's partnership with Global Encounter Ministries, state missionaries served alongside 43 churches involving more than 600 students, youth leaders, and staff to minister to more than 900 children through VBS ministry in 16 churches and parks across the St. Louis metro area. During that week of ministry, 52 children and youth gave their lives to Christ.

### **Vacation Bible School**

Christy Nance continues to serve as state VBS coordinator to oversee VBS training for associational VBS directors and their VBS teams. There were three associational trainings in 2017 with a total of 152 people from 26 different associations in attendance.

### **Great Commission Conference**

The Great Commission Conference was hosted Feb. 23-25 at Ridgecrest Baptist Church, Springfield. The 686 in attendance heard from speakers Alvin Reid, David Garrison, Ed Stetzer, Ed and Kathy Litton, Greg Stier, Sen. James Lankford, John Avant, and Michael Card. The Chris White Band led worship.

## **Ministry Support**

**Rob Phillips**, Catalyst

The Ministry Support Team provides the state missionary staff with creatives services, media and technology support, and assistance with the staging and production of MBC events.

The team is completing a year-long Cooperative Program informational campaign focused on how CP works in Missouri. In addition, they have launched promotion of the 2017 Missouri Missions Offering season, producing electronic resources that reduce mailing costs and make it easier to download and share MMO materials.

### **Creative Services**

In Creative Services, the MBC's graphic designer, videographer, and web/social media specialist continue to improve integration of video, audio, and social media into the MBC's web presence. Video continues to play an expanding role in MBC ministries, while the convention's presence on Facebook is among the most active among the SBC's state conventions.

Creative Services also released two new apologetics books in print and Kindle editions.

### **Media, Technology & Events**

In Media, Technology & Events, the staff continues to improve the speed and reliability of information networks, enhance the con-

(Continued on **page 43**)





## **THE VISION OF THE MBC STAFF**

*Transforming lives and communities with the gospel.*



## **THE MISSION OF THE MBC STAFF**

*We are missionaries,  
cooperating with Missouri Baptists  
to make disciples, multiply churches, and develop leaders.*



## **THE CORE VALUES OF ALL MBC MISSIONARIES**

*Devoted followers of Christ, committed to cooperation,  
engaged in missional living.*

Our core values define the behaviors  
that each state missionary must exhibit daily.

(Continued from **page 41**)

vention's database, simplify the Annual Church Profile, and lower the cost of information/technology services.

Media, Technology & Events also provides audio-visual and set design support for all major MBC events.

## Multiplying Churches

**Rick Hedger**, Catalyst

The MBC Multiplying Churches Group focuses on transforming lives and communities with the gospel in Missouri, the U.S. and around the world. As a result, reports through the MBC Kingdom Growth Tracking System from May 2016 through April 2017 include more than 5,600 evangelistic encounters, resulting in 211 baptisms, with a current church membership of 1,440 and

Cooperative Program giving of \$101,381.

Advances have been made with local churches to multiply church planters in a pipeline for future discovery, development, and deployment. The desire is to see 100 potential church planters in this pipeline. Strategies have been developed to assist associations and local churches to discover, engage, and multiply churches among pockets of previously unnoticed communities all over Missouri. There are currently three Multiplying Churches missionaries and seven Multiplying Churches field assistants to serve MBC churches in this process.

MBC is currently engaged in multiplying churches strategies in Puebla, Mexico and northeast Italy through 2020. Likewise, strategies have been developed to engage in partnership with the Minnesota-Wisconsin Baptist Convention for making disciples, multiplying churches, and developing leaders across their states with the approval of Missouri Baptists at the 2017 annual meeting.

(End)

# TRUST LUTHER RICE COLLEGE & SEMINARY

**F**ounded in 1962, Luther Rice College & Seminary has been providing sound biblical education to Christian ministers and leaders for over 50 years.

We have never waived from our conservative biblical roots!

Degrees are available 100% online or on the main campus in Metro Atlanta.

Courses are taught by highly qualified faculty with real-world ministry experience.

Request more information at: **LutherRice.edu**



FOUNDED 1962





# By All Means

Missouri Woman's Missionary Union  
**Missions Celebration and Annual Meeting**  
 April 6-7, 2018 • South Gate Baptist Church, Springfield

**2018 Pursuit**  
 A Missions Experience for Teen Girls grades 7-12  
 April 6-8, 2018 • South Gate Baptist Church, Springfield

*Missionary Speakers*  
*Ministry Projects*  
*Breakout Sessions*  
*Madge Truex Fund Offering*  
*MWMU Bookstore*  
*Gift Basket Silent Auction*  
*for Alberta Gilpin Fund*

Registration is \$30 until March 21, 2018. After March 21, 2018, registration is \$40. Student fee (Grades 7–Collegiate) is \$10.

Saturday box lunch is \$5 each. Menu is Pita Pit sandwich, chips, cookie, and bottled water.

To register for childcare, contact Angie Hurd at (314) 540-2983 or abhurd@swbell.net.

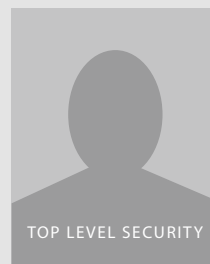
For questions regarding Missions Celebration, contact Laura Wells at (636) 209-0027 or dwells6779@sbcglobal.net.



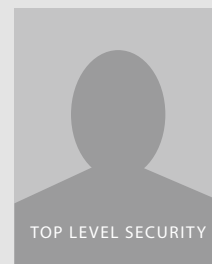
**Kristy Carr**  
 National WМУ  
 Adult Resource  
 Team Leader



**Brian & Sheena**  
 IMB Missionaries  
 East Asian Peoples



**Julia**  
 IMB Missionary  
 Northern African and  
 Middle Eastern Peoples



**Kaila**  
 IMB Journeyman  
 Northern African and  
 Middle Eastern Peoples



**Mark & Laura Fugitt**  
 Church Planters  
 Mountain Grove  
 Family Ministry



**Spencer Hutson**  
 Missouri Baptist  
 Convention Liaison



**Mark Mathes Family**  
 Guest Musicians



Register online at [www.mobaptist.org/wmu](http://www.mobaptist.org/wmu)

# Strategic Partners Reports

## Christian Life Commission

Don Hinkle, MBC Public Policy Advisor

The Missouri Baptist Convention's Christian Life Commission continued to serve as the public policy arm of Missouri Southern Baptists.

The commission unanimously voted to file an amicus (friend-of-the-court) brief in one of the most important religious liberty cases in the nation's history. The CLC joined other faith groups and more than 80 members of Congress in support of Masterpiece Cakeshop of Lakeland, Colo., in its case before the U.S. Supreme court against the Colorado Human Rights Commission.

The commission also supported key pro-life and religious freedom legislation in Missouri and continued its effort in educating Missouri Southern Baptists on issues related to affiliated churches.

The CLC, which meets three times a year, was also involved in other key events around the state including the National Day Prayer service held at the State Capitol and the annual Legislative Prayer Service held at Concord Baptist Church in Jefferson City.

The commission unanimously voted to present the commission's "Distinguished Service Award" to Michael and Jonathan Whitehead, who won an important religious liberty case before the U.S. Supreme Court earlier this year involving Trinity Lutheran Church in Columbia.



## Missouri Baptist Children's Home

Russell L. Martin, President

Missouri Baptist Children's Home "Serves God by Assisting Children, Youth and Families to make a lasting difference in their lives."

In 2016, the MBCH family of corporations touched the lives of 4,235 children and families. There were 19 professions of faith and/or baptisms among those served in residential programs at MBCH.

Five hundred thirty-nine children found loving, forever families. Seventy-eight babies were born who may not have been given life without this ministry.

MBCH Children and Family Ministries (MBCH CFM) delivered 312,044 days of service (one consumer for one day). Approximately 93 percent of all ministries were provided in community-based programs rather than on a residential campus.

One hundred forty-nine children were in treatment foster homes, and 565 children and youth were in family foster homes. MBCH maintained 346 foster/adoptive and/or relative/kinship homes. An additional 398 homes were maintained in northwest Missouri under contract with the State of Missouri.

Thirty-nine young women (23 adults and 16 minors) were served through the "Freedom 43:19" human trafficking rescue ministry.

Transitional living programs in Bridgeton, Springfield, and Mt. Vernon served 64 young people as they prepared to leave foster care and become independent.

Intensive Family Reunification Services offered hope and restoration to 15 families.



(Continued on **page 47**)



## Host an apologetics workshop in your church or association

**Equip your people to defend the Christian faith!**

Learn more at [mobaptist.org/apologetics](http://mobaptist.org/apologetics)

Contact Rob Phillips at 573-636-0400 ext. 304 or [rphillips@mobaptist.org](mailto:rphillips@mobaptist.org)

Join us for the...

# Partnership Missions Luncheon

Connection Point Church, Raytown  
Noon, Tuesday, October 24, 2017

## MULTIPLYING CHURCHES PARTNERSHIPS



### NORTHEAST ITALY



**Northeast Italy** has fewer than five evangelical believers for every 10,000 citizens. The region has only one evangelical church for every 34,000 people.

The need is great! We are looking for 15 MBC churches to partner in this region to advance the Kingdom of God.

**Is your church one of them?**



### PUEBLA AND TLAXCALA



**Puebla and Tlaxcala** are located just east of Mexico City, Mexico. These two states are primed and ready for MBC churches to partner with their churches for evangelism, discipleship, and starting churches.

Goals: 10,000 baptisms, 100 new missions, 50 new churches by the end of 2020.



### MINNESOTA



### WISCONSIN



**Minnesota and Wisconsin** have a total population of just under 11 million, with 14 percent claiming to be evangelicals. Only two of every 1,000 evangelicals are in Southern Baptist churches.

The need is great! Please prayerfully consider whether God is calling your church or association to partner in these two great states to advance the Kingdom of God.

Registration is not required. There are 1,200 lunches available.  
First-come, first-served.





(Continued from **page 45**)

## Missouri Baptist Historical Commission

Dennis Gard, Chairman

The Missouri Baptist Historical Commission is celebrating the 200th anniversary of the missionary movement in Missouri. Two hundred years ago, John Peck came to Missouri with the gospel message to bring the frontier to Christ. Today, the Historical Commission celebrates the achievement of our forefathers who ensured the gospel was spread throughout the nation.

In April, the Historical

Commission held its annual meeting in Cape Girardeau, where Dr.

John Yeats joined the

Commission by touring Old Bethel Baptist Church. During the annual meeting, the Commission awarded the Missouri Baptist Heritage Scholarship to Draden Michael Davis of First Baptist Church, Butler. Draden will attend Southwest Baptist University, Bolivar, in the fall. The Commission also decided to expand the scholarship opportunity to more students by eliminating the grade restriction to allow juniors and seniors in college to apply. The Commission encourages pastors to help promote the scholarship in an effort to increase applications for SBU and HLGU.

If a church is celebrating a milestone anniversary, please visit [www.baptistparchments.org](http://www.baptistparchments.org) and register for the MBC historical recognition plaque in celebration of such an achievement. May God bless Missouri Baptists another two-hundred years or until the Lord returns.

(End)



MISSOURI BAPTIST  
**HISTORICAL  
COMMISSION**

## What is the **COOPERATIVE PROGRAM?**

**CP** is the way Southern Baptists support missions in Missouri, throughout North America, and around the world.

Through **CP**, your church joins 1,800 Missouri Baptist churches and more than 45,000 other Southern Baptist churches to reach the lost, hungry, and hurting.





# WHERE YOUR COOPERATIVE PROGRAM GO!



When your church gives through CP,  
**here's how each dollar helps**  
transform lives and communities with  
the gospel.\*

# \$1

\$0.42 SOUTHERN BAPTIST CONVENTION

\$0.38 MISSOURI BAPTIST CONVENTION

\$0.15 RELATED CAUSES IN MISSOURI

\$0.05 SHARED ITEMS

## SOUTHERN BAPTIST CONVENTION

\$0.21	INTERNATIONAL MISSION BOARD
\$0.10	NORTH AMERICAN MISSION BOARD
\$0.09	THEOLOGICAL EDUCATION (SEMINARIES, HISTORICAL LIBRARY AND ARCHIVES)
\$0.01	ETHICS AND RELIGIOUS LIBERTY COMMISSION
\$0.01	EXECUTIVE COMMITTEE

**= \$0.42**

## RELATED CAUSES IN MISSOURI

\$0.02	MISSOURI BAPTIST CHILDREN'S HOME
\$0.10	CHRISTIAN HIGHER EDUCATION (HANNIBAL-LAGRANGE UNIVERSITY; SOUTHWEST BAPTIST UNIVERSITY)
\$0.03	AGENCY RESTORATION

**= \$0.15**

## MISSOURI BAPTIST CONVENTION

\$0.09	MAKING DISCIPLES (EVANGELISM; STUDENT AND COLLEGIATE MINISTRIES; COACHING AND COHORTS; FAMILY DISCIPLE-MAKING STRATEGIES)
\$0.04	MULTIPLYING CHURCHES (CHURCH PLANTING STRATEGIES; PARTNERSHIP MISSIONS)
\$0.03	DEVELOPING LEADERS (DISASTER RELIEF; PASTORAL MINISTRIES; CHURCH REVITALIZATION)
\$0.15	EXECUTIVE OFFICE (EXECUTIVE OFFICE; LIAISON; THE PATHWAY; BUSINESS SERVICES; PROPERTY MANAGEMENT)
\$0.07	MINISTRY SUPPORT (CREATIVE SERVICES; MEDIA, TECHNOLOGY & EVENTS)

**= \$0.38**

## SHARED ITEMS

\$0.03	SBC ANNUITY AND INSURANCE
\$0.02	THE PATHWAY

**= \$0.05**

\* Based on 2017 budget and Plan A giving, which includes 3 percent for agency restoration. Churches that choose Plan B contribute nothing to agency restoration and more to the Children's Home (3 percent) and Christian Higher Education (12 percent).

## Higher Education Institution Reports

### Hannibal-LaGrange University

Dr. Anthony Allen, President

For the fourteenth year in a row, Hannibal-LaGrange University has been named one of America's Best Christian Colleges by Institutional Research & Evaluation, Inc. During the 2016-17 school year, the Trojans also saw 27 NAIA-Daktronics Scholar Athlete Awards given to HLGU student athletes. Each of these junior and senior athletes earned a GPA above 3.5.

HLGU students once again took part in the school's annual welcome week tradition of Hannibal's Helping Hands, a community service project. This year, close to 200 students went out into the Hannibal community and performed over 400 hours of community service. In addition, students and HLGU representatives traveled locally, nationally, and internationally on mission trips. A few of the mission fields included Chicago, New York, Canada, Southeast Asia, and Switzerland.

The school continues to offer a 50% tuition scholarship for full-time Southern Baptist students.

The first cohort of the school's Master of Education in Education Administration started in January 2017. This program offers two tracks including Elementary Principalship (K-8) and Secondary Principalship (7-12). HLGU also offers completely online master's degrees in leadership (MAL) and education (MSE). Go to [www.hlg.edu/online](http://www.hlg.edu/online) for information.



### Southwest Baptist University

Dr. C. Pat Taylor, President

Southwest Baptist University in Bolivar, Mo., is launching two new degree programs this year. A bachelor's degree in cybersecurity prepares students for jobs that are in extremely high demand among employers. The 42-hour Master of Arts in Christian Ministry is an innovative approach to blending theology with ministry with practical application as a part of every course.

Students continue to exhibit leadership and academic excellence. More than 200 students traveled around the world to serve others as part of 24 mission teams; Enactus placed in the top eight in the nation; the Speaking Bearcats speech and debate team placed in the top three in the nation; and competitive computer program teams placed first and third in regional competition.

It also was the best year ever for SBU Bearcats athletics. Football made the national playoffs, men's tennis made it to the final four in the nation, women's track and field was nationally ranked and competed well in national competition, and baseball and softball both had 30-plus wins. Student-athletes also excelled in the classroom, winning prestigious awards for both athletic and academic performance.



## RA CONGRESS 2018

**April 27-28, 2018**

**MO State Fairgrounds, Sedalia MO**

All 1st-6th grade boys are invited to attend.

You do not have to be an RA! Meet a missionary and take part in traditional RA events and activities!



[mobaptist.org/racongress](http://mobaptist.org/racongress)

# Great Commission CONFERENCE



(Formerly Missouri State Evangelism Conference)

**February 22-25, 2018**  
**First Baptist Church, Harvester, Missouri**

Inspirational and challenging preaching!

Networking opportunities!

Breakouts on making disciples,  
multiplying churches,  
and developing leaders!

And much more...

**Save the date.**  
**Details coming soon!**



MISSOURI BAPTISTS



# Constitution of the Missouri Baptist Convention

## Article I—Name

This body shall be called the “Missouri Baptist Convention” (hereafter Convention).

## Article II—Statement of Purpose

Missouri Baptists—serving together to grow Great Commission churches for the glory of God.

## Article III—Time and Place of Meeting

The Convention shall meet annually during October or November at such time and place as the Convention or, in case of emergency, the Executive Board may decide.

## Article IV—Membership

This Convention shall consist of messengers named by affiliated churches under the following conditions:

**Section 1.** Any Southern Baptist church singly aligned with the Convention and desiring to cooperate with the Convention in her program of single alignment with the Southern Baptist Convention and any Baptist church meeting the qualifications stated in Section 2 shall be entitled to one messenger for every one hundred members or fraction thereof, or for every \$2,500.00 given to the Convention through the Cooperative Program in the previous reporting year, provided that no church shall be entitled to have more than fifteen messengers. Messengers shall be members of the Missouri Baptist Convention churches that elect them.

**Section 2.** In accordance with the agreement in the year 1919, Missouri Baptists shall continue in fellowship with the multiple aligned churches who were affiliated with the Missouri Baptist Convention as of 1961.

**Section 3.** Should the seating of any messenger or messengers from any church applying for membership in the Convention be challenged, the matter shall be referred to the credentials committee. The committee shall report to the Convention at the next session after the challenge and, if the committee’s ruling is appealed, the Convention shall make the final decision about the challenged messenger or messengers.

**Section 4.** Nothing in this article shall be construed to prohibit cooperation with the Convention by those Baptist churches with racial, ethnic, or cultural relations or other organizations, conventions, associations and affiliations so long as no part of those relations is contrary to this Convention’s Constitution, Bylaws and Business and Financial Plan and do not violate accepted Southern Baptist faith, polity and practice.

## Article V—Relationship Between the Convention and Churches and Associations

**Section 1.** The doctrinal guidelines for this Convention and its work shall be the *Baptist Faith and Message* as adopted by the

Southern Baptist Convention on June 14, 2000, understanding that any Southern Baptist church affiliated with the Convention has the right to affirm any historic Baptist confession of faith.

**Section 2.** The relation between the Convention and the churches and associations shall be fraternal and cooperative. The Convention shall never exercise any authority over the churches or do anything that would in any way interfere with their complete autonomy and independence as New Testament churches to limit the exercise of their freedom.

**Section 3.** The Convention shall always have the right to sit in judgment upon the qualification of its own members and may at any time decline to accept or continue cooperation with a church or to seat as a messenger any person who may be considered by the Convention disqualified on personal grounds or by reason of the character or attitude of the church from which such messenger or messengers shall come.

## Article VI—Officers

**Section 1.** The officers of the Convention shall be president, first vice-president, second vice-president and recording secretary. These officers shall be chosen at each annual meeting. Officers shall serve from the close of the annual meeting of the Convention at which they were elected until the close of the next annual meeting of the Convention except, however, that the recording secretary shall be responsible for the preparation of minutes of the annual meeting at which he functioned.

**Section 2.** The president of the Convention may be elected for only two consecutive terms of office and shall not be eligible for reelection until one year has elapsed from the time a successor assumes the office.

**Section 3.** Each officer shall be a member of a church affiliated with this Convention. No salaried employee (nor a spouse of such salaried employee) of the Executive Board or of an agency owned or controlled by this Convention or to which the Convention makes direct appropriations and no person receiving supplemental aid from the Convention (nor a spouse of such person) shall be eligible to be an officer.

**Section 4.** Candidates for offices of this Convention shall be nominated from the floor, and officers shall be elected by ballots cast by registered messengers at the annual meeting, provided, however, that a majority of votes cast is required for election to any office and provided further, that the vote may be taken via voice if there is only one nominee for any office. If a runoff election is necessary, only the names of the two persons receiving the most votes on the first ballot shall appear on the second ballot.

(Continued on page 52)

(Continued from **page 51**)

## **Article VII—Duties of Officers**

**Section 1.** Duties of the president shall include presiding over the meetings of the Convention, keeping order, taking the vote on all questions properly brought up, and performing all other duties usually performed by a presiding officer.

**Section 2.** In case of the inability of the president to serve, the order of succession shall be first vice-president, second vice-president, and recording secretary. The president may request the first or the second vice-president to preside at any session or part thereof of the annual meeting.

**Section 3.** In case of death, resignation, disability or ineligibility of the secretary, first vice president and/or the second vice president, or of the succession of either to the office of president, the resulting vacancy or vacancies shall be filled by the Executive Board for the unexpired term. At the first Executive Board meeting after death, resignation, disability or ineligibility of the first vice president, the second vice president, and/or secretary, the Executive Board shall receive nominations from the floor with a simple majority being required for election.

**Section 4.** Duties of the recording secretary shall include keeping correct minutes of all the proceedings of Convention meetings and preparing minutes for publication. Assisted by the Executive Board's administrative staff, the recording secretary shall arrange for such statistics and data necessary for faithfully and accurately reporting the Convention's work to be collected, digested, tabulated and printed in the Convention's Annual as supplements to the Convention's minutes or printed in the *Book of Reports* available to messengers at each annual meeting. The recording secretary may appoint such assistants necessary to perform duties of the office at Convention meetings.

**Section 5.** Convention officers shall serve as *ex officio* members of the Executive Board with all rights of members. The president shall serve as an *ex officio* member without vote of all Convention committees, provided however, that the president shall not serve on the Convention Nominating Committee.

## **Article VIII—Executive Board**

**Section 1.** The corporate powers of the Convention shall be reposed in the Executive Board of the Convention. The Board shall be incorporated under the laws of the State of Missouri and shall be responsible for the faithful observance of all legal requirements. This Board shall have charge of the missionary, educational, and benevolent work of the Convention.

### **Section 2.**

a. The Executive Board shall be composed of Convention officers as at large members and three members from each of eight areas of the state, as defined in the Bylaws, which has a resident membership of affiliated churches of at least 16,000. For each additional 10,000 resident members or major fraction thereof above the basic 16,000, one additional board member is chosen,

up to, but not to exceed, a total of nine Board members from each area. Each church in the area shall be invited to present names of prospective Board members to the area representatives of the Convention Nominating Committee no later than July 10, in the manner specified in the Bylaws.

b. Board members shall be elected to three-year terms, approximately one third of the members from each area being elected each year. Terms shall begin at the close of the annual meeting at which elected, or as provided in Article VIII, Section 2, d. All terms shall expire as scheduled. An area member may serve two successive three-year terms, but may be eligible for re-election after two years have transpired, provided, however, that one elected to a term expiring within one year may be eligible for two successive three-year terms. An area member who has not served two successive three-year terms may be eligible for re-election after one year has transpired. Only one person from an affiliated church may serve as an area member at a given time on the Board. An area member who moves out of the area, but within the State, may remain on the Board for the remainder of the current Convention year.

c. The Board shall declare vacant any position from which a member has been absent for two consecutive regular meetings of the full Board without an acceptable reason formally submitted to the Board chairman.

d. If a vacancy on the Board occurs between annual meetings of the Convention, the chairman of the Board shall promptly notify the chairman of the Convention Nominating Committee, and the Nominating Committee shall, within sixty days, fill the position until the next annual meeting of the Convention.

e. No salaried employee (nor a spouse of such salaried employee) of the Executive Board or of any agency owned or controlled by this Convention or to which the Convention makes direct appropriations shall be eligible for membership on the Board during the period of employment.

### **Section 3.**

a. The Convention officers shall serve as officers of the Board without pay as follows: the president as chairman, the first vice president as first vice chairman, the second vice president as second vice chairman and the recording secretary as secretary. The Board shall adopt all regulations necessary for the conduct of its business; appoint such committees as it or the Convention may deem wise; and report annually to the Convention. The Board may from time to time report its work to Convention constituents in ways calculated to inform them.

b. The Board shall have full power and authority to act for the Convention between annual meetings of the Convention in any and all matters pertaining to the Conventions business; but the Board shall not have power to reverse any action of the Convention, to do anything contrary to this Convention's Constitution, Bylaws,

(Continued on **page 53**)

(Continued from **page 52**)

and Business and Financial Plan, or to violate accepted Baptist faith, polity, and practice.

c. The Board shall present to the Convention in its annual meeting a Cooperative Program allocations budget for the succeeding calendar year, including both Convention and Southern Baptist Convention objects, for the Convention's consideration and adoption. All undesignated contributions to this Convention shall be faithfully distributed among the objects included in the budget upon the basis of the percentage or amount fixed for each object, and distribution shall be made in accordance with the Convention's Business and Financial Plan.

d. The Board shall elect and determine the compensation of an executive director, who shall have general supervision of all work directed by the Board. The Board shall employ and determine the compensation of other persons necessary for directing the Board's work.

e. The Board shall, consistent with Article IX, have general oversight over all educational and benevolent agencies owned, operated, or maintained in whole or in part by the Convention. It shall keep itself fully informed as to the conditions and the needs of all agencies, approve arrangements for all campaigns for funds, and conduct a continual campaign for enlightenment as to the claims and the needs of these agencies.

f. The treasurer of the Board shall be the executive director, who shall receive, maintain custody over, and disburse all funds as directed by the Convention or the Board. The treasurer shall maintain proper financial records, which shall be properly audited. The Board shall provide for bonding the treasurer adequately to protect the Convention's and the Board's interests.

## **Article IX—Agencies**

**Section 1.** This Convention shall own, operate, or in covenant relationship contribute to such educational, benevolent, or other agencies approved by the Convention.

**Section 2.** All charters and charter changes shall be approved by the Convention upon recommendation by the Executive Board.

**Section 3.** The Convention shall elect or approve members of the governing board of each agency. Each board shall have full authority over the internal operation of the agency but shall be required to make a report of its operation and financial condition to the annual meeting of the Convention in accordance with the Business and Financial Plan.

**Section 4.** Before an agency can borrow money for which the Convention is responsible, it shall secure formal approval in writing of the Executive Board.

## **Article X—Committees**

**Section 1.** The Committee on Convention Committees consisting of eight persons—one from each area—shall be appointed

by the president not fewer than ninety days prior to the annual meeting of the Convention. The names of committee members shall be published in the official news journal of the Missouri Baptist Convention. This committee shall nominate all standing committees of the Convention, except the Nominating Committee, according to provisions of Convention Bylaws.

**Section 2.** The Nominating Committee shall consist of twenty-four members, serving terms of three years each, eight of whom shall be nominated by the president in consultation with other Convention officers and elected by the Convention at each annual meeting. Terms shall begin at the close of the annual meeting at which elected, or as otherwise provided in this Section. Three members from each of the eight geographical areas shall make up the committee. One half of the committee shall be lay persons and one half ministers. This committee shall nominate persons to serve on the Executive Board, on the governing board of each agency, and on each commission. The area representatives on the Nominating Committee shall be responsible for inviting nominations from the churches for the Executive Board. The committee shall be guided by such rules and procedures as the Convention may adopt from time to time. The Nominating Committee shall declare vacant any position from which a member has been absent for two consecutive meetings without an acceptable reason or any position occupied by a member who moves out of the geographical area from which elected. The Convention president shall appoint a person to fill such vacancies until the next annual meeting of the Convention, at which time the position shall be filled for the remainder of the term.

**Section 3.** The Tellers Committee, consisting of an adequate number of members to carry out the tasks, shall be appointed by the president not fewer than thirty (30) days prior to the annual meeting of the Convention. This committee shall assist the presiding officer, as needed, with the taking of all votes by voice, hand and standing or ballot, collecting the ballots, tabulating the results, and announcing results to the presiding officer.

**Section 4.** The Convention shall have such other committees as authorized by the Bylaws.

## **Article XI—Amendments**

This Constitution may be amended at any regular meeting by two-thirds of the messengers voting, provided that the text of the proposed amendment shall have been presented to the previous annual meeting, and provided further, that Article V shall not be subject to any amendment that would violate the principle that it embodies. Any proposed amendment to this Constitution shall, upon introduction and being seconded, stand referred to the Committee on Continuing Review, as established in the Bylaws of the Convention, for examination and hearing on such amendment and a report and recommendation to the Convention at its next annual meeting.

(End)

# Bylaws of the Missouri Baptist Convention

## I. Preparation for Annual Meeting

1. The time, the place (city), and the site of a particular annual meeting shall be set by the Convention in advance, on recommendation of the Executive Board after due consideration of available facilities and other factors.
2. In the event that unforeseen circumstances make it impossible or impractical to hold an annual meeting as scheduled, the Executive Board and the Convention officers, after consultation with the Committee on Local Arrangements, shall have power to determine its time and place, provided that an official notice of any change, signed by the Convention president, shall be mailed to each cooperating church at least thirty days prior to the first day of the rescheduled annual meeting. The notice shall be promptly and prominently carried in the Convention's paper.
3. The Committee on Order of Business and officers of the Convention, assisted by the Executive Board staff, shall be responsible for the program of the Convention's annual meeting.
4. The Convention staff, assisted by the Committee on Local Arrangements, shall be responsible for the physical arrangements for the Convention's annual meeting.
5. The Executive Board shall cause to be published in the official news journal of the Missouri Baptist Convention at least thirty days prior to a regularly scheduled annual meeting the text of each of its recommendations, provided, however, that it may cause to be published in a Convention bulletin, not later than the day of the Executive Board's report, any recommendation necessitated by any emergency.
6. The Executive Board, assisted by its administrative personnel, shall make available to messengers at the time they register, at nominal cost, a copy of *Book of Reports* containing the annual report of each Convention board, commission, agency, standing or special committee, or area of responsibility required to have its report in printed form prior to the Convention's opening session.
7. Supervision of exhibits and displays incident to the annual meeting shall be the responsibility of the Executive Board, assisted by the executive director and staff.

## II. Enrollment of Messengers

1. The Committee on Enrollment, assisted by the Executive Board staff, shall arrange for enrolling messengers before and during the annual meeting. Each mes-

senger shall present approved credentials before being enrolled as a messenger. If a question about a messenger's credentials arises, it shall be referred to the Credentials Committee for study and report or recommendation to the Convention for action. All duly enrolled messengers shall constitute the Convention. Each messenger shall have all rights and privileges granted by the Convention Constitution, Bylaws, and parliamentary authority.

## III. Conduct of Annual Meeting

1. Each session shall be opened with a devotional exercise and a prayer.
2. The Committee on Order of Business shall present at the first session an agenda for the annual meeting. The agenda shall provide ample time for the promotion of the Convention's objects. The agenda shall also provide time for miscellaneous business introduced by messengers. The Committee on Order of Business shall set the time for special orders. A list of ministers deceased since the last annual meeting shall be prepared from the Annual Church Profile and printed in the Convention's Daily Bulletin, and a memorial prayer shall be scheduled during a convention session. The Committee on Order of Business shall also set aside a time for a memorial service to respectfully honor deceased Missouri Baptist ministers who have passed away the previous associational/church year as compiled from the Annual Church Profile. This service shall include reading the list of compiled names of such ministers.
3. The presidential address shall be scheduled for the first session and the annual sermon for the second session.
4. The names of persons appointed to the Committee on Convention Committees and the Tellers Committee shall be announced at the first session. On the final day the Committee on Convention Committees shall nominate persons to serve on committees that report at the next annual meeting: Committee on Continuing Review, Committee on Enrollment, Committee on Order of Business, Committee on Convention Preacher, and Committee on Resolutions. Messengers shall have liberty to nominate persons after the Committee on Convention Committees nominations. The Committee on Convention Committees also nominates the Committee on Local Arrangements to serve for two years to prepare for the annual meeting two years hence. If there are no

(Continued on page 55)

(Continued from **page 54**)

- nominations from the floor, the Convention shall act on the Committee's nominees by motion; there shall be a ballot on any contested position.
5. a. Any motion introduced as miscellaneous business shall be presented to the Convention in writing not later than the day before the final session. Each original motion presented as miscellaneous business shall be duplicated or visually projected as information to messengers before it can be debated.
  - b. Proposed resolutions should be sent to the Committee on Resolutions thirty (30) days before the annual meeting of the Convention in order to make possible more thorough consideration and to expedite the Committee's work. All proposed resolutions including those previously sent to the Committee on Resolutions, shall be submitted to the Convention Secretary by registered messengers not later than the adjourning of the evening session on the first day of the Convention. Titles of proposed resolutions shall be read into the Convention record during the first time for introduction of miscellaneous business on the second day of the Convention by an individual appointed by the President. Only registered messengers are eligible to submit resolutions. Resolutions should be type-written, if practicable; titled; dated; containing the names and addresses of the messengers submitting the resolution; and the church from which persons are messengers. Each resolution shall be referred to the Committee on Resolutions for review and revision, and this committee shall make a report on each properly introduced resolution not later than the last day of the annual meeting.
  - c. The text of a constitutional amendment proposed for action at the following annual meeting may be presented at any miscellaneous business session.
  - d. The Committee on Continuing Review may publicize a proposed amendment to Convention Bylaws or the Business and Financial Plan at least thirty days prior to the annual meeting and such amendment shall be printed in the *Book of Reports* or in the first day bulletin of the Convention, but any amendment to these Bylaws or the Business and Financial Plan proposed by a messenger shall be introduced as miscellaneous business not later than the day preceding the final day of the annual meeting.
6. The Convention shall elect Executive Board members not later than the day preceding the final day of the annual meeting in order to facilitate the organization of the new Board.
  7. Election of officers shall be by ballot; provided, however, that, if there is only one nomination to a particular office, the Convention may designate the recording secretary or someone else to cast the Convention's unanimous ballot. There may be only one nominating speech, not to exceed three minutes, for each nominee. The president shall be elected not later than the first full day of the annual meeting, provided, however, that a runoff may be held the following day. The first vice-president, the second vice-president, and the recording secretary, shall be elected sometime after the election of the president. Officers shall serve from the end of one annual meeting through the next annual meeting.
  8. No personal appeal for funds shall be made at any session. No collection shall be taken for any cause at any session except by a special order approved by an affirmative vote of two thirds of all messengers voting.
  9. No material may be distributed on the floor of the Convention, except material that pertains to business to come before the Convention, and that is identified by the name of the messenger, or agency or Executive Board program personnel distributing said material, or such materials that have been approved by the Executive Board.
  10. The quorum for conducting business during the annual meeting of the Convention shall be a minimum of twenty percent (20%) of those duly registered and seated messengers.

#### IV. Parliamentary Authority

1. The parliamentary authority of the Convention shall be Roberts Rules of Order (latest edition), but this authority shall not supersede any provision of the Convention Constitution, the Bylaws, and the Business and Financial Plan.

#### V. Follow-up of the Convention

1. Within thirty days following the annual meeting, the recording secretary responsible for recording the minutes of the meeting shall, by mail, notify each person whom the Convention elected to a board, a commission, or a committee; and he shall also mail to any board, agency, or commission a copy of any motion affecting it, adopted or referred by the Convention with or without instruction. The executive director shall provide such assistance as the recording secretary may request.

(Continued on **page 56**)



(Continued from **page 55**)

## VI. Standing and Special Committees

1. The Convention shall elect standing committees as follows:
  - a. Reporting at the annual meeting following election with one-year terms for members.
    - (1) Committee on Enrollment, consisting of three members elected on the final day; it shall arrange for the enrolling of messengers before and during the annual meeting, assisted by the Executive Board staff.
    - (2) Committee on Resolutions, consisting of five members elected on the final day; it shall draft and submit to the messengers such resolutions as it determines appropriate and shall also report, with or without recommendation, on all resolutions introduced by messengers and referred to it.
    - (3) Committee on Convention Preacher, consisting of three members elected on the final day; it shall recommend the preacher of the annual sermon and an alternate at the next annual meeting.
  - b. Serving prior to and during the annual meeting two years following election: Committee on Local Arrangements, consisting of eight members elected on the final day; it shall assist the staff in making all necessary local arrangements for conducting the annual meeting two years hence.
  - c. Reporting at the annual meeting following election with three-year terms for members:
    - (1) Committee on Continuing Review, consisting of six members, two of whom shall be elected each year on the final day; it shall review Convention operations and shall recommend for Convention action such revisions of the Constitution, Bylaws, or Business and Financial Plan as it determines necessary. Any amendment to the Missouri Baptist Convention Constitution proposed during the annual sessions shall upon introduction and being seconded, stand referred to this committee for examination and hearing on such amendment and a report and recommendation to the Convention at its next annual meeting. Any proposed amendments to the Bylaws or Business and Financial Plan upon being seconded shall stand referred to this committee for report on the final day of the annual meeting.
- (2) Committee on Order of Business, consisting of six members, two of whom are elected each year on the final day; and the officers of the Convention; it shall prepare the program for the annual meeting; present for adoption; at the first session an agenda for the annual meeting; and set time for special orders
- (3) Credentials Committee, consisting of six persons, at least two of whom shall be elected each year on the final day of the annual meeting.
  - a. The Credentials Committee shall be a standing committee. Initially, two members shall serve a term of one year, two shall serve a term of two years and two members shall serve a term of three years. Thereafter, members shall serve three year terms.
  - b. This committee shall review and make recommendation upon all questions which may arise regarding membership of churches or enrollment concerning the credentials of messengers.
  - c. The committee shall be guided by such rules and procedures as the convention may adopt from time to time.
  - d. Should the cooperation of any church in the convention be challenged or questioned the committee shall notify the church and seek the church's reply. Upon completing such investigation as the committee deems appropriate the committee shall issue its recommendation and promptly notify the challenged or questioned church. Such recommendation shall be presented to the messengers at the next business session of the annual meeting.
  - e. Should the enrollment of any messenger at the annual meeting of the convention be challenged or questioned the committee shall notify the messenger(s) and, if reasonable, notify their church and seek their respective replies. Upon completing such investigation as the committee deems appropriate the committee shall issue its recommendation and promptly notify the challenged or questioned messenger(s) and, if reasonable, their church. Such recommendation shall be

(Continued on **page 57**)

(Continued from **page 56**)

- presented to the messengers at the next business session of the annual meeting.
2. The Convention shall elect such standing and/or special committees using the following criteria:
    - a. Give equal consideration to all recommendations made to MBC committees. Persons nominated to serve on all MBC committees, commissions or as trustees/ directors of MBC agencies or as a member of the MBC Executive Board, be individuals who demonstrate high levels of honesty, sincerity, integrity, committed to the purposes of the MBC, and show other characteristics of Christian behavior and values. Persons nominated shall have special experience or expertise which he or she can bring to the board, committee or commission to which nominated.
    - b. Each nominee shall: (1) give evidence of having received Jesus Christ as personal Lord & Savior; (2) be a member of an MBC church, which cooperates with the MBC by giving through the Cooperative Program (or Southern Baptist Convention in the case of out-of-the-state trustees); (3) be in good standing in their local congregation; (4) agree to abstain from drinking alcoholic beverages or advocating such use including sales or manufacturing, and using any other recreational drugs; and (5) support all the principles set forth in the 2000 *Baptist Faith and Message* or any other declaration of faith which parallels the doctrines of our historic Baptist faith.
  3. The Convention may create such special committees as it considers necessary, fix the number of members and the duration of each special committee's life, and define its assignments.
  4. Should a vacancy occur between annual meetings, the president, in consultation with the other Convention officers, shall appoint a person to fill the vacancy. If the vacancy is for a term extending beyond the next annual meeting, the appointment shall be temporary and the Committee on Convention Committees shall nominate a person to complete the term.

## VII. Boards and Agencies of the Convention

1. The Convention unit with *ad interim* powers between annual meetings is the Executive Board, consisting of persons as provided in the Constitution.
2. The agencies and the commissions of the Convention are:
  - a. Education Agencies: Hannibal-LaGrange University, Hannibal; Missouri Baptist College, Creve Coeur in

- St. Louis County; and Southwest Baptist University, Bolivar.
  - b. Benevolent Agencies: The Baptist Home, Ironton; and Missouri Baptist Children's Home, Bridgeton in St. Louis County.
  - c. Commissions: Christian Life Commission and Missouri Baptist Historical Commission.
  - d. Other: Missouri Baptist Foundation, Jefferson City; and Windermere Baptist Conference Center, Roach.
3.
  - a. Anyone serving on any of the boards of agencies listed above shall be eligible for nomination to a second term. An unexpired term shall be considered a whole term unless otherwise defined by the Constitution or a board's charter. After serving two consecutive terms on an agency's board, one shall be ineligible for reelection to the same board for twelve months unless the agency's charter permits more than two consecutive terms.
  - b. If a vacancy occurs on any Convention board, the board chairman shall advise the chairman of the Convention Nominating Committee. This committee may fill the vacancy unless prevented by the board charter. If the board charter provides for election by the Executive Board, then the Nominating Committee shall nominate a person for election by the Executive Board. The Convention shall fill the position in accordance with the Constitution if any unexpired term extends beyond the next annual meeting.
4. No one may serve simultaneously on two or more of the boards of agencies listed in Article VII, subparagraph 2, under the same classification, and membership on no agency board listed above, except the Missouri Baptist Foundation shall cause a person to be ineligible for simultaneous service on the Convention Executive Board. No person who serves on the board of an entity listed under Article VII, subparagraph 2 shall serve on the Inter-Agency Relations Committee of the Executive Board. Nothing contained herein shall prohibit the executive director or chairman of the Executive Board from serving on the Windermere Board of Trustees.
5. No person shall serve on the governing board of any Convention agency if he is an employee, full time or part time, of any agency listed in Article VII, subparagraph 2. When a member of any governing board becomes such an employee, the member shall resign from the board and inform the chairman of the Convention Nominating Committee; and the vacancy shall be filled in accordance with established Convention procedure.

(Continued on **page 58**)



(Continued from **page 57**)

6. The Convention shall elect persons to such boards and commissions using the following criteria:
  - a. Give equal consideration to all recommendations made to MBC committees. Persons nominated to serve on all MBC committees, commissions or as trustees/ directors of MBC agencies or as a member of the MBC Executive Board, be individuals who demonstrate high levels of honesty, sincerity, integrity, committed to the purposes of the MBC, and show other characteristics of Christian behavior and values. Persons nominated shall have special experience or expertise which he or she can bring to the board, committee or commission to which nominated.
  - b. Each nominee shall: (1) give evidence of having received Jesus Christ as personal Lord & Savior; (2) be a member of an MBC church, which cooperates with the MBC by giving through the Cooperative Program (or Southern Baptist Convention in the case of out-of-the-state trustees); (3) be in good standing in their local congregation; (4) agree to abstain from drinking alcoholic beverages or advocating such use including sales or manufacturing,, and using any other recreational drugs; and (5) support all the principles set forth in the 2000 *Baptist Faith and Message* or any other declaration of faith which parallels the doctrines of our historic Baptist faith.
7. Each agency may adopt its own bylaws, provided that the bylaws are consistent with the Convention Constitution, Bylaws, and Business and Financial Plan and with all applicable federal and state laws. An agency shall deposit with the executive director of the Executive Board a copy of its bylaws or each amendment thereto, and all bylaws shall be open to any affiliated Missouri Baptist upon reasonable request.

#### **VIII. Representation on Convention Committees, Boards, and Commissions**

1. Each Convention committee, governing board of any agency, and commission shall include ministers and lay persons as members. Not more than two thirds of any group's members shall be from either category. The term minister is defined to mean ordained ministers or other church-related employees (pastors, directors of missions and ministerial staff members of churches and associations).
2. The Convention shall elect persons to such boards and commissions using the following criteria:
  - a. Give equal consideration to all recommendations

made to MBC committees. Persons nominated to serve on all MBC committees, commissions or as trustees/ directors of MBC agencies or as a member of the MBC Executive Board, be individuals who demonstrate high levels of honesty, sincerity, integrity, committed to the purposes of the MBC, and show other characteristics of Christian behavior and values. Persons nominated shall have special experience or expertise which he or she can bring to the board, committee or commission to which nominated.

- b. Each nominee shall: (1) give evidence of having received Jesus Christ as personal Lord & Savior; (2) be a member of an MBC church, which cooperates with the MBC by giving through the Cooperative Program (or Southern Baptist Convention in the case of out-of-the-state trustees); (3) be in good standing in their local congregation; (4) agree to abstain from drinking alcoholic beverages or advocating such use including sales or manufacturing,, and using any other recreational drugs; and (5) support all the principles set forth in the 2000 *Baptist Faith and Message* or any other declaration of faith which parallels the doctrines of our historic Baptist faith.
3. No person who has resigned from one agency's board before the expiration of the term to which elected shall be eligible for nomination or election to the same or any other board in the same classification until the term has expired.
4. For purposes of terms of service on Convention committees, boards, and commissions, a Convention year is defined as being from the close of one annual meeting to the close of the next annual meeting.
5. The rules concerning terms of service shall not apply to persons who have served on the boards of the following entities during the time when those agencies were involved in litigation with the Convention: The Baptist Home; Missouri Baptist (College) University; Missouri Baptist Foundation; Windermere. Those trustees that have served the above-mentioned agencies during litigation are allowed to serve new terms following a verdict in favor of the Convention.

#### **IX. Executive Board**

In keeping with the Missouri Baptist Convention Constitution Article VIII on the Executive Board, the Board shall organize itself and conduct its work along the following lines.

##### **1. Committee Structure**

- a. The Executive Board shall organize itself into standing committees of approximately equal size

(Continued on **page 59**)

(Continued from **page 58**)

including an Administrative Committee, Inter-Agency Relations Committee, and other committees deemed necessary by the Executive Board.

- b. The Administrative Committee shall have as full members the chairmen of the other standing committees.
- c. There shall be two special committees of the Executive Board: an Audit Committee composed of four members and a Committee on Executive Board Committees composed of six members. The Executive Board officers shall select and appoint the six members of the Committee on Executive Board Committees in the same proportion of laymen and ministers as constitute the Executive Board and designate its chairman. The members of this committee shall not be eligible to be elected as chairman of any standing Board committee or Audit committee while holding said office.
- d. The chairman of the Executive Board and the executive director shall be members without vote of all standing committees.

## **2. Committee Duties**

- a. The Executive Board shall incorporate into its bylaws a description of all of its committees and their responsibilities.
- b. The duties of the Committee on Executive Board Committees shall be to nominate members of the standing committees, the Audit Committee and other committees and work groups as requested by the Board.
- c. The duties of the Audit Committee shall be as follows:
  - (1) Recommend to the Board the employment of an auditor for the auditing of the books kept by the Board in keeping with the terms prescribed by the Business and Financial Plan.
  - (2) Receive the audit from the auditor.
  - (3) Report on the audit to the Administrative Committee and the Executive Board.

## **3. Staff Structure and Organization**

- a. The Executive Board shall elect an executive director who shall also serve as treasurer for the Board. He shall be the chief executive officer of the Board and shall have the general oversight of all its staff and business activities. He shall be responsible and accountable at all times for carrying out the policies and the instructions of the Board.
- b. The Executive Board staff shall organize as specified in the Executive Board Bylaws.

## **4. Staff Administration**

- a. Administration of Executive Board staff shall be specified in the Executive Board Bylaws.
- b. The Board shall provide job descriptions for all of its employees professional, clerical, and manual.
- c. The job description of the executive director shall be made part of the Executive Board Bylaws.

## **5. General Policies**

- a. The Executive Board shall meet not fewer than four times each year, but as often as need requires.
- b. A majority shall constitute the quorum for the Executive Board and for each committee thereof.
- c. The Board president, the secretary and the administrative officer of each agency shall be provided with a copy of Executive Board minutes or minutes of any Board committee that may be informative to the particular agency.
- d. Except for executive sessions called by the chairman to handle sensitive matters, such as but not limited to purchase or sale of property or personnel matters, all meetings of the Board and its committees shall be open to all Missouri Baptists; and the editor or the reporter of the official news journal of the Missouri Baptist Convention shall be free to attend open meetings and to report on proceedings. The Board or a committee may submit a report to Missouri Baptists through the official news journal of the Missouri Baptist Convention, but such a report shall not prevent news reporting or editorial comment by personnel of the official news journal of the Missouri Baptist Convention.

## **X. Adoption of Reports, Motions, Recommendations and Resolutions**

1. The adoption by the Convention of a report of any agency shall not bind the Convention; but the adoption of any motion or recommendation, as amended, shall be regarded as an expression of the Convention's will and therefore binding on any party or parties specified or implied therein until further action by the Convention. The adoption of any resolution shall be viewed as an expression of the Convention's sentiment and may serve as guidance, but not instruction, to Convention agencies and as information to churches, associations, and individual Missouri Baptists until such time as the Convention, in a subsequent annual meeting, adopts another resolution on the subject.

(Continued on **page 60**)

*(Continued from page 59)***XI. Areas**

1. The areas of the state mentioned in Articles VIII and X of the Constitution are as set forth on the map attached hereto and hereby constitute a part of these Bylaws.  
(See area map below.)

**XII. Amending Bylaws**

1. These bylaws may be amended by two thirds of the messengers voting at any annual meeting, provided that any amendment to these bylaws shall be made by motion no later than the end of the business session on the day preceding the final day of the annual meeting, and upon receiving a second shall stand referred to the Committee on Continuing Review for report on the final day of the annual meeting.  
(End)

## Missouri Baptist Associations & Regions



# Nominating Committee Rules & Procedures

In order to do their work in an orderly and fair manner, the nominating committee shall:

1. Obtain from the Executive Director's office a list of vacancies on each governing board and commission on which the committee is to make a nomination.
2. The newly formed Nominating Committee shall meet immediately following the annual meeting, at which time all members shall receive orientation of the committee's work, and are given a list of known vacancies on all boards, agencies and commissions that will need to be filled at the next annual meeting. Those members not present at said meeting are to be sent the same list.
3. Obtain from the chief administrator of each institution, and in coordination with the Executive Director, confirmation of each vacancy and request communication about any changes that may occur during the time of the committee's work.
4. Consult with the chief administrator of each institution and/or chairman of each governing board concerning the particular needs which the committee should seek to meet as it recommends individuals to fill each vacancy.
5. Inform Missouri Baptists through the official news journal of the Missouri Baptist Convention about the procedure they may follow in recommending person(s) for the committee's consideration and ask anyone making a suggestion to provide information which the committee needs (name of person recommended, address, church membership, activity in the church and/or association, occupational or professional credentials, board or commission for which suggested, reason for thinking that the recommended person would serve well in this capacity, etc.) The publication of known vacancies that will need to be filled shall be advertised no later than January 31 of the new year in *The Pathway* and on the MBC Website.
6. Prepare a biographical data form to be completed by each person nominated and, upon this person's election by the Convention, deliver the completed form to the Executive Director for filing in Convention records.
7. All sub-committee members of the MBC Nominating Committee shall receive in a timely fashion the names and biographical data of all nominees to various vacancies of said sub-committee as they are received by the Chairman of the Nominating Committee and Missouri Baptist Building personnel responsible for said information.
8. That at least one copy of all sub-committee and full committee minutes be sent to and kept by the Executive Director's Office.
9. Give equal consideration to all recommendations made to the nominating committee. Persons nominated shall be Christians of good reputation with a record of strong church involvement and support and from churches that show strong and ongoing support, including financial support for the work of the Missouri Baptist Convention (or Southern Baptist Convention in the case of out-of-the-state trustees). Cooperative Program support should be an important consideration. Persons nominated shall have special experience or expertise which he or she can bring to the board or commission to which nominated.
10. Nominate persons giving due regard to age, sex, and geographical location to insure proper balance on all boards, so as to adequately meet the needs of the institution or commission.
11. Contact all nominees to determine their willingness to serve.
12. Maintain a file of all persons recommended to the nominating committee for the future work of the committee should a vacancy occur between annual meetings.
13. Honor the Missouri Baptist Convention Constitution and Bylaws for major procedures for the committee's actions.
14. Follow the policy that no persons are eligible to serve on more than one of the MBC boards or commissions at a time.
15. Follow the policy that no immediate family members (spouse, child, parent) of a current Nominating Committee member shall be eligible for nomination on any board, agency or commission of the MBC.
16. Follow the policy that each MBC church shall be limited concerning the number of persons serving on the boards of the Convention. Churches with a total membership of 1,000 or less may be represented by a maximum of two (2) persons serving on Convention boards and commissions simultaneously. Churches with a total membership of more than 1,000 may be represented by a maximum of three (3) persons serving on Convention boards and commissions.
17. Follow the policy that Missouri Baptists serving on the various boards and commissions of the Convention be supportive of both the Missouri Baptist Convention and the Southern Baptist Convention.
18. Complete the work of the Nominating Committee provided for in paragraphs 1-8 not later than 30 days prior to the annual meeting of the Convention.

(Continued on page 62)

*(Continued from page 61)*

19. Identify persons eligible for a successive term not later

than April 1 of each year; and determine if such persons continue to be willing and otherwise eligible to serve.

*(End)*

## Credentials Committee Rules & Procedures

1. The Credentials Committee shall be made up of six individuals. Members shall serve three year terms and shall be nominated by the Committee on Convention Committees and submitted for vote on the final day of the annual meeting of the convention. Initially, two members shall be nominated and elected for a one year term each, two members nominated and elected for a two year term each and two members nominated and elected for a three year term each. Thereafter, two shall be nominated and elected each year on the final day of the annual meeting of the Convention.
2. Members elected to fill an unexpired term shall serve the remainder of the unexpired term.
3. The Credentials Committee shall be a standing committee of the Missouri Baptist Convention.
4. The committee shall have the right and responsibility to review and make recommendations upon all questions regarding cooperation of churches with the MBC or enrollment concerning the credentials of messengers. This includes churches which are petitioning the convention for membership and member churches questioned on the basis of faith, polity and practice. The committee may make this recommendation by evaluating the church based on origin, character, doctrine and practice.
5. The Committee shall have the right and responsibility to review and make recommendation upon all questions which may arise regarding cooperation of Churches or enrollment concerning the credentials of Messengers.
6. The Committee shall be guided by such rules and procedures as the Convention may adopt from time to time. In addition, the Annual Meeting may give direction and guidance to the Committee by its resolutions and votes while in session.
7. Any church which:
  - a. has adopted a doctrinal statement which is consistent with and not in contravention of accepted, historical Southern Baptist faith, polity and practice,
  - b. contributes financially to the work of the Southern Baptist Convention, and
  - c. has not voted to elect to:
    - (1) send representation or messenger(s) to,
    - (2) financially support the work of, or
    - (3) budget funds to send to any other national convention or organization which serves and/
- or acts as a national convention shall be considered a Southern Baptist Church.
8. Any organization which independently sends and ordains ministers to the United States military services shall be considered a national convention.
9. Any church which:
  - a. contributes to the work of the Missouri Baptist Convention through the Cooperative Program on at least an annual basis, and
  - b. does not belong to or contribute financially to the work of any other state convention or organization which serves and/or acts as a state convention in the State of Missouri shall be "singly aligned" with the Missouri Baptist Convention.
10. A church shall be considered as belonging and/or contributing financially to the work of another state convention or organization in the State of Missouri if the church votes to:
  - a. send representation or messenger(s) to,
  - b. financially support the work of, or
  - c. budget funds to send to any other state convention or organization which serves, and/or acts as a state convention in the State of Missouri.
11. The Committee may investigate the qualifications of a church to continue cooperation with the Convention or the qualifications of any person(s) to sit as messenger(s) to the Annual Meeting upon a challenge from a church or messenger or upon receipt or discovery of any information which causes the Committee to believe that, if true, the church no longer meets the qualifications to continue cooperation with the Convention or the messenger(s) do/does not meet the qualifications to serve as messenger(s) to the Annual Meeting on personal grounds or by reason of the character or attitude of the church from which such messenger(s) shall come, or because of failure to have obtained proper credentials as messenger(s) from a Southern Baptist Church singly aligned with the Convention.
12. Where the Committee is required to give notice to messenger(s), a church or others regarding the Committee's recommendation, such notice may be given

*(Continued on page 63)*

(Continued from **page 62**)

orally or in writing, including telephonic or electronically by the most efficient means deemed appropriate by the Committee chair or his designee.

13. Nothing herein shall be construed to prohibit cooperation with the Convention by those Baptist churches with

racial, ethnic, or cultural relations or other organizations, conventions, associations and affiliations so long as no part of those relations are contrary to the Missouri Baptist Convention's Constitution, Bylaws and Business and Financial Plan and do not violate accepted Southern Baptist faith, polity and practice.

(End)

## Articles of Incorporation of the Missouri Baptist Convention Executive Board

1. The name of the corporation is: The Executive Board of The Missouri Baptist Convention.
2. The period of duration of the corporation is perpetual.
3. The address of the Registered Office in the State of Missouri is: Missouri Baptist Building, Jefferson City, Missouri, and the name of its Registered Agent at said address is John L. Yeats.
4. The principal office of the corporation shall be located in Jefferson City, Missouri, until otherwise ordered or directed by the Missouri Baptist Convention.
5. The purposes of the corporation are exclusively religious, missionary, benevolent and educational.
6. The corporation shall consist of fifty-four (54) members in which shall be vested the management of the affairs of the corporation, hereinafter referred to as "the Board."
7. The officers of the Board shall consist of a Chairman, First Vice-Chairman, Second Vice-Chairman, and Secretary, all of whom shall serve without compensation. The Executive Director shall serve as Treasurer.
8. The Board shall elect and determine the compensation of an Executive Director, who shall have general supervision of all work directed by the Board. The Board shall employ and determine the compensation of other persons necessary for directing the Board's work.
9. The Board shall have charge of the religious, missionary, educational and benevolent work of the Missouri Baptist Convention and shall have full power and authority to act for the Convention between its annual meetings in any and all matters pertaining to the Convention's business, provided however, the Board shall not have power to reverse any action of the Convention or to do anything contrary to the Convention's Constitution, Bylaws, and Business and Financial Plan, or to violate accepted Baptist faith, polity and practice. The Board shall report annually and present to the Missouri Baptist Convention in its annual meeting a Cooperative Program Allocations Budget for the succeeding calendar year, including both Convention

and Southern Baptist Convention objects for the Convention's consideration and adoption. All undesigned contributions to the Convention shall be faithfully distributed among the objects included in the budget upon the basis of the percentage or amount fixed for each object, and distribution shall be made in accordance with the Convention's Business and Financial Plan.

10. The Board shall have general oversight over all educational and benevolent institutions which shall place themselves under its supervision and accept the conditions set forth in the Bylaws of the Board. The Board shall keep fully informed as to the conditions and needs of all such educational and benevolent institutions under its supervision, approve arrangements for all campaigns for funds, and conduct a continual campaign for enlightenment as to the claims and needs of said institutions. The Board shall not extend any financial or other assistance to any of such institutions whose property and funds are not safeguarded to the Baptist denomination.
11. The corporation shall have power to receive and expend funds, employ persons, guarantee any securities and evidence of indebtedness created by any corporation of this State or any other State, consistent with the purposes of this corporation, and the Constitution and Bylaws and any Resolutions of the Missouri Baptist Convention, perform such duties in religious, missionary, educational and benevolent work and activities of Baptists as may be consistent with the directions of the Missouri Baptist Convention and to exercise any, all and every power which a non-profit corporation organized under the General Not For Profit Corporation Act of Missouri may exercise.
12. The Board may adopt, repeal or amend Bylaws and may adopt new or additional Bylaws for the conduct of its business not inconsistent with the laws of the State of Missouri and with the Constitution and Bylaws of the Missouri Baptist Convention.

(End)



# Bylaws of the Executive Board of the Missouri Baptist Convention

## Article I—Governing Instruments

The Executive Board of the Missouri Baptist Convention does hereby adopt the following Bylaws, which along with the Constitution, Bylaws and Business and Financial Plan of the Missouri Baptist Convention shall govern its business and proceedings. Any Bylaw which is found to be in conflict with the provisions of the Constitution, Bylaws and Business and Financial Plan shall be inoperative and void.

## Article II—Executive Board

1. The Executive Board shall consist of members as provided for in Article II, Section 2.
2. The Executive Board shall be composed of the officers of the Missouri Baptist Convention, as at-large members unless they have been duly elected as area members, and three members from each of eight areas of the state as defined in paragraph 4 hereof, which has a resident membership of affiliated churches of at least 16,000. For each additional 10,000 resident members or major fraction thereof above the basic of 16,000, one additional member will be chosen, up to, but not to exceed, a total of nine members from each area. Each church in an area shall be invited to present names of prospective members to the area representatives of the nominating committee of the Missouri Baptist Convention no later than July 10 of each year in the manner specified in the Bylaws of the Missouri Baptist Convention.
3. All members, except the members that are officers of the Missouri Baptist Convention, shall be elected to terms of three years, approximately one-third of the members from each area being elected each year. All terms shall expire as scheduled. An area member may serve two successive three-year terms, but may be eligible for re-election after two years have transpired, provided, however, that one elected to a term expiring within one year may be eligible for two successive three-year terms. An area member who has not served two successive three-year terms may be eligible for re-election after one year has transpired. Only one person from an affiliated church may serve as an area member at a given time on the Board. An area member who moves out of the area, but within the State, may remain on the Board for the remainder of the current Convention year.
4. The areas from which members of the Executive Board are to be elected are shown on the map attached hereto and made a part hereof. (See MBC Bylaws XI)

5. If a vacancy on the Executive Board occurs between annual meetings of the Missouri Baptist Convention, the chairman of the Executive Board shall promptly notify the chairman of the Convention Nominating Committee, and the Nominating Committee shall, within sixty days, from the list for that area offered by the last committee, fill the position until the next annual meeting of the Missouri Baptist Convention, provided, however, that no vacancy shall be filled between annual meetings of the Missouri Baptist Convention if such vacancy occurs by reason of an officer of the Missouri Baptist Convention being an area member of the Board.
6. The Executive Board shall declare vacant any position from which a member has been absent for two consecutive regular meetings of the full Board without an acceptable reason formally submitted to the chairman of the Executive Board.
7. No salaried employee of the Executive Board or of any agency to which the Missouri Baptist Convention makes direct appropriations, and no wife or husband of such employee shall be eligible for membership on the Executive Board during the period of employment.

## Article III—Meetings

1. The Executive Board shall meet at least four times each year. Meetings shall be held in Jefferson City, Missouri, on the second Monday and/or Tuesday of December, April, and July, unless otherwise ordered by the Board, and preceding the annual meeting of the Missouri Baptist Convention at the same place as the Convention. The December meeting shall be considered the annual meeting of the Executive Board.
2. Special meetings may be called by the chairman or a majority of the chairmen of the standing committees or by a petition of a majority of the members of the Board.
3. A majority of the membership of the Executive Board shall constitute a quorum for the transaction of business.
4. The Executive Board shall be bound by the latest edition of *Roberts Rules of Order* unless such rules conflict with any provision of its Articles of Incorporation, Bylaws, or the Constitution and Bylaws or Business and Financial Plan of the Missouri Baptist Convention or any resolution adopted by that Convention.
5. Except for executive sessions called by the Chairman

(Continued on **page 65**)



(Continued from **page 64**)

to handle sensitive matters, such as but not limited to, purchase or sale of property or personnel matters, all meetings of the Executive Board shall be open to Missouri Baptists. The Executive Board may exclude from meetings certain persons or organizations who have been disruptive or who have been involved in unresolved litigation with the Convention. The editor or a reporter of the official news journal of the Missouri Baptist Convention shall be free to attend all open meetings and to report on the proceedings. The personnel of the official news journal of the Missouri Baptist Convention shall not be prevented from reporting or making editorial comment about all open meetings.

6. The open meeting rules as set forth in paragraph 5 hereof shall also apply to meetings of all committees of the Executive Board.
7. The agency board chairman, the secretary and the administrative chief executive officer of each MBC agency shall be provided with a copy of Executive Board minutes or minutes of any Board committee that may be informative to that particular agency.

#### **Article IV—Officers**

1. The officers of the Missouri Baptist Convention shall serve as the officers of the Executive Board without compensation as follows: The President as Chairman, the First Vice-President as First Vice-Chairman, the Second Vice-President as Second Vice-Chairman, and the Recording Secretary as Secretary. The Executive Director of the Executive Board shall serve as Treasurer. The Executive Board shall provide for the bonding of the Treasurer adequately to protect the interests of the Missouri Baptist Convention and the Executive Board. The accounts of the Treasurer shall be audited by a competent accountant each year at the expense of the Executive Board.
2. The Treasurer shall maintain proper financial records and shall have custody of all the funds that may come into the possession of the Executive Board and shall disburse same only as directed by the Executive Board and for the purposes for which they were contributed.

#### **Article V—Executive Director**

1. The Executive Board shall elect and determine the compensation of an executive director who shall be the chief executive officer of the Board and shall have the general oversight of all its staff and business activities. He shall be responsible and accountable at all times for carrying out the policies and the instructions of the Executive Board.

2. The Job Description of the executive director is as follows:

**SUPERVISION:** He shall be directly responsible to the Executive Board of the Missouri Baptist Convention and shall be regularly evaluated by the Administrative Committee of the Board.

**AUTHORITY:** He shall function under the general direction of the Executive Board with wide latitude for independent decision within the framework of the Constitution and Bylaws of the Missouri Baptist Convention, the Business and Financial Plan, and the Bylaws of the Executive Board, and within the limits of such other policies and directives which the Convention or the Board may from time to time adopt. He shall specifically serve the Board as its chief administrative officer and as the general manager of its work and its staff.

**GENERAL STAFF DUTIES:** The executive director shall have the following general staff duties:

1. Perform within constitutional and policy limits, and in keeping with the Convention approved program statements, the management functions of planning, organizing, staffing and directing the work of the Executive Board.
2. Serve as a member without vote of all standing committees, ad hoc committees, and workgroups of the Executive Board, except when specifically precluded by the Board or the Convention from such responsibility.
3. Serve as chief staff person of all standing committees, ad hoc committees and workgroups of the Executive Board; and he will maintain in his office the official minutes and records of all meetings of these groups. With the chairmen, he shall approve all agendas, and he shall notify the members of the committees and groups on behalf of the chairmen. He may assign certain of his staff to represent him at the meetings either on a continuing or an ad hoc basis.
4. Provide staff support as requested for all Convention committees (except the Convention Nominating Committee) unless otherwise provided.
5. Provide proper assistance to the recording secretary of the Convention for the preparation of the minutes of the annual meeting and he shall be responsible for the publication of the Annual.
6. Maintain the Executive Board's *Organization and Staff Manual* in which will be printed the specific policy statements of the Convention, the Constitution and Bylaws of the Executive Board,

(Continued on **page 66**)

(Continued from **page 65**)

and its policies procedures and directives governing the activities of its staff, including job descriptions and salary policies. The *Organization and Staff Manual* will be available to all Board members and all staff members as needed.

7. Serve as the treasurer of the Executive Board of the Missouri Baptist Convention.
8. Serve as staff advisor to the Administrative Committee of the Board as it develops for Executive Board and Convention approval a Cooperative Program Allocation Budget.
9. Work to create a positive fellowship among the agencies and institutions, the churches and associations of the Convention and maintain cordial and communicative relationships with the agencies and the leaders of the Southern Baptist Convention.
10. Maintain on behalf of the Executive Board the confidentiality of the personnel files.
11. Establish his office to serve as the official depository of all official Convention and Executive Board minutes, directives, subcommittee minutes, charters, legal, etc.

**SUPERVISORY DUTIES:** The Executive Director shall have the following supervisory duties:

1. Set the standards and procedures for planning and administering the programs of the Executive Board.
2. Work with the administrative committee in selecting and recommending leadership team members to the Board.
3. Work with the leadership team\* in filling all other staff positions.
4. Lead the leadership team and program staff in setting and coordinating specific program objectives, goals and action plans in keeping with the purposes and objectives of the Convention and for use in budget planning and program administration.
5. Conduct regular meetings of his leadership team and program staff.
6. Make himself available to his leadership team for consultation and advice in the areas of their work. He will prescribe control procedures, operating policies and reporting formats.
7. Hear such formal appeals from staff members as shall come before him in keeping with procedures approved by the Executive Board and refer unresolved matters to the appropriate committees of the Executive Board.
8. Conduct annual evaluation of his leadership team and communicate his evaluation to each member.

9. Require his leadership team to evaluate members of their staff in keeping with procedures approved by the Board, and he shall receive copies of these evaluations for the employee's confidential personnel files.
10. Certify annually to the Executive Board that the requirements for evaluation have been met and the results filed in the employees confidential files.
11. Report quarterly to the Executive Board and to its Administrative Committee on all financial matters, in keeping with the Boards established reporting requirements.
12. Report to all of the committees of the Board at times and in the manner which the committees shall prescribe.

**SPAN OF CONTROL:** The executive director determines:

1. The administrative procedures needed to accomplish the work of the Executive Board.
2. The reports needed from the leadership team and program staffs.
3. The measures of efficiency of the organization and takes appropriate steps to correct it.
4. When an employment is no longer mutually beneficial to the Board and when appropriate recommendation or reports should be made to the Administrative Committee.
5. Program priorities and makes appropriate recommendation to the Executive Board.
6. When it is necessary to communicate with the officers of the Executive Board in furtherance of his fiduciary duties to the Board.
7. The agenda, purpose and time of leadership team and program staff meetings; also determines the need for other types of staff meetings.

\*The leadership team consists of the Executive Director and the staff members designated by the Executive Director.

**EVALUATION CRITERIA:** The evaluation of the executive director shall include specific consideration, but not limited to, the following:

1. Number of employee appeals reaching the committees of the Executive Board.
2. Stability and turnover of personnel.
3. Quality of attention to the duties of his office.
4. Completion of tasks assigned in the job description.
5. Planning and implementing of program priorities, objectives, goals and action plans.
6. Follow through on action plans.

(Continued on **page 67**)

(Continued from **page 66**)

7. Opportunities provided for training of the staff personnel employed by the Executive Board.
8. Maintenance of the prescribed organizational structure.
9. Maintenance of the *Organization and Staff Manual* in keeping with requirements prescribed by the Executive Board.
10. Development of proper procedures for the management of the staff.
11. Quality of relationship between the executive director and the agencies, institutions, churches and associations.
12. Personal conduct and decorum.

**EVALUATION PROCEDURE:** The Executive Director shall be evaluated annually using the following procedure.

1. The Evaluation Subcommittee  
Following the annual meeting of the Missouri Baptist Convention, the chairman of the Administrative Committee shall appoint an Executive Director Evaluation Subcommittee:
  - a. The Executive Director Evaluation Subcommittee shall be made up of three members with one member named as chairman by the chairman of the Administrative Committee. Should none of the previous committee remain members of the Administrative Committee, the former chairman shall meet with the Executive Director Evaluation Subcommittee at least one time for continuity purposes. This Subcommittee shall serve for the period of the current Missouri Baptist Convention year.
  - b. The Executive Director Evaluation Subcommittee shall be responsible for reviewing and recommending to the Administrative Committee each July the salary and benefits for the Executive Director for the forthcoming budget year presentation.
  - c. The Executive Director Evaluation Subcommittee shall be responsible for the annual evaluation of the Executive Director using the approved evaluation tools and process and shall report to the Administrative Committee each July.
2. The Evaluation Tools
  - a. Specific performance appraisals, with appropriate cover letters, shall be provided each year for:
    - (1) All members of the Executive Board;

- (2) All members of the Executive Board staff;
- (3) All associational Directors of Missions; and
- (4) The Executive Director.

- b. Specific performance appraisals and cover letters adopted July 15, 2008, shall be used.
- c. For sake of continuity, the performance appraisals shall remain the same each year; however, The Executive Director Evaluation Subcommittee shall have the prerogative to add questions to the performance appraisals as they deem necessary in any given year.

### 3. The Evaluation Process

The following guidelines and procedures shall be followed each year:

- a. On or about March 1, appropriate performance appraisals and cover letters shall be distributed to all members of the Executive Board, the Executive Board staff, Directors of Missions, and the Executive Director which are to be returned to the Administrative Assistant to the Executive Board at the Baptist Building no later than March 31.
- b. Soon after April 1, the returned performance appraisals shall be delivered to a human resources professional for appropriate analysis. The completed analysis and returned performance appraisals shall be delivered to the Executive Director Evaluation Subcommittee no later than May 1.
- c. During late May or early June, the Executive Director Evaluation Subcommittee shall:
  - (1) Meet to review the evaluation analysis and prepare a written report for the Administrative Committee and to prepare a recommendation regarding the salary and benefits for the Executive Director for the forthcoming budget year; and
  - (2) Meet with the Executive Director to discuss the evaluation and determine steps to be taken toward progress for the following year. A copy of the final professional analysis shall be provided to the Executive Director at least one week prior to this meeting. The Executive Director shall have opportunity to respond to the evaluation and any issues presented by the Evaluation Subcommittee.
- d. All performance appraisals and analysis

(Continued on **page 68**)

(Continued from **page 67**)

reports shall be confidential and safely stored in the Baptist Building and available for later use by the Administrative Committee only and shall not be made available to the Executive Director.

- e. Performance appraisals and analysis reports shall be archived for three (3) years past the Executive Director's last date of employment.
- f. At the July meeting of the Executive Board, the Executive Director Evaluation Subcommittee shall present to the Administrative Committee and Executive Board:
  - (1) Recommendation regarding the Executive Director's salary and benefits for the forthcoming budget year; and
  - (2) Written report of the evaluation of the Executive Director. The written report will be included in the Administrative Committee's report to the Executive Board.
- g. Following the December and April meetings of the Executive Board and the October pre-convention meeting of the Administrative Committee, the Executive Director Evaluation Subcommittee shall meet with the Executive Director to provide encouragement and assess progress.
- h. At the time of each Executive Board meeting, the Executive Director Evaluation Subcommittee Chairman has access to and reviews the Executive Director monthly expense reports.
4. The Evaluation Appeal  
The Executive Director shall have the privilege of challenging the findings of the Executive Director Evaluation Subcommittee as follows:
  - a. The first appeal is to the Evaluation Subcommittee itself following the initial evaluation meeting and prior to the meeting of the Administrative Committee in July;
  - b. Should satisfactory resolution not be achieved, the Executive Director may appeal to the Administrative Committee at the July meeting;
  - c. Should satisfactory resolution not be achieved, the Executive Director may appeal to the Executive Board at the July meeting, therefore a special called meeting of the Executive Board shall be held within 30 days. The decision of the Executive Board shall be final.

### 3. Emergency Leave

If the Executive Director is unable to fulfill his responsibilities or it is otherwise in the best interest of the Missouri Baptist Convention and Executive Board, the Executive Director may be placed on emergency leave, with pay, by the Chairman of the Board, with the advice of the chairman of the Administrative Committee and the chairman of the Executive Director Evaluation Subcommittee, in consultation with General Counsel of the Executive Board. No such emergency leave shall be effective unless consented to by the chairman of the Administrative Committee and/or the chairman of the Executive Director Evaluation Subcommittee.

#### **ACTING EMERGENCY EXECUTIVE DIRECTOR:**

Thereafter, or upon the death of the Executive Director, the Chairman of the Board, with the advice of the chairman of the Administrative Committee and the chairman of the Executive Director Evaluation Subcommittee, in consultation with General Counsel of the Executive Board, may appoint an Acting Emergency Executive Director and establish reasonable compensation for said temporary appointment. No such emergency appointment shall be effective unless consented to by the chairman of the Administrative Committee and/or the chairman of the Executive Director Evaluation Subcommittee. No emergency leave or appointment of an Acting Emergency Executive Director shall extend past fourteen days, without the approval of a majority of the Administrative Committee.

No Executive Director resignation shall be accepted or effective until accepted by a majority of the Administrative Committee, with the advice of General Counsel of the Executive Board. Within fourteen days of the receipt of a resignation of the Executive Director, the death of the Executive Director or the appointment of an Acting Emergency Executive Director, the Administrative Committee shall meet and, in consultation with General Counsel and the Executive Director Evaluation Subcommittee, shall determine what appropriate further interim actions are necessary and proper.

#### **EXECUTIVE DIRECTOR SEVERANCE:**

The Executive Board, upon recommendation of the Administrative Committee and in consultation with General Counsel, may negotiate a severance package of up to and including six months' salary and benefits for the Executive Director when it is in the best interest of the Board. If severance is taken, there will be a no-compete clause in the state of Missouri and such other terms the Executive Board deems proper as a part of the severance agreement.

(Continued on **page 69**)

(Continued from **page 68**)

4. In the event the office of Executive Director should become vacant for any reason or interim appointments greater than fourteen days are in the best interest of the Missouri Baptist Convention and the Executive Board, the Administrative Committee of the Executive Board shall make recommendation to the Executive Board for filling the vacancy, including the composition of and guidelines for a Search Committee, and for all interim appointments.

#### **Article VI—Official News Journal**

1. The Executive Board shall maintain discretionary authority and ultimate control of the official news journal of the Missouri Baptist Convention.
2. The Purpose Statement and Editorial Policy of the news journal shall be determined by the Executive Board in consultation with the editor.
3. The news journal editor shall be placed directly under the executive director within the Executive Board Staff Organizational Structure.
4. The news journal staff shall be under the direct supervision of the editor for the day to day operation of the paper.
5. The news journal editor shall be directly accountable to the executive director.
6. The news journal editor shall be under the direct supervision of the executive director concerning the day to day operation of the newspaper office.
7. The executive director shall not possess editorial privileges concerning the content of the newspaper.
8. The executive director shall not have the power to terminate the news journal editor.
9. The news journal editor may be terminated by the Executive Board upon the recommendation of the executive director and/or *The Pathway* and Public Policy Committee after review and approval by the Administrative Committee.
10. The Executive Board, upon recommendation of the Administrative Committee, may negotiate a severance package of not to exceed six months salary and benefits for the editor when employment is no longer mutually beneficial to the Board. If severance is taken, there will be a no-compete clause in the state of Missouri as a part of the severance agreement.
11. In the event the office of editor should become vacant for any reason, the Administrative Committee, with the appropriate involvement of the *The Pathway* and Public Policy Committee shall make recommendation to the Executive Board for filling the vacancy, including the

composition of and guidelines for a Search Committee, and for all interim appointments.

#### **Article VII—Committees**

1. There shall be standing committees of the Executive Board as follows: Administrative Committee, Inter-Agency Relations Committee, and other committees determined by the needs of the Board. Each of the standing committees of the Executive Board shall report to the Administrative Committee. There shall be two special committees of the Executive Board, namely: an Audit Committee and a Committee on Executive Board Committees.
2. The officers of the Executive Board shall be assigned to the standing committees by the Chairman of the Executive Board unless the officers are duly elected area members of the Board. No standing committee shall have more than one officer serving as a voting member.
3. No member shall be Chairman of any Executive Board Committee for more than three consecutive years.
4. The standing committees may meet in conjunction with the regular meetings of the Executive Board.
5. The two special committees shall meet as necessary.

#### **Article VIII—Job Descriptions**

##### **Administrative Committee—Standing Committee**

##### **Purpose**

Performs normal administrative committee responsibilities for the Executive Board of the Missouri Baptist Convention and works with the Executive Director in the implementation of the Board's policies, programs, and services assigned to its general care.

##### **Scope**

The Administrative Committee shall be concerned with the following areas affecting the life and work of the Convention, but not limited to them: personnel management, general services, public relations, and convention operations. The Chairman of the Administrative Committee shall appoint an Executive Director Evaluation subcommittee and other subcommittees as needed.

##### **Membership**

The Administrative Committee of the Executive Board shall consist of four members of the board, plus the chairmen of the inter-agency relations committee and the ministry committees; also the Chairman of the Board and the Executive Director. The Executive Director shall serve as the staff liaison officer of the committee; with the understanding he may call on others to assist him.

(Continued on **page 70**)

(Continued from **page 69**)

### Meetings

The Administrative Committee shall meet four times annually at times specified in the Executive Board Bylaws, and at such other times as shall be required for doing its work.

All agendas shall be prepared by the chairman. The Executive Director shall give input to the agenda, and it shall be mailed to the members at least ten days in advance of the meetings.

### Responsibilities

The Administrative Committee shall recommend for Executive Board consideration proposals on matters within its assigned scope and on other matters not specifically assigned to other committees, and shall

### Administrative

1. Monitor the effectiveness of the services and programs assigned to its general oversight.
2. Study and propose changes in the Convention Constitution and Bylaws as appropriate.
3. Recommend to the Executive Board bylaws to govern the Board's operation.
4. Recommend all administrative policies, such as those pertaining to vacation, retirement, holidays, promotion, separation, etc.
5. Hold general oversight for annual Convention site arrangements and for publication of all official proceedings of the Convention.
6. Oversee the permanent keeping of all Convention minutes and other official papers, for copies of agency and institution charters, constitutions and bylaws, minutes of regular meetings, and for all Executive Board minutes, including minutes of all special or regular committees and from former officers of the Convention. These shall be the general charge of the Executive Director.
7. Provide for the administering of the business and administrative affairs of the Executive Board and for the monitoring of the Business and Financial Plan.
8. Receive for recommendation to the Board the Cooperative Program Allocations Budget and Executive Board Operations Budget.

### Personnel

1. Review all Executive Board employee position descriptions for recommendation to the Board.
2. Establish and maintain a salary policy to include a well-defined Grade and Step Plan for adoption by the Board.
3. Determine, on advice of the Executive Director, the need for work reassignments in the programs, services and personnel assigned to it.

4. Establish and maintain, in keeping with the Convention Bylaws, a uniform plan that will enable an individual employee formally to appeal in some cases the decisions of his supervisor to the next person (or committee) in charge.
5. Evaluate, in keeping with the Executive Board's established evaluation criteria, and in keeping with the appropriate position description, the Executive Director's performance in the services and programs assigned to the Administrative Committee.
6. Establish and maintain a plan to evaluate all employees in light of established position descriptions, formal statements of objectives, goals and action plans and by use of procedures to be clearly set forth in the *Organization and Staff Manual*.
7. Provide staff for any Convention committee as needed.

### Inter-Agency Relations Committee—Standing Committee

#### Purpose

To function for the Executive Board of the Missouri Baptist Convention in a manner to assist and support all educational and benevolent agencies of the Convention in their efforts to operate effectively, efficiently, and in response to the purposes for which established.

#### Scope

The Inter-Agency Relations Committee concerns itself with areas pertinent to Executive Board relations with existing educational and benevolent agencies and newly proposed agencies as specifically covered in Article VIII, Section 3.e of the Constitution of the Missouri Baptist Convention. This includes provision for the study of the several agencies and institutions owned, operated or maintained in whole or in part by the Convention in subsequent reporting to the Executive Board.

The Committee will take positive steps to insure the autonomous responsibility of the various institutional and agency boards, subject to the Convention's right to elect trustees and approve charter changes. The Committee recognizes the basic responsibility of each agency and institutional board to direct, manage and administer its own internal affairs. The Committee will function as the legitimate agent of the Executive Board and the Convention in assuring effective and efficient operation of the institutions.

It is intended that the Committee will function in the dual roles of advocacy and support for the agencies and institutions while insuring that the interests of Missouri Baptists are efficiently served.

#### Membership

The Inter-Agency Relations Committee shall consist of six mem-

(Continued on **page 71**)



(Continued from **page 70**)

bers of the Executive Board. The Chairman of the Board and the Executive Director shall also serve as *ex officio* members. The Strategic Partners Team Leader shall serve as staff liaison officer of the Committee.

### Meetings

The Inter-Agency Relations Committee will meet at least twice each year in regular meetings at times specified by the Executive Boards bylaws, and at such other times as shall be required to conduct its work.

All agendas shall be prepared by the committee chairman. The Executive Director shall give input to the agenda, and it shall be mailed to the members at least ten days in advance of the meeting.

### Committee Functions and Responsibilities

Recognizing its diverse responsibilities to Missouri Baptists, the Executive Board, agencies, and institutions, the Committee shall

1. Develop and maintain equitable, open and positive relationships with Missouri Baptist agencies and institutions through a planned program. This program will provide periodic opportunities for the Committee to hear reports and recommendations from the various boards concerning their needs, problems and progress. This program will also provide for formal orientation of all elected agency or institution board members and trustees, as to their relationship to Missouri Baptist Convention. The program intents are support, assistance and advocacy.
2. Develop and implement effective procedures for agency and institution liaison with the Executive Board. This will involve simplified formats for agency use in regularly communicating its accomplishments, needs and problems to the Executive Board.
3. Recommend to the Executive Board an allocation of funds available for distribution to the various agencies and institutions.
4. Conduct special studies, prepare reports and make recommendations in response to:
  - a. Conflicts and differences of an intra agency nature particularly where image, public relations and basic purposes are involved.
  - b. Requests by the Executive Board to review agency and institutional charters.
  - c. The feasibility of proposed new agencies and institutions and continued support of existing agencies and institutions.
  - d. Proposed major program changes of agencies and institutions.
5. Annually receive, study, review and make recommenda-

tions to the Executive Board pertinent to agency and institution audits.

6. Study, review, report and submit proposals for Executive Board consideration concerning other areas within the committee's scope and related matters not specifically assigned to other committees of the Board.
7. Report to the Administrative Committee and Executive Board in their regular meetings.
8. Regularly review its purpose, scope and responsibilities to assure that committee activities are consistent with Executive Board objectives and are responsive to the needs of Missouri Baptist agencies and institutions.
9. Perform from time to time such additional special assignments and functions as directed by the Executive Board and/or Convention.

### Audit Committee—Standing Committee

#### Purpose

To serve the Executive Board of the Missouri Baptist Convention by recommending an auditor for the annual auditing of the books kept by the Board in accordance with the terms presented by the Business and Financial Plan.

#### Scope

The Audit Committee's work will be limited to the matter of auditing the Convention's books. It will not concern itself with the Convention owned agencies and institutions. The Committee will assume the responsibility for recommending a reputable auditing firm for the Convention.

#### Membership

The Audit Committee shall have four members selected from the Executive Board, two of which should be from the Support Services Committee. The Chairman of the Board and the Executive Director shall serve as *ex officio* members.

#### Meetings

The Audit Committee shall meet two times annually specified in the Executive Board Bylaws, and at such other times as shall be required for doing its work. All agendas shall be prepared by the chairman. The Executive Director and Support Services Team Leader shall give input to the agenda, and it shall be mailed to the members at least ten days in advance of the meetings.

### Committee Functions and Responsibilities

1. To recommend a reputable auditing firm for the purpose of rendering an opinion annually on the financial records maintained by the Executive Board of the Missouri Baptist Convention.

(Continued on **page 72**)



(Continued from **page 71**)

2. To receive the audit from the auditing firm.
3. To report the audit to the Administrative Committee and the Executive Board.
4. To be responsible to the Executive Board in seeing the audit is conducted in keeping with the terms prescribed by the Business and Financial Plans of the Executive Board.
5. Perform from time to time such additional special assignments and functions as directed by the Executive Board and/or Convention.
6. Review with the Executive Director and the Support Services Team Leader the management letter from the auditor.

#### Committee on Executive Board Committees — Standing Committee

##### **Purpose**

The purpose of the Committee on Executive Board Committees is to nominate the members and the chairperson of each standing and ministry committee and the Audit Committee of the Executive Board for election by the Executive Board.

##### **Scope**

The Committee on Executive Board Committees shall nominate the membership and a chairperson of each of the following Committees of the Executive Board:

##### **Standing Committees**

Administrative Committee  
Inter-Agency Relations Committee  
Audit Committee

##### **Committees Relating to Ministry Functions**

Support Services Committee  
Church Strengthening Committee  
Leadership Development Committee  
Church Planting Committee  
Strategic Partners Committee  
Missional Evangelism/Discipleship Committee  
Pathway and Public Policy Committee  
Communications Committee

##### **Membership**

The Committee on Executive Board Committees shall consist of six members of the Executive Board. The Chairman of the Board and the Executive Director shall also serve as *ex officio* members. The Executive Director shall serve as staff liaison officer of the Committee.

The Executive Board officers shall select and appoint the members of the Committee on Executive Board Committees in the same proportion of laymen and ministers as constitute the Executive Board and designates its chairman. These appointments shall be made and reported to the Executive Board at the close of the meeting of said Board in July of each year.

Each member of this Committee shall be appointed for a term of two years from the time of appointment and thereafter until a successor is appointed. Terms of three members of this Committee shall expire each year. The position as the Chairman of this committee shall be for a period of one year.

A vacancy occurring on this Committee during a committee member's term of office shall be filled by the Executive Board officers to serve for the remainder of said term.

The members of this Committee shall not be eligible to be elected as chairman of any of the Executive Board Committees.

##### **Meetings**

The Committee on Executive Board Committees shall meet, on call by its Chairman at a time or times convenient to its members prior to the Annual Meeting of the Missouri Baptist Convention, to prepare its nominations, and shall meet at such other times during the year as necessary to perform its purpose, such as making nominations to fill vacancies on Executive Board committees.

##### **Responsibilities**

The Committee on Executive Board Committees shall annually nominate each member of the Executive Board (including nominees to the said Board subject to the election at the Annual Meeting of the Missouri Baptist Convention) to one of the standing committees and the Audit Committee, and shall nominate a chairman for each committee. Nominations shall also designate members within the Committees relating to the ministry functions of the Executive Board and shall nominate a chairman for each of the ministry committees.

These nominations shall be presented to the Executive Board for consideration for election by a majority vote at a special meeting of the Executive Board immediately following the Annual Meeting of the Missouri Baptist Convention.

The failure of any nominee to be so elected shall require an additional nominee to be presented by the Committee on Executive Board Committees at that or the next meeting of the Executive Board.

The Committee on Executive Board Committees will study biographical material concerning members of the Executive Board and will attempt to make nominations on the basis of expertise, interest, and tenure.

Efforts should be made to avoid conflicts of interests, e.g., persons serving on other boards with related interests, etc.

(Continued on **page 73**)

(Continued from **page 72**)

Attention should be given to expiration of terms and balance of skills in each committee so as to avoid depletion of experience and skills within a given committee in future years.

The Committee on Executive Board Committees will communicate with the chairman of the Convention Nominating Committee and request that biographical material be provided for nominees for election to the Executive Board. This material will be held and submitted to the subsequently elected Committee on Executive Board Committees.

#### Support Services Committee—Ministry Committee

##### **Purpose**

Performs Committee functions for the Executive Board of the Missouri Baptist Convention and assists the Executive Director in accomplishing the purposes of the convention in the areas of support services.

##### **Scope**

The Support Services Committee shall be concerned with areas affecting the life and work of the Convention such as: financial services, minister's retirement plan support, building services, technology, and properties management.

##### **Membership**

The Support Services Committee shall consist of one eighth of the Executive Board. The Chairman of the Board and the Executive Director shall also serve as *ex officio* members. The Support Services Team Leader shall serve as staff liaison officer of the Committee.

##### **Meetings**

The Support Services Committee will meet at least twice each year in regular meetings at times specified by the Executive Board's Bylaws, and at such other times as shall be required to conduct its work.

All agendas shall be prepared by the chairman. The Support Services Team Leader shall give input to the agenda and it shall be mailed to the members at least ten days in advance of the meetings.

##### **Responsibilities**

The Support Services Committee shall approve for recommendation to the Executive Board all matters within its assigned scope and programs and on related matters not specifically assigned to other committees of the Board, and shall

1. Monitor the effectiveness of the programs and services under its general oversight.
2. Recommend to the Administrative Committee, in keeping with Executive Board policies and procedures,

the position description for personnel within Support Services.

3. Relate to the areas of work that make up Support Services: Business Services, Human Resources, Properties Management, and Technology.
4. Determine, on advice from the Executive Director, any work assignment within Support Services.
5. Review with the Executive Director or the Support Services Team Leader the budget for Support Services, which shall be submitted to the Administrative Committee in keeping with Executive Board procedures.
6. Report to the Administrative Committee and Executive Board in their regular meetings.

#### Church Strengthening Committee—Ministry Committee

##### **Purpose**

Performs Committee functions for the Executive Board of the Missouri Baptist Convention and assists the Executive Director in accomplishing the purposes of the convention in the areas of church and family equipping.

##### **Scope**

The Church Strengthening Committee shall be concerned with areas affecting the life and work of the convention such as: Church Health (Sunday School/Discipleship/Spiritual Awakening), Church Ministries (Leadership Development, Ministerial Services, Family Ministries, Women's Ministries, Worship, and Stewardship).

##### **Membership**

The Church Strengthening Committee shall consist of one eighth of the Executive Board. The Chairman of the Board and the Executive Director shall also serve as *ex officio* members. The Church Strengthening Team Leader shall serve as staff liaison officer of the Committee.

##### **Meetings**

The Church Strengthening Committee will meet at least twice each year in regular meetings at times specified by the Executive Board's Bylaws, and at such other times as shall be required to conduct its work.

All agendas shall be prepared by the chairman. The Executive Director and the Church Strengthening Team Leader shall give input to the agenda and it shall be mailed to the members at least ten days in advance of the meetings.

##### **Responsibilities**

The Church Strengthening Committee shall approve for recommendation to the Executive Board all matters within its assigned

(Continued on **page 74**)

(Continued from **page 73**)

scope and programs and on related matters not specifically assigned to other committees of the Board, and shall

1. Monitor the effectiveness of the programs and services under its general oversight.
2. Recommend to the Administrative Committee, in keeping with Executive Board policies and procedures, the position descriptions for personnel within the Church Strengthening areas of work.
3. Determine, on advice from the Executive Director, any work assignment within the Church Strengthening areas of work.
4. Review with the Executive Director the budget for assigned areas of work, which shall be submitted to the Administrative Committee in keeping with Executive Board procedures.
5. Report to the Administrative Committee and Executive Board in their regular meetings.

Communications Committee — Ministry Committee

### **Purpose**

Performs Committee functions for the Executive Board of the Missouri Baptist Convention and assists the Executive Director in accomplishing the purposes of the convention in the areas of communications.

### **Scope**

The Communications Committee shall be concerned with areas affecting the life and work of the convention such as: public relations, media, State Missions Offering (MMO) and Cooperative Program.

### **Membership**

The Communications Committee shall consist of one eighth of the Executive Board. The Chairman of the Board and the Executive Director shall also serve as *ex officio* members. The Communications Team Leader shall serve as staff liaison officer of the Committee.

### **Meetings**

The Communications Committee will meet at least twice each year in regular meetings at times specified by the Executive Board's Bylaws, and at such other times as shall be required to conduct its work.

All agendas shall be prepared by the chairman. The Executive Director and the Communications Team Leader shall give input to the agenda and it shall be mailed to the members at least ten days in advance of the meetings.

### **Responsibilities**

The Communications Committee shall approve for recommendation to the Executive Board all matters within its assigned scope and programs and on related matters not specifically assigned to other committees of the Board, and shall

1. Monitor the effectiveness of the programs and services under its general oversight.
2. Recommend to the Administrative Committee, in keeping with Executive Board policies and procedures, the position descriptions for personnel within the Communications area of work.
3. Determine, on advice from the Executive Director, any work assignment within the Communications area of work.
4. Provide support and counsel to the Communications Team Leader in the areas of responsibilities, as needed.
5. Review with the Executive Director the budget for assigned areas of work, which shall be submitted to the Administrative Committee in keeping with Executive Board procedures.
6. Report to the Administrative Committee and Executive Board in their regular meetings.

*The Pathway* and Public Policy Committee — Ministry Committee

### **Purpose**

Performs Committee functions for the Executive Board of the Missouri Baptist Convention and assists the Executive Director in accomplishing the purposes of the convention in the areas of *The Pathway* and public policy.

### **Scope**

*The Pathway* and Public Policy Committee shall be concerned with areas affecting the life and work of the convention such as: *The Pathway* content, distribution, advertising, news coverage, editorial comment, business affairs and promotion, the relationship of *The Pathway* to the MBC teams, agencies, institutions, associations and churches of the Missouri and Southern Baptist Conventions; Public policies impacting the work of Missouri Baptist churches.

### **Membership**

*The Pathway* and Public Policy Committee shall consist of one eighth of the Executive Board. The Chairman of the Board and the Executive Director shall also serve as *ex officio* members. *The Pathway* and Public Policy Team Leader (Editor of *The Pathway*) shall serve as staff liaison officer of the Committee.

### **Meetings**

*The Pathway* and Public Policy Committee will meet at least twice each year in regular meetings at times specified by the

(Continued on **page 75**)

(Continued from **page 74**)

Executive Board's Bylaws, and at such other times as shall be required to conduct its work.

All agendas shall be prepared by the chairman. The Executive Director and *The Pathway* and Public Policy Team Leader shall give input to the agenda and it shall be mailed to the members at least ten days in advance of the meetings.

### Responsibilities

*The Pathway* and Public Policy Committee shall approve for recommendation to the Executive Board all matters within its assigned scope and programs and on related matters not specifically assigned to other committees of the Board, and shall

1. Monitor the effectiveness of the programs and services under its general oversight.
2. Recommend to the Administrative Committee, in keeping with Executive Board policies and procedures, the position descriptions for personnel within *The Pathway* and Public Policy areas of work.
3. Determine, on advice from the Executive Director, any work assignment within *The Pathway* and Public Policy areas of work.
4. Provide support and counsel to *The Pathway* and Public Policy Team Leader in the areas of responsibilities, as needed.
5. Review with the Executive Director the budget for assigned areas of work, which shall be submitted to the Administrative Committee in keeping with Executive Board procedures.
6. Report to the Administrative Committee and Executive Board in their regular meetings.

Leadership Development Committee—Ministry Committee

### Purpose

Performs Committee functions for the Executive Board of the Missouri Baptist Convention and assists the Executive Director in accomplishing the purposes of the convention in the areas Leadership Development.

### Scope

The Leadership Development Committee shall be concerned with areas affecting the life and work of the convention such as: Student ministry, collegiate ministry, next generation leader forums and training, and strategic development of future leaders for the churches and the MBC.

### Membership

The Leadership Development Committee shall consist of one eighth of the Executive Board. The Chairman of the Board and the

Executive Director shall also serve as *ex officio* members. The Leadership Development Team Leader shall serve as staff liaison officer of the Committee.

### Meetings

The Leadership Development Committee will meet at least twice each year in regular meetings at times specified by the Executive Board's Bylaws, and at such other times as shall be required to conduct its work.

All agendas shall be prepared by the chairman. The Executive Director and *The Pathway* and Public Policy Team Leader shall give input to the agenda and it shall be mailed to the members at least ten days in advance of the meetings.

### Responsibilities

The Leadership Development Committee shall approve for recommendation to the Executive Board all matters within its assigned scope and programs and on related matters not specifically assigned to other committees of the Board, and shall

1. Monitor the effectiveness of the programs and services under its general oversight.
2. Recommend to the Administrative Committee, in keeping with Executive Board policies and procedures, the position descriptions for personnel within the Leadership Development areas of work.
3. Determine, on advice from the Executive Director, any work assignment within the Leadership Development areas of work.
4. Provide support and counsel to the Leadership Development Team Leader in the areas of responsibilities, as needed.
5. Review with the Executive Director the budget for assigned areas of work, which shall be submitted to the Administrative Committee in keeping with Executive Board procedures.
6. Report to the Administrative Committee and Executive Board in their regular meetings.

Church Planting Committee—Ministry Committee

### Purpose

Performs Committee functions for the Executive Board of the Missouri Baptist Convention and assists the Executive Director in accomplishing the purposes of the convention in the areas of Church Planting.

### Scope

The Church Planting Committee shall be concerned with areas affecting the life and work of the convention such as: Assisting

(Continued on **page 76**)

(Continued from **page 75**)

churches and groups of churches (associations) with planting new and/or ethnically diverse congregations, Cultivating sending churches, and equipping church planters with basic assessment and skills for planting new congregations.

### **Membership**

The Church Planting Committee shall consist of one eighth of the Executive Board. The Chairman of the Board and the Executive Director shall also serve as *ex officio* members. The Church Planting Team Leader shall serve as staff liaison officer of the Committee.

### **Meetings**

The Church Planting Committee will meet at least twice each year in regular meetings at times specified by the Executive Board's Bylaws, and at such other times as shall be required to conduct its work.

All agendas shall be prepared by the chairman. The Executive Director and the Church Planting Team Leader shall give input to the agenda and it shall be mailed to the members at least ten days in advance of the meetings.

### **Responsibilities**

The Church Planting Committee shall approve for recommendation to the Executive Board all matters within its assigned scope and programs and on related matters not specifically assigned to other committees of the Board, and shall

1. Monitor the effectiveness of the programs and services under its general oversight.
2. Recommend to the Administrative Committee, in keeping with Executive Board policies and procedures, the position descriptions for personnel within the Church Planting areas of work.
3. Determine, on advice from the Executive Director, any work assignment within the Church Planting areas of work.
4. Provide support and counsel to the Church Planting Team Leader in the areas of responsibilities, as needed.
5. Review with the Executive Director the budget for assigned areas of work, which shall be submitted to the Administrative Committee in keeping with Executive Board procedures.
6. Report to the Administrative Committee and Executive Board in their regular meetings.

### **Strategic Partners Committee—Ministry Committee**

### **Purpose**

Performs Committee functions for the Executive Board of the Missouri Baptist Convention and assists the Executive Director

in accomplishing the purposes of the convention in the areas of Strategic Partnerships with Missouri Baptist associations, the agencies of the MBC and the SBC national partners of the MBC.

### **Scope**

The Strategic Partners Committee shall be concerned with areas affecting the life and work of the convention such as: Assisting associations with missional strategies, encouraging the association leaders, promoting stronger relationships with associations and other Baptist agencies with the MBC.

### **Membership**

The Strategic Partners Committee shall consist of one eighth of the Executive Board. The Chairman of the Board and the Executive Director shall also serve as *ex officio* members. The Strategic Partners Team Leader shall serve as staff liaison officer of the Committee.

### **Meetings**

The Strategic Partners Committee will meet at least twice each year in regular meetings at times specified by the Executive Board's Bylaws, and at such other times as shall be required to conduct its work.

All agendas shall be prepared by the chairman. The Executive Director and the Strategic Partners Team Leader shall give input to the agenda and it shall be mailed to the members at least ten days in advance of the meetings.

### **Responsibilities**

The Strategic Partners Committee shall approve for recommendation to the Executive Board all matters within its assigned scope and programs and on related matters not specifically assigned to other committees of the Board, and shall

1. Monitor the effectiveness of the programs and services under its general oversight.
2. Recommend to the Administrative Committee, in keeping with Executive Board policies and procedures, the position descriptions for personnel within the Strategic Partners areas of work.
3. Determine, on advice from the Executive Director, any work assignment within the Strategic Partners areas of work.
4. Provide support and counsel to the Strategic Partners Team Leader in the areas of responsibilities, as needed.
5. Review with the Executive Director the budget for assigned areas of work, which shall be submitted to the Administrative Committee in keeping with Executive Board procedures.
6. Report to the Administrative Committee and Executive Board in their regular meetings.

(Continued on **page 77**)

(Continued from **page 76**)

## Missional Evangelism/ Discipleship Committee — Ministry Committee

### Purpose

Performs Committee functions for the Executive Board of the Missouri Baptist Convention and assists the Executive Director in accomplishing the purposes of the convention in the areas of Missional Evangelism and Discipleship.

### Scope

The Missional Evangelism/Discipleship Committee shall be concerned with areas affecting the life and work of the convention such as: Assisting churches and groups of churches (associations) with mission partnership strategies; promoting an effective personal and church strategy for evangelism and discipleship; promoting mission education and leadership through the WMU and age-graded ministries; facilitating the structure and implementation of effective, evangelistic disaster relief ministries.

### Membership

The Missional Evangelism/Discipleship Committee shall consist of one eighth of the Executive Board. The Chairman of the Board and the Executive Director shall also serve as *ex officio* members. The Missional Evangelism/Discipleship Team Leader shall serve as staff liaison officer of the Committee.

### Meetings

The Missional Evangelism/Discipleship Committee will meet at least twice each year in regular meetings at times specified by the Executive Board's Bylaws, and at such other times as shall be required to conduct its work.

All agendas shall be prepared by the chairman. The Executive Director and the Missional Evangelism/ Discipleship Team Leader shall give input to the agenda and it shall be mailed to the members at least ten days in advance of the meetings.

### Responsibilities

The Missional Evangelism/Discipleship Committee shall approve for recommendation to the Executive Board all matters within its assigned scope and programs and on related matters not specifically assigned to other committees of the Board, and shall

1. Monitor the effectiveness of the programs and services under its general oversight.
2. Recommend to the Administrative Committee, in keeping with Executive Board policies and procedures, the position descriptions for personnel within the Missional Evangelism/Discipleship areas of work.
3. Determine, on advice from the Executive Director, any work assignment within the Missional Evangelism/ Discipleship areas of work.

4. Provide support and counsel to the Missional Evangelism/Discipleship Team Leader in the areas of responsibilities, as needed.
5. Review with the Executive Director the budget for assigned areas of work, which shall be submitted to the Administrative Committee in keeping with Executive Board procedures.
6. Report to the Administrative Committee and Executive Board in their regular meetings.

### Article IX—General

1. Items for Executive Board consideration from teams and offices of work, agencies, institutions or relating to them shall be assigned or referred to the appropriate committee before consideration by the Executive Board, except that immediate consideration may be given on approval of a simple majority of the Executive Board answering present at a roll call.
2. The Executive Board or any committee hereof may submit a report to Missouri Baptists through the official news journal of the Missouri Baptist Convention.
3. The removal or transfer for any purpose whatsoever of any monies from the Reserve Fund(s) administered by the Executive Board shall require the affirmative vote of two-thirds (2/3) of the quorum of the Executive Board instead of a simple majority of the quorum of the Executive Board.

### Article X—Purpose of the Executive Board Staff

The purpose of the Executive Board staff shall be:

1. To provide assistance to the Executive Board
  - A. In developing and carrying out objectives, goals and strategies to extend the Kingdom of the Lord Jesus Christ in Missouri.
  - B. In carrying on its work and managing its resources.
2. To provide information, services and assistance to help churches cooperating with the Missouri Baptist Convention to accomplish their purpose.

### Article XI—Staff Structure and Organization

The Executive Board shall organize into a team system as follows:

1. The Executive Director shall serve as the chief administrative officer of the staff. He will be directly assisted by the Leadership Team.
2. There shall be teams and work assignments will generally be made in keeping with the scope of work and programs outlined above in the section on duties of the Executive Board committees.

(Continued on **page 78**)



(Continued from **page 77**)

3. The Executive Board may designate a program area of a team, or as a responsibility of a Team Leader as the conditions may warrant.
4. The Leadership Team shall consist of the executive director and the Leaders of the ministry teams.

#### **Article XII—Staff Administration**

1. All personnel shall be supervised as outlined in the Executive Board Staff Organizational Structure with direct responsibility to the respective team leader and/or the executive director. Some personnel may be assigned to be supervised by team members.
2. The Board shall provide job descriptions for all of its employees: professional, clerical, and manual. These job descriptions shall be approved by the Executive Board and made available to the employees. All employees shall conduct their work in conformity with the job descriptions.
3. Each employee shall have the full right to formally appeal a decision of his supervisor involving his work to his supervisor's superior. This conveys the right to formally appeal all the way to the Executive Board, by steps, if necessary. The formal appeal process shall be clearly written by the Executive Board, and made a part of an *Organization and Staff Manual* to be developed by the Administrative Committee and approved by the Board.
4. Each supervisor shall annually and formally evaluate the employees under his direction. These evaluations shall take into consideration performance standard, employee's job description, and any specific objectives and goals agreed upon by the professional employee and his supervisor.
5. The Executive Board shall develop a set of specific wage policies including a grade and step plan which it shall follow in the compensation of its employees. These policies shall be printed in the *Organization and Staff Manual*.
6. The Executive Board shall prepare an *Organization and Staff Manual* which it shall make available upon written request to all Executive Board members and employees. This *Organization and Staff Manual* shall include the Executive Board bylaws, a description of the Executive Board organization by titles and names, a formal appeals system, an evaluation system, wage policies including grade and step salary plan, and other Executive Board policies on such things as retirement, vacations, terminations, travel, honoraria, building administration, purchasing procedures, etc. *The*

*Manual* will include both Executive Board and administrative policies. This *Organization and Staff Manual* is considered to be an internal personnel document only. It is not to be distributed in whole or in part outside of the Executive Board members and MBC staff.

#### **Article XIII—Cooperation with the Southern Baptist Convention**

The Executive Board recognizes the Southern Baptist Convention as the body with which this Board and the Missouri Baptist Convention shall be in cooperation.

#### **Article XIV—Cooperation with District Associations**

The Executive Board recognizes the necessity for cooperation with the district associations of the State of Missouri and that the Executive Boards of the associations are the proper media through which such cooperation should be carried out.

#### **Article XV—Educational and Benevolent Institutions**

- A. Any educational or benevolent institution which shall desire to be owned or operated by the Missouri Baptist Convention through the Executive Board upon approval of the Convention shall only be eligible under the conditions set forth in Paragraph C of this article.
- B. Any educational or benevolent institutions, cooperating in covenant relationship with the Convention, which shall desire to receive contributions by the Executive Board from the Cooperative Program Allocations Budget as approved by the Missouri Baptist Convention, shall only be eligible to do so under the conditions set forth in Paragraph C of this article.
- C. Educational Institutions
  1. The president and a majority of the members of the governing board and of the teachers shall be members of churches affiliated with the Missouri Baptist Convention.
  2. The governing board shall either have been elected or approved by the Missouri Baptist Convention.
  3. It shall not be conducted for private or corporate gain, but all moneys received in excess of operation expenses shall be expended for improvements or shall be added to the permanent endowment.
  4. It must conform to the educational standards that prevail in this state.
  5. It must each year give a reasonable amount of distinctive religious instruction.
  6. It shall make no general canvass for funds to churches without the approval of the Board.
  7. It shall submit its books and work to the inspection of the Board whenever requested.

(Continued on **page 79**)



(Continued from **page 78**)

8. It shall make an annual report to the Board covering all matters required by the Board.
- D. Benevolent Institutions
  1. The chief executive officer and a majority of the members of the governing board shall be members of Baptist churches.
  2. The governing board shall either have been elected or approved by the Missouri Baptist Convention.
  3. Said institution shall be engaged principally in the care of the sick, children, the aged or of other needy persons.
  4. It shall not be conducted for private or corporate gain, but all moneys received in excess of the operating expenses shall be expended for improvements or shall be added to the permanent endowment.

5. Its properties and funds shall be safeguarded to the Baptist denomination.
6. It shall make no general canvass for funds to churches without the approval of the Board.
7. It shall submit its books and work to the inspection of the Board whenever required and shall make annual reports to the Board concerning all matters required by the Board.

#### Article XVI—Amendments

These Bylaws may be amended by a simple majority vote of the entire membership of the Executive Board at any regular meeting thereof, provided a written notice of the proposed changes is given at the previous meeting of the Board; except amendments necessary to bring them into conformity with Convention Constitution, Bylaws and Business and Financial Plan may be made without previous notice.

(End)

## Business & Financial Plan of the Missouri Baptist Convention

### 1. Cooperative Program and Special Offerings

The Convention approves the Cooperative Program of Southern Baptists as its major plan of world mission work, and it urges the churches in the state to support it and to look to the Convention to divide the Cooperative Program receipts equitably among all its programs.

The Convention also approves three mission offering plans:

- (1) the Lottie Moon Christmas Offering for international missions,
- (2) The Annie Armstrong Offering for North American missions,
- and (3) the Rheubin L. South Missouri Mission Offering, and others as determined by the Executive Board.

The Convention also approves promotion of the Southern Baptist Convention sponsored World Hunger Offering by the Missouri Baptist Christian Life Commission.

### 2. Budgets

- A. The Executive Board shall develop for Convention approval the goal and the budgets as follows:
  - a. A **Cooperative Program Budget Goal** showing the total amount of funds expected to be received for the Cooperative Program in the calendar year.
  - b. A **State Convention Cooperative Program Allocations Budget** showing:
    - (1) Percent of available funds going to the Southern Baptist Convention causes
    - (2) Percent of available funds going to Missouri Baptist Institutions and Agencies of the Convention
    - (3) Percent of available funds going to the

Executive Board programs and the Missouri Baptist Convention

- c. An **Executive Board Budget** showing
  - (1) Expected receipts from all sources for the Executive Board
  - (2) Disbursements of all anticipated receipts for the Missouri Baptist Convention and Executive Board programs shown by category
  - (3) Appropriation of any Executive Board money to causes not normally covered by any of its programs
- B. The budget goal and the proposed budgets shall be printed and distributed to the messengers of the Convention.
- C. At its annual meeting the Convention shall approve the Cooperative Program Budget Goal, the State Convention Cooperative Program Allocations Budget, and the Executive Board Budget allocated as to strategic initiatives.
- D. Each agency of the Convention shall submit to the Executive Board a copy of its annual budget as adopted by its board.

### 3. Fiscal Years

The fiscal year of the Executive Board and the Convention shall be the calendar year. Each agency shall determine its own fiscal

(Continued on **page 80**)

(Continued from **page 79**)

year, and any change shall be incorporated in this Plan. The fiscal years of the agencies of the Convention currently are as follows:

- A. The Baptist Home: January 1-December 31
- B. Missouri Baptist Children's Home:  
January 1-December 31
- C. Missouri Baptist Foundation: October 1-September 30
- D. Hannibal-LaGrange University: August 1-July 31
- E. Missouri Baptist College: July 1-June 30
- F. Southwest Baptist University: July 1-June 30
- G. Windermere Baptist Conference Center:  
January 1-December 31

#### **4. Distribution of Funds**

The Executive Board shall be the disbursing agency of the Convention.

The Southern Baptist Convention portion of the Cooperative Program Budget Goal received shall be remitted monthly within ten workdays after the end of the month.

The State Convention Cooperative Program Allocations Budget receipts—see 2.A.b.—shall be distributed according to the allocations voted by the Convention. Distribution shall be made monthly on a percentage basis proportionate to the amounts allocated until the approved budgets are met.

All designated funds received shall be distributed monthly within ten workdays after the end of the month.

#### **5. Handling of Funds**

The Convention and all agencies of the Convention shall be covered by a blanket bond, such bond to be determined by the amount of funds or securities involved and approved by the Convention or its Executive Board. Specific bond coverage shall be provided for those employees who handle funds or securities. The books of the Convention or any agency of the Convention shall be open for inspection by Convention officers, members of boards, and other cooperating Baptists upon reasonable written request.

The securities of the Convention or any agency of the Convention shall be placed in a safety deposit vault or in a commercial bank or trust company for safekeeping, such securities to be deposited and withdrawn by two bonded representatives of the Convention or the agency of the Convention in the manner prescribed by the commercial bank or the trust company. In lieu of this plan, the Convention or the agency of the Convention may deposit all securities with a commercial bank or a trust company, which will receipt for and handle them and be responsible for them.

#### **6. Contracts**

Construction contracts involving at least \$25,000 shall only be negotiated with contractors that are adequately bonded.

#### **7. Reporting**

The Executive Board shall report quarterly to all of its members, to the Convention officers, and to the officers of the agencies of the Convention concerning the following: (1) receipts of all monies from all sources, including the Cooperative Program, and designated and other Executive Board and general Convention incomes and (2) disbursement of funds in accordance with the approved budgets.

The Executive Board shall report to the churches annually the receipts from the churches and the distribution of these funds in accordance with the budgets approved by the Convention.

Each agency of the Convention shall report quarterly to the Executive Board relative to its financial condition and operations.

#### **8. Direct Solicitations**

No appeals shall be made directly to churches by any agency of the Convention for financial needs without the approval of the Convention or the Executive Board.

#### **9. Indebtedness**

No Convention agency or any of its officers, committees, departments, or subsidiary corporations shall create any indebtedness except such as can be repaid out of anticipated receipts from the Convention (and other sources) within a period of three years without the formal approval in writing of the Executive Board. If the creation of indebtedness involves the erection of building or the purchase of real estate, the agency shall furnish the Executive Board, in writing, information relative to the source(s) of such receipts.

Neither the Executive Board nor any of its officers or subsidiary corporations shall create any indebtedness, either directly or indirectly, except such as can be repaid out of anticipated receipts from the Convention (and other sources) within a period of three years without the consent of the Convention.

#### **10. Trust Funds**

The Executive Board and each agency of the Convention must keep all trust funds separate and sacred to the trust or the cause for which they were received. Such funds are not to be used, even temporarily, except as specified by the Convention or the specific donor. There shall be no commingling of funds.

#### **11. Investment of Funds**

The Executive Board is encouraged, when appropriate, to use the Missouri Baptist Foundation for investment of funds, permanent or temporary, functioning as endowment or escrow. Each Convention agency is encouraged, when appropriate to use the services of the Missouri Baptist Foundation for similar investments. Neither the Convention nor the Foundation shall use its funds in any way to purchase securities issued by the Convention.

(Continued on **page 81**)

(Continued from **page 80**)

## 12. Cash Control

The Executive Board and the agencies of the Convention shall maintain appropriate internal control procedures in keeping with generally accepted accounting principles and sound fiscal accounting practices.

Prior written approval of the executive director/treasurer of the Missouri Baptist Convention Executive Board is required for the establishment or modification of any depository bank account for funds related to the operation of Missouri Baptist Convention Executive Board programs and/or activities. The purpose of the account should be included in the written request for approval.

The authorized signatures must include the executive director/treasurer. Two signatures must be required for withdrawal of funds from any account.

The bank must be instructed to send monthly statements to the office of Financial Services.

## 13. Board Designated Funds (Net Assets)

Board Designated Net Assets are in the form of cash or investments (liquid assets). In order to maintain control of these assets, all non-budgeted use of funds are evaluated as follows:

- A. The initial request for non-budgeted use of funds are submitted to the Executive Director/Treasurer in the format specified by the Administrative Staff.
- B. The Executive Director/Treasurer and the Financial Services staff will analyze possible sources of available funds and the impact on net assets.
- C. Upon completion of this analysis, an interview are conducted with the Administrative Staff and the person/group making the initial request.
- D. The Administrative Staff will present the recommendation to the Administrative Committee of the Executive Board for possible recommendation to the Executive Board for approval.
- E. A permanent file are maintained in the Financial Services office of Board action approving non-budgeted use of funds.
- F. Designated funds are maintained in separate accounts.

## 14. New Enterprises and Expansions

- A. As used in this section, the following terms shall have the meanings set forth: "Contingent liability" or "contingently liable," means any new debt of an agency for which the Executive Board of the Convention must sign as a debtor or guarantor; or any debt of an agency for a plan of expansion which will not be fully collateralized according to customary banking practices; or any plan of expansion which would impair the ability of the agency to pay its current or future debts. "Plan of

expansion" shall include but not be limited to construction of new plant facilities, extensive remodeling of existing plant facilities, additional degree programs at educational agencies, or additional care facilities at benevolent agencies.

- B. No new educational or benevolent agency involving the expenditure of funds of the Convention or the contingent liability of the Convention shall be authorized except upon favorable action by the Convention in two succeeding annual meetings.
- C. Any plan for expansion by any educational or benevolent agency beyond any commitment previously approved by the Convention for which the Executive Board of the Convention are contingently liable must be submitted to Inter-Agency Relations Committee for review, report and recommendation as to approval or disapproval by the Executive Board. The Executive Board shall then act on the report and recommendation of the Inter-Agency Relations Committee. If the Executive Board approves the plan for expansion by a vote of three-fourths (3/4) of those members present and voting, the plan may then be implemented. No such plan may be implemented without the prior approval of the Executive Board as herein set forth; provided, however, that any plan of expansion disapproved by the Executive Board may be implemented upon the approval of the Convention at the next annual session following disapproval by the Executive Board.
- D. Written notice of intention to submit a plan for expansion as provided for in paragraph (C) of this section shall be given to the chairman of the Inter-Agency Relations Committee, the President of the Convention and the Executive Director within seven (7) days after an agency has submitted such a plan for expansion to its board of trustees and received authorization to proceed with work regarding research and preparation of a formal proposal. The notice of intention to submit a plan for expansion shall contain all information available at the time of submission as to the nature of the project, total approximate cost and extent of Convention liability or financial participation.
- E. The Executive Board may from its own funds employ personnel to study and review proposed plans of expansion.

## 15. Purchasing

The Executive Board shall establish purchasing procedures for the Executive Board staff which should recognize appropriate internal control procedures.

(Continued on **page 82**)

(Continued from **page 81**)

## 16. Charters

All proposed charters or amendments to charters of the agencies of the Convention shall be submitted to the Convention, upon recommendation by the Executive Board for approval before they become effective. This provision shall also apply to subsidiary corporations of all agencies.

Copies of all charters and amendments to charters shall be filed with the executive director of the Executive Board.

## 17. Contingent Reserve Fund

It is desirable for the Executive Board to raise and maintain a Contingent Reserve Fund equal to at least three months of its operational budget. This fund should be maintained by applying any unused funds at the years end or by budgeting an annual amount. The Executive Board shall determine and provide for the adequacy of such fund.

Each agency of the Convention shall set up a reserve for contingencies.

## 18. Audits

The Executive Board of the Convention shall upon recommendation from the Audit Committee of such Board employ an independent certified public accounting firm to conduct an annual audit of the financial condition and operations of the Convention. The accounting firm shall submit a report of the audit through the Audit Committee to the Executive Board. The Executive Board shall submit a report of the audit to the Convention.

Each agency of the Convention shall employ an independent certified public accounting firm to conduct an annual audit of its financial condition and operations. The accounting firm shall submit a report of the audit to the board of the agency.

Copies of all audit reports of the financial condition and operations of the Convention and of its agencies shall be filed in the office of the Executive director of the Executive Board.

A copy of all audit reports shall be made available by the Executive Board or the agency to any Baptist who is a member of

a church affiliated with the Convention upon reasonable written request.

The audit reports of the Convention and its agencies shall be printed in the *Annual* and the official news journal of the Missouri Baptist Convention and shall include such information as is determined appropriate by the accounting firms.

The Executive Board shall designate an appropriate committee to study and report to the Executive Board on agency audits. A general statement relative to the financial condition and operations of each agency shall be printed in the *Annual*.

## 19. Legal Services

The Executive Board of the Convention shall retain general counsel for the Executive Board and the Convention.

The Executive Board of the Convention shall upon annual recommendation from the Administrative Committee of such Board review and retain qualified legal counsel to perform such legal services.

## 20. Insurance

Any institution, agency, or body receiving substantial funds from the Convention must carry sufficient insurance to safeguard the Convention and the churches of the Convention in matters of property loss and/or liability.

## 21. Amendments

The Business and Financial Plan shall be published in the *Annual* following the Constitution and Bylaws for the Convention and may be amended at any annual session of the Convention by a two-thirds vote of the messengers present, provided that any amendment to this Business and Financial Plan shall be made by motion no later than the end of the business session on the day preceding the final day of the annual meeting, and upon receiving a second shall stand referred to the Committee on Continuing Review for report on the final day of the annual meeting.

\*The term "agency," as used in this Plan, means any unit other than the Convention and its Executive Board.

(End)

# Christian Life Commission of The Missouri Baptist Convention Bylaws

(Revised November 2003)

## Statement of Purpose and Responsibility

**Section 1.** The Christian Life Commission shall assist Missouri Baptists in the propagation of the Gospel by challenging them to be Salt & Light in accordance with Mathew 5:13-16.

**Section 2.** The purpose and the responsibility of the Christian Life Commission shall be to educate and to encourage the churches of the Missouri Baptist Convention to challenge their memberships to the ideal of maximum Christian living as outlined in the Baptist Faith and Message 2000.

**Section 3.** The Christian Life Commission of the Missouri Baptist Convention shall assume responsibility for the study and the promotion of materials and information regarding, but not limited to, the following issues: (1) Family Life, (2) Human Rights, (3) Economics, (4) Moral Concepts, (5) Citizenship, and (6) Religious Liberty. The Christian Life Commission shall cooperate with the Ethics and Religious Liberty Commission of the Southern Baptist Convention in areas of mutual agreement.

**Section 4.** In accordance with the Constitution and the Bylaws of the Missouri Baptist Convention, the Christian Life Commission shall propose resolutions, and/or other statements related to the Commission's scope of responsibilities, to the annual Convention Resolutions Committee or other agencies in furtherance of the Commission's purpose.

## Article I—Membership

**Section 1. Members**—The twelve members of the Christian Life Commission of the Missouri Baptist Convention shall be elected by the Convention in accordance with the Constitution and the Bylaws of the Missouri Baptist Convention.

**Section 2. Qualification of Members**—All members of the Commission shall be active members of Southern Baptist churches cooperating with the Missouri Baptist Convention and shall be residents of the State of Missouri. Each member shall be chosen with particular reference to his qualifications for the special work of this Commission, in accordance with the manner and the qualifications required by the Missouri Baptist Convention for the members of its Commissions, boards, and other agencies.

**Section 3. Attendance**—Attendance at all meetings is expected of all members. Members who miss should notify the chairman at the earliest possible time, in advance of the meeting. Members who miss four regular meetings in one year shall resign from the commission for the remainder of their term, unless they are able to show good cause for such absence and can demonstrate a reasonable expectation for further participation.

**Section 4. Ex Officio Members**—The President and the

Executive Director of the Missouri Baptist Convention shall be *ex officio* members of the Commission. The Commission may, from time to time, request the heads of various departments of the Missouri Baptist Convention to meet with it and serve as consultants to the Commission for the purpose of maintaining proper coordination in the total effort of Missouri Baptists.

## Article II—Meetings

**Section 1. Regular Meetings**—The Commission shall hold at least four regular meetings each year.

**Section 2. Called Meetings**—Called meetings may be held upon the call of the chairman, the Executive Director of the Missouri Baptist Convention, or upon the request of any seven members of the Commission made to the chairman or the Executive Director. Ten (10) days' notice of time and place of each meeting shall be given each member of the Commission by mailing a copy of such notice to each member of the Commission at the member's last known address.

**Section 3. Quorum**—A quorum of the Commission shall consist of those members present and all matters properly coming before the Commission shall be determined by a majority of those present.

## Article III—Officers and Their Duties

**Section 1. Election**—Officers of the Commission shall be elected annually by the Commission at its first regular business meeting following the annual meeting of the Missouri Baptist Convention and shall consist of a chairman, a vice-chairman, and a secretary. Other offices or positions may be established by the Commission, as such offices are deemed beneficial to the furtherance of the Commission's endeavors. Any additional officers not herein named shall be elected by the Commission.

**Section 2. Chairman**—The chairman of the Commission shall preside at all meetings of the Commission and shall perform all other duties as ordinarily pertain to that office.

**Section 3. Vice-Chairman**—The duty of the vice-chairman shall be to act for the chairman in his absence; and in case of the resignation or death of the chairman, he shall assume all of the duties of the chairman until the vacancy is filled by the Commission.

**Section 4. Secretary**—The duty of the secretary shall be to keep full and accurate minutes of each meeting of the Commission, to preserve all records of the Commission, to carry on such correspondence as may be directed by the chairman of the Commission,

(Continued on page 84)

(Continued from **page 83**)

and to perform such other duties as are usually related to the office of secretary.

#### **Article IV—Committees**

At the discretion of the Commission, the chairman of the Commission shall appoint such committees from among the members of the Commission as may be necessary and proper to carry out the policies, programs, and business of the Commission. The chairman of the Commission shall be an *ex officio* member of all committees. The Commission may authorize the appointment of ad hoc committees, as needs may arise, which may include Missouri Baptists other than Commission members.

#### **Article V—Governing Instruments**

The Constitution and the Bylaws of the Missouri Baptist Convention shall be considered the governing instruments of this Commission; and all procedures, policies, and programs of the Commission shall be in harmony with and subject to the Constitution and the Bylaws of the Missouri Baptist Convention and its policies and programs. In accordance with Article I of these Bylaws, the Christian Life Commission of the Missouri Baptist

Convention is not and shall not operate as a self-perpetuating board.

#### **Article VI—Amendments**

These Bylaws may be amended at any regular meeting of the Commission or at a called meeting after ten (10) days' notice has been given in writing, with the purpose of the meeting stated in the notice, by a two-thirds vote of the members of the Commission present.

#### **Bylaw revisions adopted:**

September 2, 1999: Quorum revision from two thirds to simple majority adopted

February 7, 2002: Article 3, Section 2 was revised to delete the last sentence which read "The Chairman shall also act as liaison between the Commission and the Word and Way."

November 13, 2003 Meeting: Changed Article II Section 1 from "...six regular meetings..." to "...four regular meetings..."

Changed Article II Section 3 from "A quorum of the Commission shall consist of a simple majority of the members..." to "A quorum of the Commission shall consist of those members present..."

(End)

## **Bylaws of the Missouri Baptist Historical Commission**

#### **Article I—Commissioners**

**Section 1. Commissioners:** The Historical Commission of the Missouri Baptist Convention, herein designated as the Historical Commission, shall have nine commissioners, each of whom shall have been selected by the Missouri Baptist Convention in the manner it chooses members of its boards and commissions. Three of these shall be selected each year, serving for three years each. No member shall be elected to serve more than three consecutive terms.

**Section 2. Vacancies:** Should a vacancy of a commissioner occur during his term, the same will be reported to the Missouri Baptist Convention to be filled in accordance with the rules and practice thereof.

#### **Article II—Meetings**

**Section 1. Regular Meetings:** The Commission shall meet semi-annually upon the call of the Chairman.

**Section 2. Special Meetings:** Special meetings may be held upon call of the Chairman or upon request of any three commissioners of the Commission and the chairman shall give at least twenty days written notice of the time and place.

**Section 3. Quorum:** A quorum of the Commission shall consist of those members present, and all matters properly coming before the commissioners shall be determined by a majority vote of those present.

**Section 4. Procedures:** The meetings of the Commission shall be conducted according to the principles of the latest version of Roberts Rules of Order.

#### **Article III—Officers and Their Duties**

The Officers of the Commission and their duties shall be as follows:

**Section 1. Chairman:** The Chairman of the commission shall preside at all meetings of the Commission, and perform such other duties as are ordinarily pertinent to the office of the presidency.

**Section 2. Vice-Chairman:** The vice-Chairman shall act for the Chairman in his absence or incapacity, and in case of the resignation or death of the Chairman, assume all the duties of the Chairman until the vacancy is duly filled by the Commission.

**Section 3. Secretary:** It shall be the duty of the Secretary to keep full and accurate minutes of each meeting of the Commissioners, to preserve all records and to perform such other duties as are usual to the office of the Secretary.

**Section 4. Election:** The Chairman, Vice-Chairman, and Secretary of the Commission shall be elected by the commissioners at their regular spring meeting and shall begin their terms at the close of that meeting and serve for a term of one year or until their successors are duly elected.

(Continued on **page 85**)



(Continued from **page 84**)

#### **Article IV—Committees**

**Section 1. *Appointment:*** The commissioners may appoint from their own number such committees as they deem necessary and then delegate to them such authority as the commissioners deem advisable so long as they shall function in behalf of and subject to the commissioners.

**Section 2. *Bylaws:*** The Bylaws Committee shall be a standing committee which shall consist of at least two members of the Commission. The committee shall be responsible for reviewing the Bylaws on a periodic basis and presenting such information as is pertinent to the Commission.

**Section 3. *Budget:*** The Budget Committee shall have the responsibility of reviewing the past recommendations and activities and shall present to the whole Commission their recommendation for the budget in a timely manner.

#### **Article V—Salaries**

The Commissioners shall serve without compensation but shall

receive a refund of expenses incurred in rendering service to the Commission upon due authorization of the commissioners.

#### **Article VI—Membership**

The Missouri Baptist Convention Executive Board is the sole member of the Historical Commission and all its entities.

#### **Article VII—Amendments**

The Bylaws may be amended by a majority vote of the commissioners present at any regular meeting of the commissioners or a called meeting. In either case, written notice must be given stating the purpose of amending the Bylaws.

#### **Article VIII—Prior Bylaws**

These Bylaws replace all other enacted bylaws of the Historical Commission.

[Approved by the Historical Commission June 10, 2004, Revised June 4, 2010.]

(End)



# Proposed new governing documents of the Missouri Baptist Convention

## Executive Board accepts work of task force

(This article first appeared in *The Pathway* July 26, 2016)

The MBC Executive Board on July 11 accepted recommended changes in certain MBC governing documents, culminating a two-year effort by a Board-appointed task force to review, simplify, and update them.

The Board is scheduled to present these documents to messengers at the MBC Annual Meeting Oct. 24-26 in St. Charles. Missouri Baptists have one year to review the documents and then vote to approve them at the 2017 annual meeting.

To help Missouri Baptists prepare for this year's annual meeting, and be fully informed, the MBC has created a website where all of the documents may be reviewed.

At [mobaptist.org/governingdocs](http://mobaptist.org/governingdocs), Missouri Baptists may read a welcome letter from Executive Director-Treasurer John Yeats; view an executive summary that highlights the historical background and major changes; read the revised documents; and submit questions and comments.

### Background

In 2014, the Executive Board appointed a task force to review all of the Missouri Baptist Convention's governing documents. These legal documents include the MBC Constitution and Bylaws; the Executive Board Articles of Incorporation and Bylaws; the MBC Business & Financial Plan; and others.

In light of refinements in not-for-profit corporate law, clarified by the arduous litigation process, and a desire to strengthen relationships, the Executive Board asked the task force to recommend ways to update and simplify these documents, and to make them more consistent with one another — a daunting task since the documents were developed at various times many years ago.

While some of the documents have been amended from time to time, all have not been comprehensively reviewed in recent memory.

### The process

The Board appointed a task force featuring three MBC entity trustee chairmen, the current and immediate-past presidents of the MBC, two attorneys, and several current Board members.

Specifically, task force members included: David Sheppard, chairman; Stephanie Bliven; James Freeman III; Bill Vail; Chuck Brazeale; Daniel Carr; Jason Fleenor; Jim Evans; Robin Dale; and Roy Dameron.

Ex officio members were Neil Franks and Wesley Hammond.

Assisting from the MBC were Yeats and Executive Assistant Carla Stegeman. MBC-retained attorneys Michael Whitehead and Jonathan Whitehead provided legal counsel. Also involved in the process was the MBC's Committee on Continuing Review.

The task force met numerous times and invested hundreds of hours in research, drafting, reviewing similar SBC and state convention documents, and discussion. At the end of its meeting June 3, 2016, the task force successfully completed its work of simplifying and redrafting the governing documents for consistency.

It then submitted these documents to the Executive Board, which approved them.

The Board has been careful to make clear that these governing documents are "corporate" documents that delineate the behavior of corporations, institutions, and trustees. They do not set MBC strategies, goals, or day-to-day and year-to-year operational procedures, which fall under the responsibility of the Executive Director and the MBC missionary staff.

"We invite all Missouri Baptists to carefully review the documents and ask questions," said Yeats. "This is a process we desire to do in the sunshine with full disclosure to anyone who asks. While I would not think we would want to agonize over every 'jot and tittle' in the documents — the task force already did that — we hope Missouri Baptists ask questions ahead of the Annual Meeting so that they may be fully informed."

(End)

# Historical background and major changes

In 2014, the MBC Executive Board appointed a task force to review all of the Missouri Baptist Convention's governing documents. These legal documents include the MBC Constitution and Bylaws; the Executive Board Articles of Incorporation and Bylaws; the MBC Business & Financial Plan; and others.

In light of refinements in not-for-profit corporate law and a desire to strengthen relationships, the Executive Board asked the task force to recommend ways to update and simplify these documents, and to make them more consistent with one another—an important task since the documents were developed at various times many years ago. While some have been amended from time to time, all have not been comprehensively reviewed in recent memory.

The Board appointed a highly capable task force featuring three MBC entity trustee chairmen, the current and immediate-past presidents of the MBC, two attorneys, and several current Board members. Specifically, task force members included: David Sheppard, chairman; James Freeman, III; Bill Vail; Chuck Brazeale; Daniel Carr; Jason Fleenor; Jim Evans; Robin Dale; Roy Dameron; and Stephanie Bliven. Ex officio members were Neil Franks and Wesley Hammond.

Assisting from the MBC were Executive Director-Treasurer John Yeats and Executive Assistant Carla Stegeman. MBC-retained attorneys Michael Whitehead and Jonathan Whitehead provided legal counsel. Also involved in the process was the MBC's Committee on Continuing Review, which currently is examining the documents.

The task force met many times and invested hundreds of hours in research, drafting, reviewing similar SBC / state convention documents, and discussion. At the end of its meeting June 3, 2016, the task force successfully completed its work of simplifying and redrafting the governing documents for consistency. It then submitted these documents to the Executive Board, which approved them at its July 11-12, 2016, meeting in St. Louis.

Now, the Board is scheduled to present these documents to messengers at our annual meeting Oct. 24-26 in St. Charles. Missouri Baptists have one year to review the documents and then vote to approve them at the 2017 MBC Annual Meeting. If approved, the documents and processes become effective Nov. 1, 2017.

MBC Executive Director John Yeats has briefed the heads of MBC's entities with respect to the recommendations of the task force and the action of the Board, which eventually may require changes to the entities' governing documents. The entity presidents have responded positively. In consulting with their legal counsels, they agreed to review their governing documents and work toward aligning the documents with those of the MBC and the Executive Board.

## Major changes

The task force members made a number of significant changes in both the MBC and Executive Board governing documents. These changes are highlighted below.

### Major changes for the MBC

(1) The MBC becomes an incorporated body—specifically, a Chapter 352 corporation. Currently, the MBC is an unincorporated association, which means that every Missouri Baptist messenger may be subject to personal liability for legal claims against the convention. By becoming an incorporated body, MBC churches are labeled as “members,” thus protecting the churches and their members from legal liability. The move to incorporation also better aligns the convention with current non-profit law and court rules. (See Figures 1 and 2 for a graphical comparison of the MBC's current corporate structure and the proposed structure.)

(2) The MBC's “agencies” are now designated “entities” to more accurately reflect what they actually do. Under agency law, a “principal” is usually liable for the acts of its “agent.” The MBC elects trustees and approves charter changes for its ministry corporations, but it does not control their day-to-day operations in such a way as to be legally liable for their acts or omissions. The word “entity” better describes this relationship and is the name preferred by the SBC Executive Committee. Further, for the sake of consistency in the new structure, the Executive Board is called an entity of the MBC (See Figures 1 and 2.)

(3) The duties of the Continuing Review Committee are reassigned to the Executive Board. The Local Arrangements Committee has been reassigned to a local representative. And the Committee on Convention Committees has been reassigned to MBC officers. Reducing duplication of effort and simplifying our committee work was a major goal of the task force.

(4) The MBC is designated as the corporate “member” of each entity corporation, and the rights of membership have been clearly defined. Changes in the Missouri Non-Profit Corporation Act in 1994, and court rulings from Agency Restoration litigation, are the genesis of this terminology. It also follows the pattern nationally in which the SBC is designated as the “member” of each SBC entity in its corporate charter. This change defines the members' rights as well as their limitations in the work of the ministries and institutions of the MBC.

(5) The process of removing persons from MBC boards and commissions has been clarified. Older documents gave the MBC the right to elect trustees of MBC entities, but often left it unstated as to who could remove trustees. Some questioned whether entities might remove trustees elected by the convention. Others questioned how the leadership could respond quickly and appropriately

*(Continued on page 89)*

(Continued from **page 88**)

to incidents of misconduct or unlawful actions by trustees, in view of the fact that the MBC only meets once a year. The new governing documents provide clarification of authority, and a time-sensitive process that still respects the ultimate right of MBC messengers to elect and remove trustees.

(6) Officers of the MBC are limited to four consecutive years of service and must take at least a one-year sabbatical before being reconsidered for service. The President continues to be limited to two one-year terms and must take at least a one-year sabbatical before being reconsidered for any MBC office.

(7) The Christian Life Commission may now submit resolutions as an organization to the MBC Resolutions Committee, a right not granted under the current structure. Currently, only messengers may submit resolutions to the Resolutions Committee, which also may generate its own resolutions. The CLC always has played an informal role with the Resolutions Committee, but this change makes that role more formal.

### Major changes for the Executive Board

(1) Executive Board members have been renamed trustees. This more accurately reflects their roles in service to the MBC

and also follows the pattern of Missouri law and the other MBC entities. The law requires that every corporation have a board of directors, but says the name “trustee” may be used instead of director. All MBC entities use the name “trustees” for their governing boards. Additionally, since the MBC is the corporate “member” of the Executive Board and other entities, it seemed best to avoid confusion by using the term “Executive Board trustees” rather than “Executive Board members.” The role of Executive Board trustees remains unchanged.

(2) The number of required meetings per year has been reduced from four to three. Cost savings for Board meetings and improvement in digital communications are prime motivations for this change.

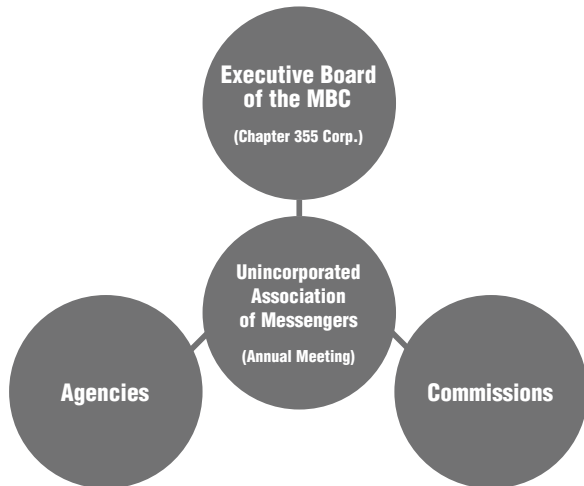
(3) Voting on Board business may now be done electronically in some cases rather than requiring a meeting in which only members physically present could vote.

(4) The structure of committees has been made more flexible. Current governing documents prescribe detailed and inflexible requirements for committees. Under the new structure, committees may restructure as necessary.

(5) Personnel-related items in the MBC’s governing documents have been moved to the *Staff Operations Manual*.

(End)

**Figure 1: Present Corporate Structure**



**Figure 2: Proposed Corporate Structure**







# Proposed new governing documents of the Missouri Baptist Convention

## Charter of the Missouri Baptist Convention

The Messengers and the undersigned Officers of the Missouri Baptist Convention, who are natural persons of the age of eighteen years or more, adopt the following Articles of Agreement, which are hereby declared to be the Charter of the Missouri Baptist Convention:

### Article I

#### NAME & DURATION

The name of the corporation is: Missouri Baptist Convention. The period of duration of the corporation is perpetual.

### Article II

#### COMPOSITION & MEETINGS

The Missouri Baptist Convention ("MBC") is composed of Messengers who are members of affiliated Baptist churches in cooperation with the MBC and the Southern Baptist Convention ("SBC"), as provided in the MBC Constitution and Bylaws. The MBC holds a meeting of Messengers at least annually to conduct MBC business. The time, place, and manner of such meeting is determined by the Messengers, or otherwise provided in the MBC's Constitution and Bylaws. Messengers do not vote by proxy.

### Article III

#### PURPOSE STATEMENT

- A. It is the purpose of the MBC to provide a general organization for Baptists, primarily in the State of Missouri, who cooperate with the SBC, and such other associations and affiliations as the MBC deems appropriate; for the promotion of Christian missions at home and abroad; to serve Great Commission churches for the glory of God; and such other religious, missionary, benevolent, charitable, or educational purposes as the Messengers determine. It adopts all necessary regulations for the conduct of its business not inconsistent with this Charter, including, without limitation, a Constitution and Bylaws.
- B. The Corporation is organized and operates exclusively for religious purposes as a convention of churches appointing Messengers, and not for the private benefit of any person. No part of the net earnings of the MBC shall inure to the benefit of or be distributable to any private person, including officers, employees, or agents of the MBC, except that the MBC is authorized and empowered to pay reasonable compensation for services rendered and to make payments

and distributions in furtherance of the religious purposes set forth in this Charter, the Constitution, or the Bylaws.

- C. Nothing in the Charter, Constitution, Bylaws, and other governing documents of the MBC requires the MBC, its officers, agents, or affiliated churches to follow any civil law, rule, or ruling that requires any act or omission that violates Scripture or any religious belief or practice based on Scripture, according to their religious conscience, or that violates the right of Religious Freedom and Free Exercise which God has granted to all people and which the First Amendment to the U.S. Constitution was intended to protect.

### Article IV

#### OFFICERS

The Officers of the MBC are defined in its Constitution and Bylaws. Except as provided in the Constitution and Bylaws, such Officers must be elected by the Messengers.

### Article V

#### AMENDMENTS

This Charter may be amended at any meeting of the MBC by a two-thirds (2/3) vote, provided that the text of the proposed amendment has been introduced at the previous Annual Meeting. Any proposed amendment by a Messenger, upon introduction and being seconded, stands referred to the Executive Board for examination and hearing on such amendment and a report and recommendation to the Convention at the next Annual Meeting. Amendments originated by the Executive Board must be approved by a two-thirds (2/3) vote of the entire Board. Before MBC action, the proposed amendment(s) are published on the official website of the MBC at least thirty (30) days prior to the Annual Meeting. Amendments are then filed with government agencies as required by Chapter 352, RS Mo, as amended.

### Article VI

#### DISSOLUTION

In the event of dissolution, the net assets of the corporation will be distributed to the Southern Baptist Convention, or as otherwise directed by the MBC Messengers by a two-thirds (2/3) vote, to one or more Southern Baptist associations, churches, or religious organizations of the same or similar religious purpose. (End)

# Restated and Amended Constitution of the Missouri Baptist Convention

## Missouri Baptist Convention A Chapter 352 RS Mo Corporation

(October 23, 2017)

### Article I FORMATION

Pursuant to a decree of the Circuit Court of Cole County, Missouri, the Missouri Baptist Convention became a Missouri corporation after the October 2017 annual meeting. It succeeds in all respects the unincorporated Association known as the Missouri Baptist Convention. Such association was previously known as the Missouri Baptist General Association, the General Association of United Baptists, and the Baptist Central Society of Missouri. In this document, the “MBC” and the “Convention” refer to the Corporation.

### Article II COMPOSITION

The Missouri Baptist Convention (“MBC”) is composed of Messengers from Southern Baptist churches singly aligned with the MBC, and cooperating with the MBC in its program of single alignment with the Southern Baptist Convention (“SBC”).

Baptist churches are autonomous and may associate with other organizations, conventions, associations, or affiliations, so long as no part of those associations is incompatible with the MBC’s Charter, Constitution, Bylaws, and statement of faith, as determined by the MBC. The MBC always has the right to determine the qualification of its own Messengers and affiliated churches. The MBC may at any time accept, decline, or discontinue a church’s affiliation, or may seat, decline to seat, or remove as Messenger(s) any person(s) challenged as disqualified by reason of personal grounds or by reason of the character or attitude of the church sending such Messenger(s).

### Article III PURPOSE STATEMENT

Pursuant to its Charter, the MBC serves Great Commission churches for the glory of God, and such other religious, missionary, benevolent, charitable, or educational purposes as the Messengers may determine. The MBC cooperates with the SBC and other associations and affiliations as it deems appropriate.

### Article IV STATEMENT OF FAITH

God’s Word as revealed in the Holy Bible is the sole authority in matters of faith and practice among Baptists. Confessions are only

guides in interpretation, having no authority over the conscience. However, in order to set forth certain principles on which persons who are Baptists generally agree, we adopt as the Statement of Faith of the MBC the *Baptist Faith and Message*, in the current edition adopted by the SBC.

### Article V OFFICERS

The Officers of the MBC consist of a President, First Vice-President, Second Vice-President, and Secretary. The Executive Director of the Convention, as selected by the Executive Board, serves as Treasurer of the Convention.

### Article VI ANNUAL MEETING

1. Messengers meet at least annually at such time, place, and manner as the Messengers or the Executive Board may decide.
2. Each affiliated church may name Messengers with authority to attend and participate as Messengers at regular or special meetings of the MBC.
3. Messengers elect the Officers and Executive Board of the MBC.
4. The Executive Director reports on the activities and financial condition of the MBC during the Annual Meeting.
5. The Executive Director’s staff records and summarizes the proceedings of the Annual Meeting and publishes them in the *Annual: Reports and Statistics*, after approval by the Executive Board.

### Article VII MBC POWERS AND THE EXECUTIVE BOARD

1. The corporate powers of the MBC are exercised by Messengers at regular or special meetings. The act of the majority of the Messengers voting at a business session is the act of the corporation, unless a greater number is required for a particular act by the Charter, Constitution, or the Bylaws. The MBC may delegate the management of the activities of the MBC to any person, corporation, or committee, provided that the activities and affairs of the MBC are exercised under the ultimate direction of the Messengers.
2. The Executive Board of the Missouri Baptist Convention, a Missouri nonprofit corporation (“Executive Board”), is

(Continued on page 93)

(Continued from **page 92**)

the fiduciary, the fiscal, and the executive Entity of the MBC in all its affairs not specifically committed to some other Entity. The Executive Board has full power and authority to act for the MBC between Annual Meetings in any and all matters pertaining to the MBC, unless otherwise provided by the MBC. The Executive Board does not have power to contravene any motion to take action adopted by the MBC's Messengers or to do anything contrary to the MBC's Charter, Constitution, or Bylaws.

3. The Executive Board Trustees are the MBC's Officers and such other Trustees elected by the Messengers at the Annual Meeting. The number and composition of the Executive Board are determined as set forth in the Bylaws of the Executive Board. Each Executive Board Trustee must be a member of an affiliated church.

#### Article VIII ENTITIES

1. An MBC Entity is an educational, benevolent, or religious corporation approved by the Messengers and listed as its Entity in the Bylaws. In order to safeguard such institutions to the MBC, the MBC is a member of each Entity's corporation.
2. Each Entity's governing board of Trustees has a fiduciary relationship to the Entity and the MBC. The Charters of MBC Entities (and all their subsidiaries) must include a provision requiring their charters and any changes to their charters to be approved in writing by the MBC during an Annual Meeting, after review by the Executive Board. As defined in the Bylaws, any vote to approve or disapprove is made by Messengers at an Annual Meeting, with the result recorded in writing.
3. The MBC elects the governing board of each of its Entities. An Entity may suspend a Trustee for cause. After the

Messengers, or Executive Board, present to the Entity a formal charge or accusation of cause, and if the Entity does not suspend a Trustee, the Trustee may be suspended by the Executive Board. A Trustee may be removed only by vote of the Messengers.

4. Each governing board has full authority over the internal operation of the Entity and reports the Entity's operation and financial condition to the Messengers.

#### Article IX COMMITTEES

The MBC has such standing committees as authorized by the Bylaws or the Messengers. Special committees may be appointed by the Messengers, President, or the Executive Board.

#### Article X RELATION TO BYLAWS

This Constitution is superior to the Bylaws and all other governing documents of the Convention, except for the Convention's Charter. The Convention may not take any act inconsistent with this Constitution and/or its Charter.

#### Article XI AMENDMENTS

This Constitution may be amended at any meeting of the MBC by a two-thirds (2/3) vote, provided that the text of the proposed amendment has been introduced at the previous Annual Meeting. Any proposed amendment to this Constitution by a Messenger, upon proper motion and second, stands referred to the Executive Board for examination and hearing on such amendment and a report and recommendation to the Convention at the next Annual Meeting. Amendments originated by the Executive Board must be approved by a two-thirds (2/3) vote of the entire Board. Before MBC action, the proposed amendment(s) are published on the official website of the MBC at least thirty (30) days prior to the Annual Meeting.

(End)

## Bylaws of the Missouri Baptist Convention

#### Bylaw 1 COMPOSITION

The Missouri Baptist Convention ("MBC") consists of Messengers from those cooperating Southern Baptist churches recognized as affiliated by the MBC as provided in the Constitution or these Bylaws.

#### Bylaw 2 MESSENGERS

Each affiliated church may send two (2) Messengers to the Annual Meeting, plus the greater of: 1) one additional Messenger for every \$6,000.00, or 2) one additional Messenger for each full

percent of the affiliated church's undesignated receipts, contributed to the MBC during the prior fiscal year through the Cooperative Program. No affiliated church may send more than twelve (12) Messengers. All Messengers must be members of their sending affiliated church.

#### Bylaw 3 OFFICERS

- A. The elected MBC Officers are the President, First Vice-President, Second Vice-President, and Secretary. The

(Continued on **page 94**)

(Continued from **page 93**)

Executive Director serves as the Treasurer. Elected Officers must be members of cooperating MBC-affiliated churches and elected at the Annual Meeting. All elected Officers are *ex officio* Trustees of the Executive Board. Except for the Executive Director/ Treasurer, Officers serve from the end of one Annual Meeting through the next Annual Meeting.

- B. The President is the presiding Officer of the MBC during the Annual Meeting and of the Executive Board with the following responsibilities:
  1. To work with the Executive Director and the Committee on Order of Business to develop the theme and program for the Annual Meeting.
  2. To work with the Executive Director to set the agenda for all Executive Board meetings.
  3. To serve as an *ex officio* member of the Executive Board Administrative Committee.
  4. To appoint the members of the Executive Board Committee on Executive Board Committees.
  5. To nominate the members of the MBC Nominating Committee who are elected at the Annual Meeting.
  6. To serve as an *ex officio* member of the committees of the MBC, except for the Nominating Committee.
  7. To serve as an *ex officio* member of the committees of the Executive Board, or to designate another Officer to serve, except for the Committee on Executive Board Committees.
  8. To serve as an *ex officio* Trustee, without vote, of each MBC Entity board, except the Executive Board where the President is a voting Trustee.
  9. To deliver an address at the Annual Meeting.
- C. In the event the President is unable to serve, the order of succession is the First Vice-President, Second Vice-President, and Secretary. In the event an elected Officer other than the President is unable to serve, the position remains vacant until filled at the next Annual Meeting. The President may assign the duties and functions of a vacant office among the remaining Officers as needed.
- D. The Secretary is responsible to determine the presence or absence of a quorum for all meetings of the Executive Board; to prepare minutes of the Executive Board's meetings; to oversee preparation of proceedings of the Annual Meeting; and to authenticate records of the MBC.
- E. In any action taken by the MBC as a member of an Entity corporation, the Secretary reduces such action to writing, and communicates the written action to the affected Entity.
- F. A person is ineligible for nomination, election, or service as an elected MBC Officer if the person or his/her spouse is a salaried employee of the MBC, MBC Entities, or any Entity to which the MBC makes direct appropriations.

- G. A candidate for elected office must be a Messenger who is nominated by another Messenger from the floor. Voting is by secret ballot. To be elected, the winning candidate must receive a majority of votes cast for the office. If there is only one nominee, the presiding Officer requests the Secretary to cast the ballot of the Convention on behalf of that nominee, and declares said nominee to be elected by the Convention to the office. If a runoff election is necessary, only the names of the two persons receiving the most votes on the first ballot appear on the run-off ballot.
- H. A person who is elected and serves as President for two (2) full, consecutive annual terms is ineligible to be nominated or elected as any Officer until after the passage of one (1) year after the conclusion of his second full term.
- I. No person can serve more than four (4) consecutive annual terms as an Officer. After a year sabbatical, a person is not term limited from being elected to any office.

#### Bylaw 4

#### **EXECUTIVE DIRECTOR-TREASURER**

The Chief Executive Officer of the MBC and the Executive Board is the Executive Director and Treasurer who communicates the story of how God is working through the cooperative efforts of Missouri Baptists and who represents and carries out the policies of the MBC and the Executive Board. With the exception of the Nominating Committee, or where there is a conflict of interest, the Executive Director serves as a non-voting member of all boards, committees, and commissions of the MBC. The Executive Director delivers an annual address at the Annual Meeting. The Executive Board employs and evaluates the Executive Director. When authorized by the Executive Board, he may function as the legal representative of its interests.

He functions under the general direction of the Executive Board with wide latitude for independent decision-making within the framework of the governing documents, and within the limits of such other policies and directives which the MBC or the Executive Board may adopt. He serves the Board as its Chief Executive Officer and as the general manager of its work and staff ("Executive Board Staff").

#### Bylaw 5

#### **COMMITTEES AND OFFICIALS**

The MBC may create standing and special committees, establishing the number of members, purpose, and duration of each. Committees are guided by such rules and procedures as the MBC may adopt. Unless otherwise specifically provided in the MBC Constitution or Bylaws, an elected or appointed committee member is eligible to serve two (2) successive three-year terms, and then is ineligible for nomination for the same position until after

(Continued on **page 95**)

(Continued from **page 94**)

two (2) years have transpired. A committee member who has not served two (2) full successive three-year terms may be eligible for nomination after one (1) year has transpired.

The MBC has the following committees and officials:

A. Elected Standing Committees

1. Nominating Committee

- a. Is governed by the *Nominating Committee Rules and Procedures* as approved by the Executive Board.
- b. Nominates persons to serve on the Executive Board, on the governing board of each Entity, a Committee on Order of Business, a Credentials Committee, and on each Commission.
- c. Consists of twenty-four (24) members fairly representative of the geographic regions of the MBC as referenced in the *Executive Board Bylaws*.
- d. The President nominates one-third (1/3) at each Annual Meeting, and recommends the Chairperson.
- e. Members serve three-year terms beginning at the close of the Annual Meeting at which elected.

2. Committee on Order of Business

- a. Proposes the order of business and an agenda for the next meeting of the Messengers and recommends the scheduling or disposition of motions from the floor.
- b. Provides periods of time during the Convention for the introduction of all matters requiring a vote not scheduled on the agenda, and, when introduced, shall fix times for the consideration of the same, unless the Convention then gives its unanimous consent for its immediate consideration, or by two-thirds (2/3) vote instructs the Committee to arrange for consideration at a subsequent session of the same Convention, subject to these Bylaws. When practicable, it gives notice in the Convention Bulletin of the substance of the motion or resolution and the time for its consideration. If unable to give notice in the Bulletin, it causes announcement to be made during a business session, action thereon to be taken at the subsequent session of that Convention.
- c. Consists of three (3) members; one (1) elected at each Annual Meeting. Chairperson is recommended by Nominating Committee.
- d. Members serve three-year terms beginning at the close of the Annual Meeting at which elected.

3. Credentials Committee

- a. Is governed by the *Credentials Committee Rules and Procedures* as approved by the Executive Board.
- b. Reviews and makes recommendations regarding affiliation of churches and their Messengers.
- c. Consists of six (6) members—two (2) elected at each Annual Meeting. Chairperson is recommended by Nominating Committee.
- d. Members serve three-year terms beginning at the close of the Annual Meeting at which elected.

B. Appointed Standing Committees

1. Committee on Resolutions

- a. Consists of five (5) members appointed by the President within ninety (90) days after his election.
- b. The Committee drafts and submits to the Messengers such resolutions as it determines appropriate and provides a disposition report.
- c. Member's one-year term of service is completed upon adjournment of Annual Meeting, and a member is eligible for reappointment in successive years.

2. Tellers Committee

1. Assists the presiding Officer with the taking of all votes, collecting the ballots, tabulating the results, and delivering results to the presiding Officer.
2. Consists of an adequate number of members to carry out the tasks.
3. Appointed by the President not fewer than thirty (30) days prior to the Annual Meeting.
4. Members serve one-year terms and are eligible for reappointment in successive years, without a waiting period.

C. Vacancies: Should a vacancy occur between Annual Meetings, the vacancy can be filled using the same process by which the member was originally nominated. If the member was elected during the Annual Meeting, the appointment is temporary until the next Annual Meeting. A member filling an unexpired term is eligible to be elected to a full term.

D. Officials: The MBC has such standing and other officials as established by the Messengers or the Executive Board.

1. Officials are appointed by the MBC President.
2. Officials recruit such persons to assist in completing the duties.
3. Officials serve a two-year term following appointment, and are eligible for reappointment to successive terms, without a waiting period.

(Continued on **page 96**)

(Continued from **page 95**)

4. The MBC has a standing Official on Local Arrangements to assist the staff in making all necessary local arrangements for conducting the Annual Meeting.

#### Bylaw 6

##### **ANNUAL MEETING**

- A. The Annual Meeting of the MBC is a private religious gathering. The MBC reserves the right to limit attendance to Messengers and guests of affiliated churches. The MBC retains the right to take legal recourse against disruptive persons.
- B. The time, the place (city), and the site of a particular Annual Meeting is set by the Messengers in advance, on recommendation of the Executive Board after due consideration of available facilities and other factors. In the event that unforeseen circumstances make it impossible to have an Annual Meeting as scheduled, the MBC Executive Board has the authority to determine a new time, place, and manner (as needed).
- C. The MBC staff makes arrangements for registering Messengers before and during the Annual Meeting. Each Messenger must present approved credentials before being registered as a Messenger. If a question about a Messenger's credentials arises, the matter is referred to the Credentials Committee for study and report or recommendation to the Convention for action. All duly registered Messengers constitute the Annual Meeting. Each Messenger possesses all rights and privileges granted by the MBC Charter, Constitution, Bylaws, and parliamentary authority.
- D. During the first session of the Annual Meeting, the Committee on Order of Business introduces an agenda.
- E. Motions are brought to the floor by any registered Messenger at the time designated for miscellaneous business. Such motions are immediately referred to the Committee on Order of Business for scheduling or other disposition.
- F. The adoption of recommendations contained in reports to the Convention do not bind the Convention on any other matters in the body of the reports; but the Convention reserves the right to consider and amend the body of all reports. The reception of a report does not bind the MBC as to any recommendations contained therein, unless expressly adopted. The adoption of any motion or recommendation, including amendments, is regarded as an expression of the will of the Messengers and therefore binding on Convention officials under the Convention's authority.

- G. The adoption of any resolution is viewed as an expression of the Messengers' sentiment and serves as guidance and information, but does not direct action by MBC Entities, churches, associations, or individual Missouri Baptists.
- H. Resolutions must be submitted in writing to the Committee on Resolutions at least sixty (60) days prior to the first session of the Annual Meeting. The person submitting a resolution must certify that he or she will be a Messenger to the Annual Meeting. The Christian Life Commission may submit resolutions directly to the Committee on Resolutions. The author of any resolution may address the Committee on Resolutions during their deliberations. Only resolutions recommended by the Committee on Resolutions may be considered, except a properly submitted resolution not recommended by the Committee may be considered by a two-thirds (2/3) vote of the Messengers. No person may submit more than three (3) resolutions per year.
- I. Personal appeals for funds are prohibited. No collection is taken for any cause at any session except by a special order approved in advance by the MBC Executive Board or by a two-thirds (2/3) vote of Messengers.
- J. All materials distributed in the general session meeting hall and foyer of the Annual Meeting must be approved by the MBC Executive Board.
- K. All exhibitors must be approved by the MBC Executive Board.
- L. Final decisions relating to the procedures and processes of the Annual Meeting are determined by the MBC Executive Board.

#### Bylaw 7

##### **ENTITIES AND COMMISSIONS OF THE MBC**

- A. The Entities and the Commissions of the MBC are:
  1. Education Entities: Hannibal-LaGrange University, Missouri Baptist University, and Southwest Baptist University.
  2. Benevolent Entities: The Baptist Home and Missouri Baptist Children's Home.
  3. Commissions: Christian Life Commission and Missouri Baptist Historical Commission.
  4. Other Entities: The Executive Board of the Missouri Baptist Convention and Missouri Baptist Foundation.
- B. Each Commission is overseen by Commissioners elected by the MBC.
- C. Each Entity is governed by a Board of Trustees elected by the MBC.
  1. Each Entity's governing Board of Trustees has a fiduciary relationship both with the Entity and the MBC and holds the assets as stewards in trust for the MBC.

(Continued on **page 97**)



(Continued from **page 96**)

2. Anyone serving on any of the boards listed above is eligible for consideration to be nominated and elected to a consecutive term as defined by the Entity's governing documents.
3. If a vacancy occurs on any board, the board Chairman advises the Chairman of the MBC Nominating Committee. This Committee fills the vacancy temporarily in accord with the Entity's governing documents.
- D. No person may serve on more than one (1) board or commission simultaneously.
- E. No MBC or Entity employee, except for the Executive Director, may serve on the board of any Entity of the MBC. When a Trustee of any Entity board becomes an employee, the Trustee position is vacated immediately.
- F. Each Entity's governing documents must provide that the MBC is a member of the Entity corporation, and must acknowledge that Entity Trustees have a fiduciary relationship both to the Entity and to the MBC, and provide the MBC, in its sole and absolute discretion, the following:
  1. the sole and exclusive right to elect and remove Trustees of the Entity;
  2. the right to notice of all meetings of the Entity's Board of Trustees;
  3. the right to recommend, approve, or reject, in writing, any addition, deletion, or other amendment to the Entity's Articles of Incorporation or Charter, Constitution, and/or Bylaws;
  4. the right to approve or reject the sale, mortgage, lease, pledge, or transfer of all, or substantially all, of the Entity's assets;
  5. the right to approve or reject the creation, amendment, or dissolution of any subsidiary of the Entity;
  6. the right to be present by an Officer at all meetings of the Entity's Board of Trustees;
  7. the right for the MBC President to serve as an *ex officio* Trustee, without vote, of the Entity's board;
  8. the right for the MBC Executive Director to serve as a non-voting *ex officio* Trustee of the Entity's board and as a non-voting member of any search committee for any Entity's Chief Executive Officer; and
  9. the right to approve or reject any material change of the ministry of the Entity.

#### Bylaw 8

#### **REPRESENTATION ON MBC COMMITTEES, BOARDS, AND COMMISSIONS**

- A. Each MBC committee, Entity board, and commission includes ministers and lay persons as members or Trustees or Commissioners. Not more than two thirds (2/3) of any

group's members are from either category. The term minister is defined to mean active ordained ministers or other ministry staff. Non-ordained or retired ministry staff is considered laity.

- B. For purposes of terms of service on MBC committees, boards, and commissions, an MBC program year is defined as being from the close of one Annual Meeting to the close of the next Annual Meeting.
- C. The rules concerning terms of service do not apply to persons who have served on the boards of the following Entities during the time when those Entities were involved in litigation with the MBC: The Baptist Home; Missouri Baptist University; Missouri Baptist Foundation. Those Trustees that have served the above-mentioned Entities during litigation are allowed to serve new terms following a final judgment in favor of the MBC.

#### Bylaw 9

#### **QUALIFICATIONS**

Persons nominated, elected, or appointed to serve on committees, boards, or commissions meet the following qualifications:

- A. Give evidence of having received Jesus Christ as personal Lord and Savior.
- B. Be an active member, in good standing, of an affiliated church or in the case of out-of-state Trustees, the nominee must be an active member of a church in good standing with the Southern Baptist Convention.
- C. Be in agreement with the *Baptist Faith and Message* (current edition).
- D. Demonstrate decorum of holiness consistent with New Testament character, including the abstention from recreational use of controlled substances.
- E. Demonstrate a commitment to the cooperative purposes of the MBC/SBC.
- F. Complete the MBC new Trustee orientation after election or appointment.
- G. Possess experience or expertise helpful for the particular position.

#### Bylaw 10

#### **RESIGNATION OR REMOVAL OF PERSONS ON MBC COMMITTEES, BOARDS, AND COMMISSIONS**

- A. An Officer may resign at any time by delivering notice to the other Officers and the Executive Director.
- B. Any person may resign at any time by delivering notice to the Chairman of the Committee, Board, or Commission on which he/she serves, to the MBC President, or to the Executive Director.
- C. Unless otherwise specified, any resignation is effective immediately.

(Continued on **page 98**)

(Continued from **page 97**)

- D. Before any person can be removed from office, the Chairman of the MBC Committee, Board, or Commission, an Officer of the MBC, and the Executive Director must be involved in the attempt to bring Christian resolution.
- E. Any appointee of the President of the MBC may be removed by a two-thirds (2/3) vote at a special meeting of the Officers called for the express purpose of such removal.

#### Bylaw 11

##### **BUSINESS AND FINANCIAL PLAN**

The MBC has a Business and Financial Plan. The Business and Financial Plan is published in the *Annual* following the Constitution and Bylaws for the MBC. It may be amended at the Annual Meeting by vote of the Messengers as provided in the Business and Financial Plan.

#### Bylaw 12

##### **ENTITY CHARTERS**

The Charter of any of the Entities of the MBC may only be amended at the Annual Meeting by a two-thirds (2/3) vote. All proposed charters or amendments to charters of the Entities of the MBC must be submitted to the Annual Meeting, after prior review and report by the Executive Board. Before MBC action, the proposed amendment(s) are published on the official website of the MBC at least thirty (30) days prior to the Annual Meeting. After MBC approval, copies of all charters and amendments are delivered by Entities to the Executive Director within thirty (30) days of filing with the state. This Bylaw also applies to subsidiary or auxiliary corporations of all Entities.

#### Bylaw 13

##### **LEGAL COUNSEL**

The Executive Board retains legal counsel for the MBC and the Executive Board.

#### Bylaw 14

##### **OFFICIAL NEWS JOURNAL**

*The Pathway* is the official news journal of the MBC, in both its print and digital formats. The Executive Director is the publisher of the official news journal. The Executive Board maintains editorial authority through the Editor of the official news journal.

#### Bylaw 15

##### **INDEMNIFICATION**

The MBC indemnifies present and former Messengers, affiliated churches, Officers, employees, and Agents of the Corporation from any legal liability regarding the Corporation and the affairs of the

Corporation, to the fullest extent permitted by RS Mo 355.471 and .476, incorporated by reference to this Chapter 352 corporation, or by any other laws of the State of Missouri.

The Executive Board maintains liability insurance to cover such risk.

#### Bylaw 16

##### **QUORUM**

The quorum for any meeting of the MBC is the number of registered, credentialed Messengers present at the time of a vote.

The quorum for all meetings of the Executive Board, Commissions, and Committees is a majority of the persons eligible to vote, unless the Executive Board authorizes a different quorum due to special circumstances.

#### Bylaw 17

##### **FISCAL YEAR**

The fiscal year of the MBC is the calendar year. Each Entity determines its own fiscal year.

#### Bylaw 18

##### **PARLIAMENTARY AUTHORITY**

The parliamentary authority of the MBC is *Robert's Rules of Order Newly Revised* (latest edition). It governs the MBC in all cases to which they are applicable and in which they are not inconsistent with the Charter, Constitution, Bylaws, Business and Financial Plan, and any special rules of order the MBC may adopt. In keeping with a spirit of Christian fellowship, all business meetings are conducted with a minimum of formality so as to maintain fairness and order, while encouraging comfort and participation.

#### Bylaw 19

##### **AMENDMENT TO BYLAWS**

These Bylaws may be amended at any Annual Meeting by two-thirds (2/3) of the votes cast. An amendment to these Bylaws proposed by a Messenger by motion and a second stands referred to the Executive Board for a report to the Messengers no later than the next Annual Meeting. Amendments originated by the Executive Board must be approved by a two-thirds (2/3) vote of the entire Board. Before MBC action, the proposed amendment(s) are published on the official website of the MBC at least thirty (30) days prior to the Annual Meeting.

(End)

# Nominating Committee Rules and Procedures

In order to do its work in an orderly and fair manner, the Nominating Committee:

1. Obtains from the Executive Director's office a list of vacancies on each governing board and commission on which the Committee is to make a nomination.
2. At the first meeting called by the Chairman of the Nominating Committee, orientation of the Committee's work is given, along with a list of known vacancies on all boards, committees, and commissions that will need to be filled at the next Annual Meeting. Those members not present at said meeting are to be sent the same list.
3. Obtains from the chief administrator of each Entity, and in coordination with the Executive Director, confirmation of each vacancy and requests communication about any changes that may occur during the time of the Committee's work.
4. Consults with the chief administrator of each Entity and/or Chairman of each governing board concerning the particular needs that the Committee should seek to meet as it recommends individuals to fill each vacancy.
5. Informs Missouri Baptists, through the official news journal of the Missouri Baptist Convention (MBC), about the procedure they may follow in recommending person(s) for the Committee's consideration and asks anyone making a suggestion to provide information which the Committee needs (name of person recommended, address, church membership, CP giving of the church, activity in the church and/or association, occupational or professional credentials, board or commission for which suggested, reason for thinking that the recommended person would serve well in this capacity, etc.). The publication of known vacancies that need to be filled is printed or posted online in January.
6. Ensures a biographical profile form (as approved by the Executive Board) is completed by each person nominated and, upon this person's election by the Messengers, is delivered to the Executive Director for filing in MBC records. A previous profile may suffice provided the data is static and the Nominating Committee verifies the information.
7. Ensures, in a timely fashion, that all members of the MBC Nominating Committee receive the names and biographical data of all nominees as they are received by the Chairman of the Nominating Committee and MBC staff responsible for said information.
8. Ensures that at least one copy of all Committee minutes is archived by the Executive Director's Office.
9. Gives due consideration to all recommendations made to the Nominating Committee. Persons nominated are Christians of good reputation with a record of strong church involvement and support, and from churches that show strong and ongoing support, including financial support for the work of the MBC (or Southern Baptist Convention in the case of out-of-the-state Trustees). Cooperative Program support should be an important consideration. The expectation is that persons nominated have special experience or expertise that he or she can bring to the respective board or commission.
10. Nominates persons giving due regard to age, gender, race, and geographical location to insure proper balance on all boards, so as to adequately meet the needs of the Entity or commission.
11. Contacts all nominees to determine their willingness to serve and to validate their references.
12. Maintains a file of all persons recommended to the Nominating Committee for the future work of the Committee should a vacancy occur between Annual Meetings.
13. Honors the MBC Charter, Constitution, and Bylaws for major procedures for the Committee's actions.
14. Follows the policy that no person is eligible to serve on more than one (1) of the MBC Entity boards or commissions at a time unless elected as an Officer of the MBC.
15. Follows the policy that no immediate family members (spouse, child, parent) of a current Nominating Committee member is eligible for nomination on any Entity or commission of the MBC.
16. Follows the policy that each MBC church is limited concerning the number of persons serving on the boards of the MBC. Churches with a total membership of 1,000 or less may be represented by a maximum of two (2) persons serving on MBC boards and commissions simultaneously. Churches with a total membership of more than 1,000 may be represented by a maximum of three (3) persons serving on MBC boards and commissions. However, in the case of the larger congregation, no more than two (2) on the same board or commission.
17. Follows the policy that Missouri Baptists serving on the various boards and commissions of the Convention be supportive of both the Missouri Baptist Convention and the Southern Baptist Convention and an advocate for the Cooperative Program.
18. Completes the work of the Nominating Committee provided for in paragraphs 1-8 not later than 30 days prior to the Annual Meeting.
19. Identifies persons eligible for a successive term not later than April 1 of each year; and determines if such persons continue to be willing and otherwise eligible to serve.

(End)

## MBC Nominating Committee Profile Sheet

Name \_\_\_\_\_  
 Date of Birth \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Phone \_\_\_\_\_  
 Work Phone \_\_\_\_\_  
 Cell Number \_\_\_\_\_  
 Email \_\_\_\_\_

Are you a Lay Person or Minister:

- ☐ layperson (Non-ordained or retired ministry staff is considered laity.)  
☐ minister (Active ordained ministers or other ministry staff.)

Please write a brief personal salvation testimony

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Church Membership (Name of Church) \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_

Church's Cooperative Program Contributions Last Year:  
 Amount \$ \_\_\_\_\_ Percentage of undesignated receipts \_\_\_\_\_%

Do you personally support and/or financially contribute to your local church and consequently the work of the Missouri Baptist Convention and Southern Baptist Convention through the Cooperative Program? ☐ yes ☐ no

List positions served in the local church, association, or MBC/SBC boards, committees, commissions, institutions served and offices held. \_\_\_\_\_  
 \_\_\_\_\_

Occupation \_\_\_\_\_  
 Employed By \_\_\_\_\_

Give a brief statement of unique business/professional experience that might be beneficial to the Entity or commission you would serve. \_\_\_\_\_  
 \_\_\_\_\_

Are you in agreement with the *Baptist Faith and Message* (current edition)? ☐ yes ☐ no

(For a copy of the *Baptist Faith and Message*, go to [mobaptist.org/about-us/what-we-believe](http://mobaptist.org/about-us/what-we-believe).)

Please give two references familiar with your local church involvement and your lifestyle that demonstrates a decorum of holiness consistent with New Testament character, including the abstention from recreational use of controlled substances (including alcohol, marijuana, etc.).

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_

I pledge to complete the MBC new trustee orientation, as well as the orientation of the Entity or commission where I may be elected to serve. ☐ yes ☐ no

Subject to election by the MBC at the Annual Meeting, I would like to serve on (choose all that apply):

- ☐ MBC Executive Board  
☐ Hannibal/LaGrange University  
☐ Missouri Baptist Children's Home  
☐ Missouri Baptist University  
☐ Missouri Baptist Historical Commission  
☐ Southwest Baptist University  
☐ Christian Life Commission  
☐ Missouri Baptist Foundation  
☐ Baptist Home

Return form to: MBC Nominating Committee, Missouri Baptist Convention, 400 E. High Street, Jefferson City, MO 65101.

For Committee Use Only:

Geographic Region \_\_\_\_\_  
 Association \_\_\_\_\_

# Credentials Committee Rules and Procedures

1. The Credentials Committee is made up of six (6) individuals. Members serve terms of three (3) years and are nominated by the Nominating Committee and submitted for vote on the final day of the Annual Meeting. Two (2) are nominated and elected each year.
2. Members elected to fill an unexpired term serve the remainder of the unexpired term.
3. The Credentials Committee is a standing committee of the Missouri Baptist Convention ("MBC").
4. The Committee has the right and responsibility to review and make recommendations regarding affiliation of churches with the MBC or enrollment concerning the credentials of Messengers. This includes churches that are petitioning the MBC for affiliation and affiliated churches or Messengers challenged on the basis of faith, polity, origin, character, doctrine, or practice.
5. The Committee is guided by such rules and procedures as the MBC may adopt from time to time. In addition, the Messengers may give direction and guidance to the Committee by its resolutions and votes while in session. The duly elected Credentials Committee is the interpreter of each qualification.
6. To be eligible for affiliation, a church must complete the following steps:
  - a. Any Baptist church desiring affiliation with MBC completes an affiliation application, affirming the *Baptist Faith and Message* (current edition), or a doctrinal statement that is compatible with it. The church must also make an initial contribution to the Cooperative Program through the MBC.
  - b. The application form and contribution must be received at the MBC office during the fiscal year prior to the Annual Meeting to which the church sends Messengers for the first time.
  - c. All churches submitting an affiliation application form are examined by the Credentials Committee as to their qualifications. If the Credentials Committee recommends affiliation status, and if the MBC approves by majority vote, the churches are welcomed to affiliation and the Committee issues credentials to their Messengers.
7. To remain an affiliated church, singly aligned with MBC, the church must meet the following qualifications:
  - a. Has contributed to the work of the MBC through the Cooperative Program on at least an annual basis, and
  - b. Has not contributed to the work of any other national convention of churches or organization that acts as a national convention, and has not sent representative(s) or Messenger(s) to such a convention (Any organization that independently sends and ordains ministers to the United States military services is considered a national convention), and
  - c. Has not contributed financially to the work of any other state convention or organization that acts as a state convention in Missouri.
8. The Committee investigates the qualifications of a church to continue affiliation with the MBC or the qualifications of any person to serve as Messenger at the Annual Meeting upon a challenge from a credentialed Messenger or upon receipt or discovery of any information that, if true, causes the Committee to believe that the Messenger or church is disqualified, on personal grounds, or by reason of the character or attitude of the church.
9. Where the Committee is required to give notice to Messenger(s), a church, or others regarding the Committee's recommendation, such notice may be given orally or in writing, including telephonic or electronic, by the means deemed most appropriate by the Committee chair or his designee.
10. Nothing herein is construed to prohibit affiliation with the MBC by those Baptist churches with racial, ethnic, cultural, or organizational relations, so long as no part of those relations is contrary to the MBC Charter, Constitution, Bylaws, Business and Financial Plan, or Statement of Faith.

(End)

# Amended and Restated Articles of Incorporation of the Executive Board of the Missouri Baptist Convention

## Article I

### NAME

The name of the corporation is: The Executive Board of the Missouri Baptist Convention.

## Article II

### DURATION

The period of duration of the corporation is perpetual.

## Article III

### REGISTERED OFFICE AND AGENT

The address of the Registered Office in the State of Missouri is: 400 E. High Street, Jefferson City, Missouri, and the name of its Registered Agent at said address is John Yeats.

## Article IV

### PRINCIPAL OFFICE

The principal office of the corporation is located in Jefferson City, Missouri, until otherwise ordered or directed by the Missouri Baptist Convention ("MBC").

## Article V

### PURPOSE

The purposes of the corporation are exclusively religious, missionary, benevolent, charitable, and educational.

1. The Executive Board is the fiduciary, the fiscal, and the executive Entity of the MBC in all its affairs not specifically committed to some other Entity.
2. The theological basis for practice of the Executive Board is the *Baptist Faith and Message* (current edition).
3. The Executive Board has full power and authority to act for the MBC between Annual Meetings in any and all matters pertaining to the MBC, unless otherwise provided by the MBC.
4. The Executive Board does not have power to countermand any action of the MBC adopted by the MBC's Messengers, or to do anything contrary to the MBC's Charter, Constitution, or Bylaws.

## Article VI

### TRUSTEES

The Directors of the Executive Board are called Trustees and elected by the Messengers at the Annual Meeting. Each Executive Board Trustee must be an active member of an affiliated church.

The corporation consists of Trustees, the number to be provided in the corporation's Bylaws, in which is vested the manage-

ment of the affairs of the corporation, hereinafter referred to as "the Board."

## Article VII

### OFFICERS

The Officers of the Board consist of a Chairman, First Vice-Chairman, Second Vice-Chairman, and Secretary, all of whom serve without compensation. The Executive Director serves as Treasurer.

## Article VIII

### POWERS

The corporation has the power to receive and expend funds; employ persons; guarantee any securities and evidence of indebtedness created by any corporation of this State or any other State, consistent with the purposes of this corporation, and the Charter, Constitution, and Bylaws of the MBC; perform such duties in religious, missionary, educational, charitable, and benevolent work and activities of the MBC as may be consistent with the directions of the MBC; and to exercise any, all, and every power which a non-profit corporation organized under the General Not For Profit Corporation Act of Missouri may exercise.

## Article IX

### BYLAWS

The Board may adopt, repeal, or amend Bylaws and may adopt new or additional Bylaws for the conduct of its business not inconsistent with the Charter, Constitution, and Bylaws of the MBC.

## Article X

### DISSOLUTION

In the event of dissolution, the residual assets of the corporation will be distributed to the Southern Baptist Convention, or, if otherwise directed by the MBC Messengers at a meeting of the MBC by a two-thirds (2/3) majority of votes cast, to one or more Southern Baptist associations, churches, or religious organizations of similar mission, vision, and purpose. No person associated with this corporation may derive benefit or gain from such an assignment of residual assets.

## Article XI

### AMENDMENTS

The Executive Board may amend these Articles by: (a) a two-thirds (2/3) vote of the entire membership of the Board at any regular meeting thereof, provided a written notice of the proposed changes is given at the previous meeting of the Board; and

(Continued on **page 103**)



(Continued from **page 102**)

(b) approval of proposed amendments by the MBC as required by the MBC Charter, Constitution, and Bylaws.

#### Article XII **SOLE MEMBER**

The MBC is the sole member of the Executive Board corporation, and its Trustees have a fiduciary relationship to the MBC and the Executive Board corporation. The Annual Meeting of the MBC is the Annual Meeting of the Member. The Board gives the MBC, in the MBC's sole and absolute discretion, the following rights:

1. the sole and exclusive right to elect and remove Trustees of the Board;
2. the right to notice of all meetings of the Board;
3. the right to direct, approve, or reject, in writing, any addition, deletion, or other amendment to the articles of incorporation and/or Bylaws of the Board or its subsidiary corporations, if any;
4. the right to approve or reject the sale, mortgage, lease, pledge, or transfer of all or substantially all of the Entity's assets;
5. the right to approve or reject the creation, amendment, or dissolution of any subsidiary or similar incorporated Entity of the Board;
6. the right for the MBC, by its Officers or Agents, to be present at all meetings of the Board;
7. the right for the MBC President to serve as an *ex officio* voting Trustee of the Board, and Chairman of the Board;
8. the right for the MBC Executive Director to serve as a non-voting *ex officio* member of the Board.

#### Article XIII

##### **ELECTRONIC VOTING**

If a special circumstance arises whereby the Board is required to vote on a matter but unable to call a special meeting, an electronic or mail vote may be authorized provided:

1. Proxy voting is prohibited.
2. The vote is authorized in advance by the Board or at the request of the Executive Director and a majority of the Officers.
3. The quorum for the ballot is the number of all qualified trustees.
4. The Board Trustees have access to the question to be voted on in writing, either by mail, fax, or electronic means.
5. A telephone conference call, or other electronic means, such as "web conferencing," whereby collaborative interaction is possible, is provided to discuss the question.
6. Every Board Trustee has opportunity to cast a vote by mail, fax, or electronic means.
7. The Secretary reviews and certifies the vote total, and that the quorum requirement has been met.

#### Article XIV

##### **THIRD PARTY APPROVAL RIGHTS**

If the foregoing member rights are rescinded, repealed for any reason, or declared void or unenforceable for any reason by a court, then MBC shall have the rights to approve charter amendments as a third party pursuant to Chapter 355.606. RS Mo.

(End)

## Bylaws of the Executive Board of the Missouri Baptist Convention

#### Bylaw 1 **GOVERNING DOCUMENTS**

The Executive Board of the Missouri Baptist Convention ("Executive Board") adopts the following Bylaws, which, along with the Charter, Constitution, Bylaws, and Business and Financial Plan of the Missouri Baptist Convention ("MBC"), and the Articles of Incorporation of the Executive Board, govern its business and operations.

#### Bylaw 2 **TRUSTEES OF THE EXECUTIVE BOARD**

- A. The MBC elects, removes, and fills vacancies of Trustees on the Executive Board.
- B. To reflect the demographic diversity of the MBC, the Executive Board organizes the MBC into geographic

regions. Each region is represented by an equal number of Trustees. The Messengers have authority to fix or alter by motion the number of regions and their boundaries, or the number of Trustees per region, or the maximum number of elected Trustees, subject to these Bylaws.<sup>1</sup>

- C. All Trustees, except the Trustees that are Officers of the MBC, are elected to terms of three (3) years, approximately one-third (1/3) of the Trustees from each region elected each year. All terms expire as scheduled. A regional Trustee may serve two (2) successive three-year terms, and is ineli-

<sup>1</sup> In 2018, it is expected that six (6) trustees in each of eight (8) regions, plus the officers, will represent the Executive Board.

(Continued on **page 104**)

(Continued from **page 103**)

gible for nomination until after two (2) years have transpired. A regional Trustee that has not served two (2) full successive three-year terms may be eligible for re-election after one (1) year has transpired. Only one (1) person from an affiliated church may serve as a regional Trustee at a given time on the Executive Board. A Trustee who moves out of the region, but continues to be a member of an MBC affiliated church, may remain on the Executive Board for the remainder of the current Convention year.

- D. Each Executive Board Trustee:
  - 1. is a steward of the resources affiliated churches have entrusted to the MBC,
  - 2. is an advocate for the MBC in the Trustee's respective region, and
  - 3. serves in accord with MBC governing documents.
- E. If a vacancy occurs between Annual Meetings of the MBC, the Chairman of the Executive Board promptly notifies the Chairman of the MBC Nominating Committee. Within sixty (60) days of the vacancy, the Nominating Committee fills the position until the next Annual Meeting of the MBC. If such vacancy occurs by reason of an Officer of the MBC being an area Trustee of the Executive Board, or within ninety (90) days prior to the next Annual Meeting, the vacancy is filled at the Annual Meeting by vote of Messengers.
- F. No salaried employee of the MBC or any Entity to which the MBC makes direct appropriations, and no spouse of such employee, is eligible to serve as an Officer or Trustee of the Executive Board during the period of employment, except for the Executive Director-Treasurer.

### Bylaw 3 MEETINGS

- A. The Executive Board meets at least three (3) times each year.
- B. Meetings are held on the Monday/Tuesday following the first Sunday in March; the Monday/Tuesday following the third Sunday in August; and preceding the Annual Meeting of the MBC at the same place as the Annual Meeting, unless otherwise established at a previous Executive Board meeting.
- C. All meetings of the Executive Board and its committees are private religious gatherings. The Executive Board reserves the right to limit attendance to Trustees and members of affiliated churches, and to declare executive session.
- D. Special meetings may be called by the Chairman, a majority of the Administrative Committee, or by the request of a majority of the Trustees of the Executive Board.

### Bylaw 4 OFFICERS

- A. The Officers of the MBC serve as the Officers of the Executive Board without compensation as follows: The President as Chairman, the First Vice-President as First Vice-Chairman, the Second Vice-President as Second Vice-Chairman, and the Secretary as Secretary. The MBC Executive Director serves as Treasurer.
- B. The Treasurer maintains proper financial records and has custody of all the funds that may come into the possession of the MBC, and disburses as directed by the MBC and/or the Executive Board, and for the purposes for which they were contributed. The Executive Board provides for the bonding of the Treasurer adequately to protect the interests of the MBC and the Executive Board. The accounts of the Treasurer are audited by a certified public accountant each year at the expense of the Executive Board.

### Bylaw 5 EXECUTIVE DIRECTOR-TREASURER

- A. The Executive Board elects, determines the compensation, and evaluates the Executive Director. The functions of the Executive Director, the annual performance evaluation procedures, and all other personnel-related issues for the Executive Director are located in the *Operations Manual*.
- B. The Executive Director is the Chief Executive Officer of the MBC and the Executive Board and is the one who communicates the story of how God is working through the cooperative efforts of Missouri Baptists and who represents and carries out the policies of the MBC and the Executive Board.
- C. With the exceptions of the Nominating Committee or where there is a conflict of interest, the Executive Director serves as a non-voting member of all boards, committees, and commissions of the MBC. The Executive Director delivers an address at the Annual Meeting. When authorized by the Executive Board, he may function as the legal representative of its interests.
- D. The Executive Director is a fiduciary of the MBC and the Executive Board, and is accountable at all times for carrying out the policies and instructions of the MBC and Executive Board.
- E. The Executive Director assigns staff to assist the Executive Board Trustees in fulfillment of their functions.
- F. The Executive Director reports to the Executive Board at each regular meeting and has the opportunity to promote any items of MBC business.
- G. The Executive Board employs personnel ("Executive Board Staff") and determines the compensation necessary for

(Continued on **page 105**)

(Continued from **page 104**)

performing the Executive Board's work. The Executive Director may be classified as an employee of the MBC and the Executive Board while compensation and benefits are furnished by the Executive Board.

- H. The Executive Board has authority to suspend, terminate, and remove the Executive Director.
- I. Search Committee for the MBC Executive Director  
In the event of the loss of an Executive Director,
  - 1. The MBC Executive Board selects a nine-member (9) Search Committee from nominees determined by the Administrative Committee. The sitting President of the convention serves as one member of the Search Committee and the Administrative Committee selects four (4) additional members from the Executive Board and four (4) members at large who may or may not be Trustees of the Executive Board. In addition, the MBC Entity Presidents cooperatively select one of themselves to serve without vote.
  - 2. The Search Committee elects its Chair, Vice-Chair, and Secretary who serve for the duration of the process.
  - 3. The Search Committee may solicit a professional consultant firm to assist in the process of selecting a candidate. The funds for a consultant are to be taken from general funds or if necessary, from reserve accounts.
  - 4. Once a candidate is selected, the Committee must prepare a salary package and covenant that is agreeable to the Committee and the candidate.
  - 5. The Search Committee presents the candidate and the covenant agreement to the Administrative Committee for interview and salary approval.
  - 6. The Search Committee and the Administrative Committee make a combined recommendation to the Executive Board for approval.
  - 7. Twenty-four (24) months after the selection of the Executive Director, the Search Committee members receive a one-time invitation to participate in the Executive Director evaluation process.

#### Bylaw 6

##### **EXECUTIVE BOARD STAFF**

- A. The Executive Board prepares an *Operations Manual*, which is available upon written request to all Executive Board members and employees. This *Operations Manual* includes a formal appeals system, an evaluation system, wage policies including grade and step salary plan, and other Executive Board policies on such things as retirement, vacations, terminations, travel, honoraria, building administration, purchasing procedures, etc. The

*Operations Manual* includes both Executive Board and administrative policies and processes.

- B. All personnel are supervised as outlined in the Executive Board *Operations Manual*.

#### Bylaw 7

##### **COMMITTEES OF THE EXECUTIVE BOARD**

- A. The Executive Board can form itself into committees.
- B. The Officers of the Executive Board are assigned to the committees of the Board by the Chairman unless an Officer is a duly elected area Trustee.
- C. A person may serve as Chairman of an Executive Board committee a maximum of three (3) consecutive years.
- D. The Executive Board can authorize the Chairman to form a committee or task force for a specific purpose and term.
- E. All committees of the Executive Board may meet as necessary.
- F. Chairpersons prepare agendas in collaboration with the staff liaison, and the Executive Director communicates the agendas at least ten (10) days prior to convening.

#### Bylaw 8

##### **ADMINISTRATIVE COMMITTEE—STANDING COMMITTEE**

- A. Purpose: Serves with the Executive Director in the implementation of Executive Board policies, programs, and ministries assigned to its general care.
- B. Scope: The Administrative Committee is concerned with the following areas affecting the life and work of the MBC, but not limited to them: personnel management, public relations, and MBC operations.
- C. Membership: The Administrative Committee consists of four (4) at-large Trustees of the Executive Board, the Chairman of the Executive Board, the Executive Director, the Chair of the Entity Relations Committee, and the Chair of each ministry committee. The First Vice-Chairman of the Executive Board attends the meetings of the Administrative Committee without vote.
- D. Responsibilities:
  - 1. Monitor the effectiveness of the services and programs assigned to its general oversight.
  - 2. Study and propose changes in the MBC and Executive Board governing documents as appropriate.
  - 3. Recommend to the Executive Board the procedures to govern the Executive Board's operation.
  - 4. Review and organize the MBC into regions as needed.
  - 5. Recommend to the Executive Board all personnel policies.
  - 6. Oversee the permanent keeping of all MBC and Executive Board minutes and other official documents.

(Continued on **page 106**)

(Continued from **page 105**)

7. Provide for the oversight of the business and administrative affairs of the Executive Board and for the monitoring of the MBC Business and Financial Plan.
8. Receive a report from and serve as the liaison for the official news journal of the MBC.
9. Recommend to the Executive Board the Cooperative Program Allocations Budget and the Operations Budget.
10. Maintain oversight of the *Operations Manual* that includes a uniform grievance policy and annual review policy.
11. Oversee the evaluation of the Executive Director following the criteria in the *Operations Manual*. The Chairman of the Administrative Committee appoints an Executive Director Evaluation Subcommittee.

#### Bylaw 9

##### **ENTITY RELATIONS COMMITTEE—STANDING COMMITTEE**

- A. Purpose: To advocate for and respond to all Entities of the MBC, other than the Executive Board.
- B. Scope: The Entity Relations Committee is concerned with the dual roles of advocacy and support for Entities while ensuring the interests of Missouri Baptists are served and protected. The Committee recognizes the basic responsibility of each Entity to direct, manage, and administer its own internal and operational affairs.
- C. Membership: The Entity Relations Committee consists of six (6) Trustees of the Executive Board. The Executive Director's designee serves as staff liaison to the Committee.
- D. Meetings: The Entity Relations Committee meets at least two (2) times each year in conjunction with the regular meetings of the Executive Board. Entity Presidents, or their designee, are encouraged to attend and give a report at each regularly scheduled meeting.
- E. Responsibilities:
  1. Develop and implement effective procedures for Entities to liaise with the Executive Board.
  2. Review the allocation of funds available for distribution to the various Entities and advise the Executive Director.
  3. Receive and make recommendation in relation to:
    - a. Removal of any MBC elected or appointed Trustee from an Entity's board;
    - b. An amendment to articles of incorporation and bylaws of an Entity or the governing documents of its subsidiaries;
    - c. The sale, mortgage, lease, pledge, or transfer of all, or substantially all, of an Entity's assets;

- d. The acquisition, formation, or dissolution by the Entity of any subsidiary, affiliate, or other jurial body operated by or for the benefit of the Entity; and
- e. Any material change of the ministry of an Entity.
4. Annually receive, review, and report to the Executive Board regarding Entity audits.
5. Report to the Administrative Committee and Executive Board in their regular meetings.

#### Bylaw 10

##### **AUDIT COMMITTEE—STANDING COMMITTEE**

- A. Purpose: Recommend and oversee the independent audit process and recommend the implementation of internal controls.
- B. Scope: The Audit Committee's work is limited to the matter of auditing and internal controls. The Committee recommends a qualified auditing firm to the Executive Board.
- C. Membership: The Audit Committee has four (4) members selected from the Executive Board: two (2) from the Support Services Committee and two (2) at large. The Executive Director's designee serves as staff liaison to the Committee.
- D. Meetings: The Audit Committee meets at least two (2) times annually.
- E. Committee Functions and Responsibilities:
  1. Recommends a qualified auditing firm for the purpose of rendering an opinion annually on the financial records maintained by the Executive Board.
  2. Receives the audit from the auditing firm.
  3. Reports the audit to the Administrative Committee and the Executive Board.
  4. Assures the audit is conducted in keeping with the terms prescribed by the MBC Business and Financial Plan.
  5. Reviews the management letter from the auditor with the Executive Director.
  6. Makes internal control recommendations.

#### Bylaw 11

##### **COMMITTEE ON EXECUTIVE BOARD COMMITTEES—SPECIAL COMMITTEE**

- A. Purpose: The purpose of the Committee on Executive Board Committees is to nominate the members and the chair of each committee of the Executive Board.
- B. Membership: The Committee on Executive Board Committees consists of six (6) Trustees of the Executive Board. The Executive Director serves as an *ex officio* member. The Executive Board Chairman, in consulta-

(Continued on **page 107**)

(Continued from **page 106**)

tion with the Officers, selects and appoints the members of the Committee on Executive Board Committees in the same proportion of laymen and ministers as constitute the Executive Board, and designates the Committee's Chair. These appointments are made and reported to the Executive Board at the close of the meeting held in the spring. Each member of this Committee is appointed for a term of two (2) years. Terms of three (3) members of this Committee expire each year. The Chair's position is for one (1) year. If a vacancy occurs, the position is filled by the Executive Board Chairman in consultation with the Officers. The members of this Committee are not eligible to serve on the Administrative Committee.

- C. Meetings: Meets as necessary. They submit their report to the Executive Board prior to the Annual Meeting for adoption, subject to the MBC adoption of the Nominating Committee Report.
- D. Responsibilities: Annually nominates each Trustee of the Executive Board to one (1) of the Executive Board Committees, and nominates a Chair for each Committee. Studies biographical material concerning Trustees of the Executive Board and attempts to make nominations on the basis of expertise, interest, and tenure. Efforts should be made to avoid conflicts of interests, e.g., persons serving on other boards with related interests, etc. Attention should be given to expiration of terms and balance of skills in each Committee so as to avoid depletion of experience and skills within a given Committee in future years. Communicates with the Chairman of the MBC Nominating Committee and requests biographical material on nominees for election to the Executive Board.

#### Bylaw 12

##### MINISTRY COMMITTEES

- A. Purpose: Each Ministry Committee addresses one of the vital functions of the MBC to assist the Executive Director.
- B. Membership: The membership of each Ministry Committee consists of an equal distribution of the Executive Board. The Executive Director's designee serves as staff liaison to the Committee.
- C. Meetings: The Ministry Committees meet at the regular times of the Executive Board and as necessary.

- D. Responsibilities: Each Ministry Committee approves for recommendation to the Executive Board all matters within its scope:

- 1. Monitors the effectiveness of the initiatives and services under its general oversight.
- 2. Recommends to the Administrative Committee items that change the Executive Board's policies and procedures, and/or approval of use of non-budgeted funds.
- 3. Provides support and counsel to the staff liaison assigned to the Ministry Committee.
- 4. Brings recommendations to the Administrative Committee as necessary.
- 5. Brings a report to the Executive Board in its regular meetings.

#### Bylaw 13

##### GENERAL PROCEDURES FOR THE EXECUTIVE BOARD

- A. The Executive Board reports annually and presents to the MBC in its Annual Meeting a Cooperative Program Allocations Budget for the succeeding calendar year, including both MBC and Southern Baptist Convention objects for the Convention's consideration and adoption. All undesignated contributions to the Convention are distributed in accordance with the allocations budget and the MBC Business and Financial Plan.
- B. Miscellaneous items are automatically referred to the Administrative Committee, which may refer to the appropriate committee before consideration by the Executive Board. Immediate consideration may be given on approval of a simple majority of the Executive Board.
- C. The removal or transfer of any monies from the Reserve Fund(s) administered by the Executive Board requires the affirmative vote of two-thirds (2/3) of votes cast.

#### Bylaw 14

##### AMENDMENTS

These Bylaws may be amended by a two-thirds (2/3) vote of all eligible Trustees of the Executive Board at any regular meeting thereof, provided that a written notice of the proposed amendment is given thirty (30) days before the next meeting of the Executive Board, and provided that the proposed amendment is published on the official website of the MBC at least thirty (30) days before the Annual Meeting and the MBC approves the amendment by a two-thirds (2/3) vote.

(End)

# Business and Financial Plan of the Missouri Baptist Convention

## 1. Cooperative Program and Special Offerings

- A. The Cooperative Program ("CP") is Southern Baptists' unified plan of giving, through which cooperating Southern Baptist churches give a percentage of their undesignated receipts in support of their respective state convention and the Southern Baptist Convention's ("SBC") missions and ministries. The Missouri Baptist Convention ("MBC") is committed to the CP as the primary method for supporting missions and ministry through the MBC and its Entities, and the SBC and its Entities.
- B. The MBC also promotes four Special Offerings: (1) the Lottie Moon Christmas Offering for International Missions, (2) the Annie Armstrong Easter Offering for North American Missions, (3) the Rheubin L. South Missouri Missions Offering, and (4) the SBC World Hunger Offering.

## 2. Budgets

- A. Each Entity of the MBC submits to the Executive Board a copy of its annual budget as adopted by its board showing an itemized estimate of receipts and expenditures for the next fiscal year.
- B. The Executive Board develops and submits for MBC approval the goal and the budgets as follows:
  1. A CP Budget Goal showing the total amount of funds expected to be received through the MBC for the Cooperative Program in the fiscal year.
  2. An MBC CP Allocations Budget showing:
    - (a) Percent of available funds allocated to the SBC causes;
    - (b) Percent of available funds allocated to MBC Entities;
    - (c) Percent of available funds allocated to the ministries of the MBC and its ministry partners.
  3. An Executive Board Budget displaying
    - (a) Expected receipts from all sources for the MBC and the Executive Board.
    - (b) Proposed disbursements for the MBC and Executive Board ministries.
- C. The CP Budget Goal and the proposed CP Budget Goal, the MBC CP Allocations Budget, and the Executive Board Budget are printed and distributed to the Messengers via the *Book of Reports*.

- D. At its Annual Meeting, the MBC approves the CP Budget Goal, the MBC CP Allocations Budget, and the Executive Board Budget.

## 3. Distribution of Funds

- A. The Executive Board is the disbursing Entity of the MBC.
- B. The SBC portion of the CP Budget Goal received is remitted monthly within ten (10) workdays after close of each month.
- C. The MBC CP Allocations Budget receipts are distributed according to the allocations approved by the MBC. Distribution is made monthly on a percentage basis proportionate to the amounts allocated until the approved budgets are met. All designated funds received for SBC causes are distributed monthly.

## 4. Handling of Funds

- A. All persons who transfer or safeguard funds or securities of the MBC or any Entity of the MBC must be bonded in the amount sufficient to protect against the loss of the funds or securities involved. Such bonds may be reviewed and approved by the Executive Board.
- B. The financial records of the MBC or any Entity of the MBC are open for inspection by MBC Officers, Trustees, and members of any affiliated Baptist church upon reasonable written request. A written request may be directed to the appropriate board or Entity. A reply may be expected within ninety (90) days.

## 5. Contracts

- A. Construction contracts in excess of \$25,000 are only negotiated with contractors that are adequately bonded.

## 6. Reporting

- A. The Executive Director reports to the Executive Board and to the Officers of the Entities of the MBC at each regularly scheduled Executive Board meeting concerning the following: (1) receipts of all monies, including the CP and designated and other Executive Board and general MBC incomes, and (2) disbursement of funds.
- B. The Executive Board reports to the churches at least annually the receipts from the churches and the distri-

(Continued on page 109)



(Continued from **page 108**)

bution of these funds in accordance with the budgets approved by the MBC.

- C. Each Entity of the MBC reports to the Executive Board at least annually relative to its financial condition and operations.

## **7. Direct Solicitations**

- A. No appeals are to be made directly to churches by any Entity of the MBC or the SBC for financial needs without the approval of the MBC or the Executive Board.

## **8. Indebtedness**

- A. No MBC Entity or any of its Officers, committees, departments, or subsidiary corporations may create any indebtedness exceeding \$100,000 or 2% of the MBC Entity's annual operating budget, whichever is greater, except such as can be repaid out of anticipated receipts and/or other sources within a period of three (3) years without the formal approval in writing of the Executive Board. If the creation of indebtedness involves the erection of building(s) or the purchase of real estate, the Entity shall furnish the Executive Board, in writing, information relative to the source(s) of such receipts.
- B. Neither the Executive Board nor any of its Officers or subsidiary corporations may create any indebtedness, either directly or indirectly, exceeding \$100,000 or 2% of the Executive Board's annual operating budget, whichever is greater, except such as can be repaid out of anticipated receipts from the MBC (and other sources) within a period of three (3) years without the consent of the Messengers.

## **9. Trust Funds**

- A. Each Entity of the MBC must keep all trust funds and donor-designated funds separate and sacred to the trust or the cause for which they are designated. Commingling of trust funds with general funds is prohibited.

## **10. Investment of Funds**

- A. Each MBC Entity is encouraged, when appropriate, to use the Missouri Baptist Foundation or another qualified Baptist Foundation for investment of funds, permanent or temporary, functioning as endowment or escrow. Neither the MBC, nor its Entities, may use its funds in any way to purchase securities issued by the MBC or any other MBC Entity.

## **11. Cash Control**

- A. Each Entity of the MBC maintains appropriate internal control procedures in keeping with generally accepted accounting principles and sound fiscal accounting practices.
- B. On behalf of the MBC or the Executive Board, prior written approval of the Executive Director/Treasurer of the MBC is required for the establishment or modification of any depository bank account.
- C. The list of authorized signatures must include the Executive Director-Treasurer.
- D. Two (2) authorized signatures must be required for withdrawal of funds from any account.
- E. The bank must be instructed to send monthly statements to the office of Financial Services.

## **12. Executive Board Designated Funds (Net Assets)**

- A. Executive Board Designated Net Assets are in the form of cash or investments (liquid assets). In order to maintain control of these assets, all non-budgeted use of funds is evaluated as follows:
  1. The initial request for non-budgeted use of funds is submitted to the Executive Director/Treasurer.
  2. The Executive Director/Treasurer and the Financial Services staff analyze possible sources of available funds and the impact on net assets.
  3. The Executive Director or his designate presents the recommendation to the Administrative Committee of the Executive Board that may recommend the proposal to the Executive Board for action.
  4. A permanent file of Executive Board actions approving non-budgeted use of funds is maintained in the Financial Services office.
  5. Designated funds are maintained in separate accounts.

## **13. New Enterprises and Expansions Involving MBC Contingent Liability**

- A. As used in this section, the following terms have the meanings set forth:
  1. "Contingent liability" or "contingently liable" means any new debt of an Entity for which the MBC must sign as a debtor or guarantor; or any debt of an Entity for a plan of expansion which will not be fully collateralized according to customary banking practices; or any plan of expansion which would impair the ability of the Entity to pay its current or future debts.

(Continued on **page 110**)

(Continued from **page 109**)

2. "Plan of expansion" includes but is not limited to construction of new plant facilities, remodeling of existing plant facilities, additional degree programs at educational Entities, or additional care facilities at benevolent Entities.
- B. No new Entity involving the expenditure of funds of the MBC or the contingent liability of the MBC is authorized except upon favorable action by the Messengers at an MBC meeting.
- C. Any plan for expansion by any Entity beyond any commitment previously approved by the Messengers for which the MBC is contingently liable must be submitted to the Entity Relations Committee for review, report, and recommendation as to approval or disapproval by the Executive Board. The Executive Board responds to the report and recommendation of the Entity Relations Committee. If the Executive Board approves the plan for expansion by a vote of three-fourths (3/4) of those Trustees present and voting, the plan may then be implemented. No such plan may be implemented without the prior approval of the Executive Board as herein set forth; provided, however, that any plan of expansion disapproved by the Executive Board may be implemented upon the approval of the Messengers at the next Annual Meeting following disapproval by the Executive Board.
- D. Written notice of intention to submit a plan for expansion as provided for in paragraph (C) of this section is given to the Chairman of the Entity Relations Committee, the President of the MBC, and the Executive Director within thirty (30) days after an Entity has submitted such a plan for expansion to its board of Trustees and received authorization to proceed with work regarding research and preparation of a formal proposal. The notice of intention to submit a plan for expansion contains all information available at the time of submission as to the nature of the project, total approximate cost, and extent of MBC liability or financial participation.
- E. The Executive Board may from its own funds employ personnel to study and review proposed plans of expansion.

#### **14. Purchasing**

- A. The Executive Board establishes purchasing protocols for the Executive Board staff, which should recognize appropriate internal control procedures.

#### **15. Charters**

- A. The Charter of the MBC or any of the Entities of the MBC may only be amended at the Annual Meeting by a two-thirds (2/3) vote. All proposed charters or amendments to charters of the Entities of the MBC must be submitted to the Annual Meeting, after prior review and report by the Executive Board. This provision also applies to subsidiary or auxiliary corporations of all Entities. Copies of all charters and amendments to charters are delivered to the Executive Director within thirty (30) days of filing with the state.

#### **16. Contingent Reserve Fund**

- A. It is desired that the Executive Board raise and maintain a Contingent Reserve Fund equal to at least three (3) months of its operational budget. This fund is maintained by applying unused funds at the year's end and/or by budgeting an annual amount. The Executive Board determines and provides for the adequacy of such fund.
- B. Each Entity of the MBC has a protocol for holding a reserve for contingencies.

#### **17. Audits**

- A. The Executive Board, upon recommendation from its Audit Committee, employs an independent certified public accounting firm to conduct an annual audit of the financial condition and operations of the MBC. The accounting firm submits a report of the audit through the Audit Committee. The Executive Board submits a report of the audit to the MBC.
- B. Each Entity employs an independent certified public accounting firm to conduct an annual audit of its financial condition and operations. The accounting firm submits a report of the audit to the board of the Entity.
- C. Copies of all audit reports of the financial condition and operations of the MBC and of its Entities are filed in the office of the Executive Director.
- D. A copy of any audit report of the MBC or any Entity of the MBC is open for inspection by MBC Officers, Trustees, and members of any affiliated Baptist church upon reasonable written request. A written request may be directed to the appropriate board or Entity. A response is expected within ninety (90) days.
- E. A general statement relative to the financial condition and operations of each Entity is printed in the *Book of Reports* and the *MBC Annual: Reports & Statistics*.

(Continued on **page 111**)

(Continued from **page 110**)

## 18. Legal Counsel

- A. The Executive Board is responsible to retain legal counsel for the MBC. The relationship is reviewed at least every three (3) years.

## 19. Limitation on Activities

- A. Subject to the declaration of religious liberty contained in MBC's charter, the MBC and Executive Board do not carry on any activities not permitted to be carried on: (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code. Upon the dissolution or winding-up of the corporation, assets shall be

distributed for one or more exempt purposes as provided in the corporate articles, and within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

## 20. Amendments

- A. The Business and Financial Plan is published in the *Book of Reports* following the MBC Charter, Constitution and Bylaws. All motions related to amending the Business and Financial Plan are referred to the Executive Board. The Executive Board may make recommendations for amendment to the MBC Business and Financial Plan at the Annual Meeting. Amendments require a two-thirds (2/3) majority vote by Messengers. Before MBC action, the proposed amendment(s) are published, or posted on the official website of the MBC, at least thirty (30) days prior to the Annual Meeting. (End)

# Bylaws of the Christian Life Commission of the Missouri Baptist Convention

## Bylaw 1

### STATEMENT OF PURPOSE AND RESPONSIBILITY

**Section 1.** The Christian Life Commission ("CLC") of the Missouri Baptist Convention ("MBC") assists Missouri Baptists in the propagation of the Gospel by challenging them to be Salt & Light in accordance with Mathew 5:13-16.

**Section 2.** The purpose and the responsibility of the CLC is to educate and encourage the churches of the MBC to challenge their memberships to the ideal of biblical living as outlined in the *Baptist Faith and Message* (current edition).

**Section 3.** The CLC assumes responsibility for the study and the promotion of materials and information regarding, but not limited to, the following issues: (1) Family Life, (2) Human Rights, (3) Economics, (4) Moral Concepts, (5) Citizenship, and (6) Religious Liberty. The CLC cooperates with the Ethics and Religious Liberty Commission of the Southern Baptist Convention in areas of mutual agreement.

**Section 4.** In accordance with the Constitution and the Bylaws of the MBC, the CLC proposes resolutions, and/or other statements related to the Commission's scope of responsibilities, to the Annual Meeting Resolutions Committee or to other public square venues.

## Bylaw 2

### MEMBERSHIP

**Section 1.** The twelve (12) Commissioners of the CLC are elected by the MBC in accordance with the Charter, Constitution,

and Bylaws of the MBC.

**Section 2.** All Commissioners of the CLC are active members of affiliated MBC churches. Each Commissioner is chosen with particular reference to his/her qualifications for the special work of the CLC, in accordance with the manner and the qualifications required by the MBC.

**Section 3.** Attendance at all meetings is expected of all Commissioners. Commissioners who miss should notify the Chairman at the earliest possible time, in advance of the meeting. Commissioners who miss four (4) regular meetings in one (1) year should tender their resignation from the CLC for the remainder of their term, unless they are able to show good cause for such absence and can demonstrate a reasonable expectation for further participation.

**Section 4.** The MBC President and the Executive Director of the MBC or his designate are *ex officio* members of the CLC.

## Bylaw 3

### MEETINGS

**Section 1.** The CLC has at least four (4) regular meetings each year.

**Section 2.** Called meetings are held upon the call of the Chairman, the Executive Director of the MBC, or upon the request of any seven (7) Commissioners of the CLC made to the Chairman

(Continued on **page 112**)

(Continued from **page 111**)

or the Executive Director. Ten (10) days' notice of time and place of each meeting is required.

**Section 3.** A quorum of the CLC consists of at least a majority of Commissioners.

#### Bylaw 4

##### OFFICERS AND THEIR DUTIES

**Section 1.** Officers of the CLC are elected annually by the CLC at its first regular business meeting following the Annual Meeting of the MBC and shall consist of a Chairman, a Vice-Chairman, and a Secretary. Other offices or positions may be established by the CLC, as such offices are deemed beneficial to the furtherance of the CLC endeavors. Any additional Officers not herein named are elected by the CLC.

**Section 2.** The Chairman of the CLC presides at all meetings of the CLC and performs all other duties as ordinarily pertain to that office.

**Section 3.** The Vice-Chairman is to act for the Chairman in his absence; and in case of the resignation or death of the Chairman, he assumes all of the duties of the Chairman until the vacancy is filled by the CLC.

**Section 4.** The duty of the Secretary is to keep full and accurate minutes of each meeting of the CLC, to preserve all records of the CLC, and to perform such other duties as are usually related to the office of Secretary.

#### Bylaw 5

##### COMMITTEES

At the discretion of the CLC, the Chairman of the CLC appoints such committees from among the members of the CLC as may be necessary and proper to carry out the policies, programs, and business of the CLC. The Chairman of the CLC is an *ex officio* member of all committees. The CLC may authorize the appointment of special committees, as needs may arise, which may include Missouri Baptists other than Commissioners.

#### Bylaw 6

##### GOVERNING INSTRUMENTS

The Charter, Constitution, and Bylaws of the MBC are considered the governing instruments of the CLC; and all procedures, policies, and programs of the CLC are in harmony with and subject to the Constitution and the Bylaws of the MBC and its policies and programs. In accordance with Bylaw 1, the CLC is not a self-perpetuating board.

#### Bylaw 7

##### AMENDMENTS

These Bylaws may be amended at any regular meeting of the CLC or at a called meeting after ten (10) days' notice has been given in writing, with the purpose of the meeting stated in the notice, by a two-thirds (2/3) vote of the Commissioners present. All Bylaw amendments must be approved by the MBC Executive Board.

(End)

## Bylaws of the Missouri Baptist Historical Commission

#### Bylaw 1

##### COMMISSIONERS

**Section 1.** The Historical Commission of the Missouri Baptist Convention (MBC), herein designated as the Commission, has nine (9) Commissioners, each of whom is elected by the MBC in the manner it chooses members of its boards and commissions. Three (3) of these are elected each year, serving for three (3) years each. A committee member is eligible to serve two (2) successive three-year terms, and then is ineligible for nomination for the same position until after two (2) years have transpired. A committee member who has not served two (2) full successive three-year terms may be eligible for nomination after one year has transpired.

**Section 2.** Should a vacancy of a Commissioner occur during his/her term, the same is reported to the MBC to be filled in accordance with the rules and practice thereof.

#### Bylaw 2

##### MEETINGS

**Section 1.** The Commission meets semi-annually upon the call of the Chairman.

**Section 2.** The Chairman or any three (3) Commissioners may call a special meeting by sending written notification twenty (20) days prior to the meeting.

**Section 3.** A quorum of the Commission consists of at least fifty percent (50%) of the Commissioners.

**Section 4.** The meetings of the Commission are conducted according to the principles of the latest version of *Robert's Rules of Order*.

#### Bylaw 3

##### OFFICERS AND THEIR DUTIES

The Officers of the Commission and their duties are as follows:

**Section 1.** The Chairman of the Commission presides at all meetings and performs such other duties as are ordinarily pertinent to the office.

**Section 2.** The Vice-Chairman acts for the Chairman in his absence or incapacity, and in case of the resignation or death of the Chairman, assumes all the duties of the Chairman until the vacancy is duly filled by the Commission.

(Continued on **page 113**)

(Continued from **page 112**)

**Section 3.** The Secretary keeps full and accurate minutes of each meeting of the Commissioners, to preserve all records and to perform such other duties as are usual to the office of the Secretary.

**Section 4.** The Chairman, Vice-Chairman, and Secretary of the Commission are elected by the Commissioners at their regular spring meeting and begin their terms at the close of that meeting and serve for a term of one (1) year or until their successors are duly elected.

#### Bylaw 4 COMMITTEES

**Section 1.** The Commissioners may appoint from their own number such committees as they deem necessary and then delegate to them such authority as the Commissioners deem advisable so long as they function in behalf of and subject to the Commissioners.

**Section 2.** The Bylaws Committee is a standing committee which consists of at least two (2) Commissioners. The committee is responsible for reviewing the Bylaws on a periodic basis and presenting such information as is pertinent to the Commission.

**Section 3.** The Budget Committee has the responsibility of reviewing the past recommendations and activities and presents to the whole Commission their recommendation for the budget in a timely manner.

#### Bylaw 5 GOVERNING INSTRUMENTS

The Charter, Constitution, and Bylaws of the MBC are considered the governing instruments of this Commission; and all procedures, policies, and programs of the Commission are in harmony with and subject to the Charter, Constitution, and Bylaws of the MBC and its policies and programs. In accordance with Bylaw 1, the Historical Commission of the MBC is not a self-perpetuating board.

#### Bylaw 6 AMENDMENTS

The Bylaws may be amended by a majority vote of the Commissioners at any regular meeting of the Commission or a called meeting. In either case, written notice must be given stating the purpose of amending the Bylaws. All Bylaws amendments must be approved by the MBC Executive Board. (End)



**Miller**  
MANAGEMENT  
— Good Faith Accounting Partners —

✦ PAYROLL  
✦ ACCOUNTING  
✦ ADMINISTRATIVE AUDITS  
✦ TRAINING + CONSULTING

GOODFAITHACCOUNTING.COM | 816.382.3050



*He gives strength to the weary and strengthens the powerless.*  
ISAIAH 40:29

# Powerful

April 6-8, 2018  
South Gate Baptist Church, Springfield

# 2018 Pursuit

*A Missions Experience for Teen Girls grades 7-12*



For help in registering, call Teri Broeker 217-779-3396

Registration, detailed info and ministry project on the website: [MOBAPTIST.ORG/WMU](http://MOBAPTIST.ORG/WMU)